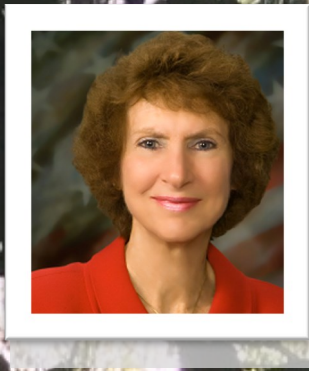


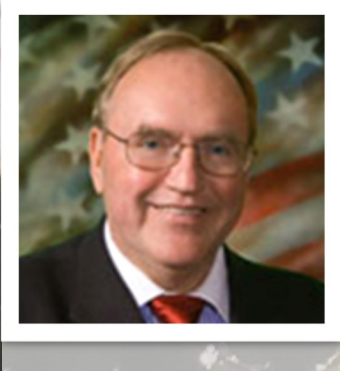


FY 2020—2021 ADOPTED BUDGET





Mayor Leslie Waters



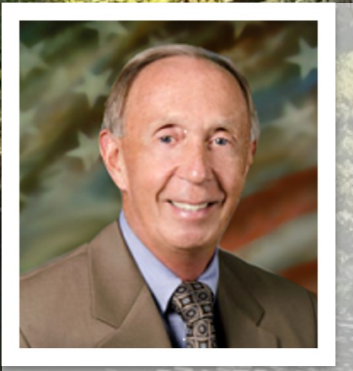
Vice Mayor Thom Barnhorn



Councilor Chris Burke



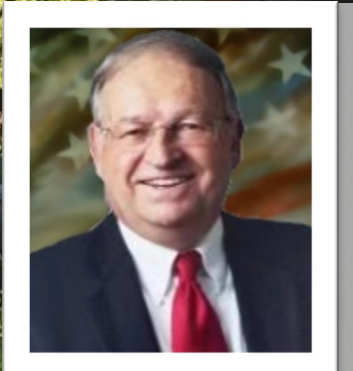
Councilor Tom Christy



Councilor Roger Edelman



Councilor Trish Springer



Councilor Jim Olliver

CITY OF SEMINOLE, FLORIDA
FY 2020-2021 ADOPTED OPERATING & CAPITAL BUDGET

OCTOBER 1, 2020

CITY OFFICIALS

Leslie Waters
Mayor

Thom Barnhorn
Vice Mayor

Chris Burke
Councilor

Tom Christy
Councilor

Roger Edelman
Councilor

Jim Olliver
Councilor

Trish Springer
Councilor

Ann Toney-Deal, ICMA-CM
City Manager

Jay Daigneault, Esq.
City Attorney

Ann Marie Mancuso
City Clerk

Prepared by:

Allison Broihier, CGFO, Finance Director
Heather Burford, Fire Chief
Rodney Due, Public Works Director
Mark Ely, Community Development Director
Becky Gunter, Recreation Director
Erica Ottmann, Human Resources Director
Lorie Tonti, Library Director



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Seminole
Florida**

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director

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EXECUTIVE SUMMARY

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



CITY OF SEMINOLE

October 1, 2020

Honorable Mayor and Members of the City Council,

It is my pleasure to present you with the Fiscal Year 2021 (FY21) Adopted Budget for the City of Seminole. The City's *Code of Ordinances* requires the City Council adopt a budget each fiscal year which establishes authorized spending appropriations for the fiscal year (October 1st through September 30th). The *Code of Ordinances* also requires the adoption of a balanced budget, in which the total revenues, including budgeted fund balances revenues, meet or exceed planned expenses. The FY21 Budget includes the appropriation, in all combined funds, of \$21,692,600 in revenues and \$3,225,600 from fund balance to fund a total of \$24,918,200 in budgeted expenses, which is a 2% increase over the prior year's budgeted expenses. As with all City of Seminole Annual Budgets, this document has been prepared in accordance with all applicable City, State, and Federal requirements, as well as generally accepted accounting standards for governments.

This budget serves as both a financial and operational plan for the fiscal year and is the culmination of many months of work by City staff from all Departments in aligning projected fiscal resources with the service levels our residents have come to expect. The Budget represents the continuation of a conservative spending plan designed to efficiently deliver high quality services to our community while maintaining the City's fiscal sustainability today, tomorrow, and well into the future.

Development of the FY21 Budget reflects the citywide goals identified by the City Council for the Fiscal Year at its January 25, 2020, Annual Planning Retreat.

CITYWIDE GOALS

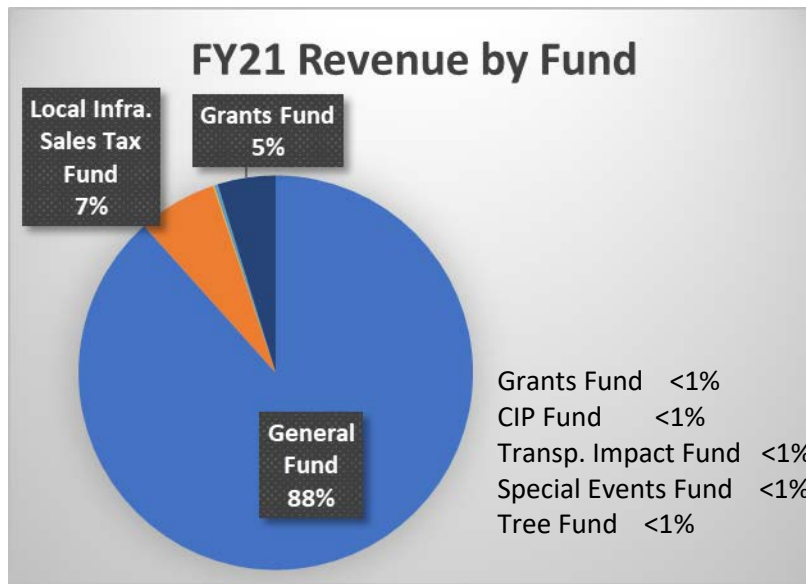
- Improve and Maintain Infrastructure;
- Enhance Revenues;
- Enhance Quality of Life Through Recreation;
- Enhance Communications.

The goals and their corresponding initiatives are detailed on the subsequent pages of the Executive Summary within this budget document. Progress on achieving these goals has been balanced with the financial uncertainty created by the COVID-19 global pandemic which began as the budget was being developed.

REVENUES

In all funds, revenues for FY21 are estimated to be \$21,692,600, a 1% decrease over the prior year's budget level.

ALL FUNDS				
<i>Revenue Category</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>% Change</i>	<i>\$ Change</i>
Ad Valorem Taxes	3,803,360	4,054,900	7%	241,540
Other Taxes	5,205,166	4,639,100	-11%	(566,066)
Permits & Licenses	345,750	325,000	-6%	(20,750)
Intergovernmental	2,794,686	3,076,000	10%	281,314
Charges for Service	9,352,463	9,280,800	-1%	(71,663)
Fines & Forfeitures	50,000	27,000	-46%	(23,000)
Miscellaneous	332,883	289,800	-13%	(43,083)
TOTAL	\$21,884,308	\$21,692,600	-1%	(\$191,708)



The Pinellas County Property Appraiser estimates the City of Seminole's gross taxable value for FY21 will increase 8.87% over that of the prior year. The City of Seminole ranked 4th of the 23 Pinellas County municipalities in the percent increase in total taxable value. This year's millage rate remains the same, at 2.4793 mills, for the fourteenth (14th) consecutive year.

	FY 2019-2020 Certified Taxable Value	FY 2020-2021 Estimated Taxable Value	% Change in Total Taxable Value
City of Seminole	\$1,580,842,335	\$1,721,117,582	8.87%
Pinellas County	\$85,468,863,997	\$91,522,300,330	7.08%

While ad valorem revenues will generate an additional \$251,500 during in FY21, it will not be enough to offset the impact of the COVID-19 pandemic which will adversely affect various sales taxes, charges for services, library fines, and investment income. Intergovernmental revenue is up slightly due to anticipated grant funds from state and federal sources.

GENERAL FUND				
<i>Revenue Category</i>	<i>FY 2019-2020</i>	<i>FY 2020-2021</i>	<i>% Change</i>	<i>\$ Change</i>
Ad Valorem Taxes	3,803,360	4,054,900	7%	251,540
Other Taxes	3,228,580	3,239,100	0%	10,520
Permits & Licenses	345,750	325,000	-6%	(20,750)
Intergovernmental	2,187,686	2,049,300	-6%	(138,386)
Charges for Service	9,352,463	9,224,100	-1%	(128,363)
Fines & Forfeitures	50,000	27,000	-46%	(23,000)
Miscellaneous	230,355	250,300	9%	19,945
Interfund Transfers	-	-	-	-
TOTAL	\$19,198,194	\$19,169,700	0%	(\$28,494)

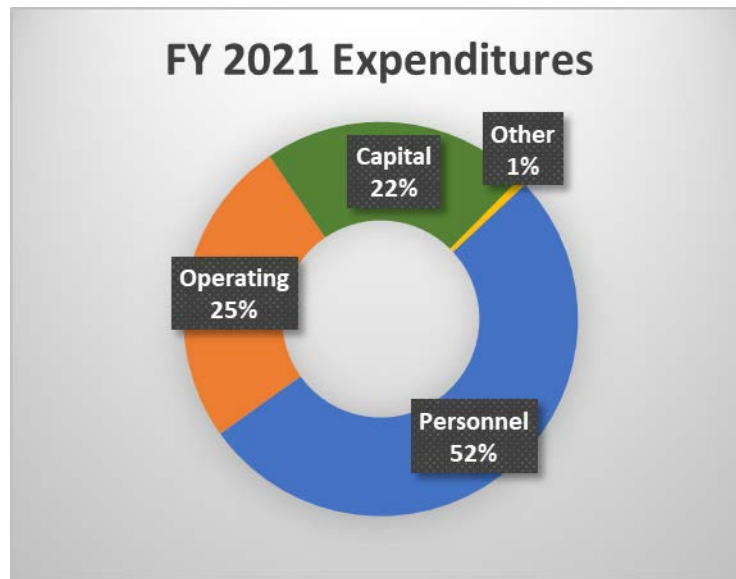
The most stable General Fund revenue sources for FY21, Ad Valorem Taxes and Charges for Service for Fire Rescue and EMS, account for 64% of General Fund revenue. By the time the mandatory stay at home orders were underway in April 2020, the Property Appraiser had already valued and assessed real estate for the coming year and interlocal funding for Fire Rescue and EMS was already established.

The remaining third of General Fund revenues are very much dependent on consumer spending, tourism, and the local economy. Consumption of gas and electricity will keep franchise fees and other taxes line items relatively flat through 2020-2021. A slowdown in the local economy and saturation of redevelopment over the past several years will result in a modest decrease in permit revenue. Intergovernmental revenue will be significantly impacted by lower collection of sales tax, fuel tax, and half-cent sales tax. User fees from Recreation Department activities is anticipated to decrease approximately \$30,000 as residents continue social distancing and avoiding public places. The Pinellas County Library Cooperative put a moratorium on late fees during Spring of 2020, due to library closures and the COVID-19 pandemic, and this policy will also result in less fees collected for this purpose.

EXPENSES

Expenses in all funds for the FY 2021 Fiscal Year total \$24,918,200, a 2% increase over the prior year's budgeted level. Personnel costs, including wages and benefits, continue to be the comprise the largest category of expenses for the City (52%). A significant increase in the capital budget of \$511,140 is the largest driver for the overall expense increase. Several major infrastructure projects are underway in the Local Infrastructure Sales Tax Fund accounting for \$3,365,100 of said appropriations.

ALL FUNDS				
<i>Expenditure Category</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>% Change</i>	<i>\$ Change</i>
Personnel	12,608,879	12,974,900	3%	366,021
Operating	6,599,533	6,315,600	-4%	(283,933)
Capital	4,955,560	5,466,700	10%	511,140
Other	161,000	161,000	0%	-
TOTAL	\$24,324,972	\$24,918,200	2%	593,228



Expenses in funds other than the General Fund account for approximately 25% of expenses, with a majority funded in capital outlay. The Capital Improvements Plan (CIP) section of the Budget identifies major non-recurring expenses of \$10,000 or more including buildings, public infrastructure and equipment. Capital expenditures for FY21 comprise 25% of total spending. There are a number of prominent capital projects contained in this budget, including:

Pavement Management Plan: The City Council adopted a seven year pavement management plan that commenced in FY20. FY21 roadway projects include preventative maintenance, road reconstruction, and rehabilitation at a cost of \$1,811,200 in the CIP Fund, Local Infrastructure Sales Tax Fund, and Transportation Impact Fee Fund.

Waterfront Park Construction: Components of Waterfront Park will be added in FY21 including the restrooms, all abilities playground, a gazebo, irrigation, and final landscaping at a combined cost of \$963,300 from the Local Infrastructure Sales Tax Fund (Penny 3) and Tree Fund.

Recreation Center: The Seminole Recreation Center opened in 2000 after renovating a former church into an important community resource. The facility is reaching the end of its useful life and several major repairs are needed over the next several years. Funding of \$1 Million in FY21 from the Local Infrastructure Sales Tax Fund (Penny 3) will be used for preliminary engineering and design to identify space needs, an analysis of whether to build new or renovate the building, and, if reconstructed, how to plan the site on the existing property.

Blossom Lake Park Redevelopment: The Blossom Lake Park Redevelopment project was initiated in September 2018 with community meetings to identify community desired amenities. A grant from Florida Department of Environmental Protection's Florida Recreation Development Assistance Program will help fund an all abilities playground. A Florida Department of Transportation grant, through the Recreation Trails Project, will be used to construct 0.75 miles of an 8-foot wide paved fitness trail with three exercise / fitness stations. Project funding of \$550,000 will come from the CIP Fund, Grants Fund and Local Infrastructure Sales Tax Fund (Penny 3).

Stormwater Master Plan Update: The City's last master drainage plan was completed in 2000. A Cooperative Funding Initiative Grant from Southwest Florida Water Management District (SWFWMD) will assist in funding topographic mapping, an infrastructure inventory, and a condition assessment in FY21 at a cost of \$250,000. This funding will come from the SWFWMD Grant and Local Infrastructure Sales Tax Fund (Penny 3). The second year of the Stormwater Master Plan Update will include model development, watershed evaluation, floodplain analysis, and a Best Management Practices Analysis Report identifying the impacts of projected sea level rise, reduction of pollutant loads, and improvement of water quality. With this information, the City will develop a comprehensive Stormwater Master Plan to identify needed repairs and improvements for the next 10 years for City controlled stormwater infrastructure.

The General Fund is the City of Seminole's primary fund and is associated with revenues and expenditures that support general governmental activities including City management, public safety, public works, transportation, stormwater management, building and code administration, parks, recreation, and library services. General Fund expenses comprise 77% of spending in all funds for FY21 and are recurring in nature. General Fund expenditures are proposed to increase \$21,506 (0.1%). Due to the anticipated General Fund revenue decreases in FY21, General Fund expenditures have been strategically reduced to align with recurring revenues.

GENERAL FUND				
<i>Expenditure Category</i>	<i>FY 2019-2020</i>	<i>FY 2020-2021</i>	<i>% Change</i>	<i>\$ Change</i>
Personnel	12,604,761	12,971,200	3%	366,439
Operating	5,594,823	5,671,700	1%	76,877
Capital	477,610	415,800	-13%	(61,810)
Other	161,000	161,000	0%	-
TOTAL	19,198,194	19,219,700	0%	\$21,506

As a result, the City took measures to reduce or eliminate recurring operating expenses. Two positions, vacated through retirement, have been deleted and one position, vacated through retirement has been reclassified resulting in \$223,700 in savings.

<i>Position</i>	<i>FTE Change</i>	<i>Cost Savings</i>
Delete Director of Administration position	-1.0	\$125,000
Delete Librarian II position	-1.0	\$82,200
Reclassify Public Information Officer to Communications Specialist	0.0	\$16,500
TOTAL	-2.0	\$223,700

These savings in the General Fund help offset the 3% personnel cost increase (\$366,000) which includes:

- Sufficient funds to accommodate a merit increase not to exceed 4% for both Union represented and general employees;
- Health insurance increase of 8%;
- Dental insurance increase of 6%;
- Worker's Compensation insurance increase of 2%;
- Florida Retirement System (FRS) rate changes of -1.53% to 0.17% as approved by the Florida Legislature and Governor effective July 1, 2020;
- Fire Pension cost increase to the City of 1.8%.

Operating costs in the General Fund are decreasing 5% (\$274,000) over budgeted levels from the prior year. Significant savings come from a decrease in citywide property, liability and vehicle insurance premiums (\$77,000) as a result of a competitive solicitation process and the removal of one-time expenses (\$177,000) in FY20 for sidewalk, road and stormwater repairs.

Capital outlay remains a relatively small percentage of the total General Fund expenditures at just 2% in the FY21 Budget, a \$61,800 decrease over the prior year’s budgeted levels. Within the General Fund, the following capital expenses are included:

<i>Capital Expense</i>	<i>Department</i>	<i>Amount</i>
Library Circulation Materials (\$46,000 increase)	Library	\$126,000
Thermal Imaging Camera Replacements	Fire	\$60,000
Heavy Duty Vehicle Lift Replacement	Fire	\$57,500
Hydraulic Extrication Tool Replacement	Fire	\$55,000
Fire Station #29 Ramp Replacement	Fire	\$50,000

In closing, I would first like to thank the City Council for providing clear and consistent financial policies to staff. I would especially like to recognize Finance Director, Allison Broihier, the City’s Department Directors, and their respective staff, for their strategic approach they applied in developing this year’s budget. I am confident the City of Seminole will navigate this economic challenge successfully through the leadership of our City Council and by applying the conservative fiscal principles that continue to enable the City of Seminole to thrive.

Sincerely,



Ann Toney-Deal, ICMA-CM
City Manager

FY 2021 CITYWIDE GOALS AND INITIATIVES

Goal 1: Improve and Maintain Infrastructure

Initiatives	Department
• Site Evaluation for Fire Station #129 at Bay Pines	City Manager, Fire Rescue
• Update 2000 Stormwater Master Plan	Public Works
• Implement Pavement Management (Year 2 of 7)	Public Works
• Evaluate City Hall Exterior Rehabilitation	City Manager, Public Works
• HVAC Replacements	Public Works
• Acquire and install three Storage Area Networks (SANs)	Finance
• Replace two Servers (City Hall and EOC)	Finance
• Hydraulic Vehicle Lift Replacement at Fleet	Fire Rescue
• Fire Station #29 Concrete Ramp Replacement	Fire Rescue

Goal 2: Enhance Revenues

Initiatives	Department
• Maximize Investment Income	Finance
• Maximize Grant Revenues	All Depts.
• Building Permit & Inspection Fee Survey	Community Development

Goal 3: Enhance Quality of Life through Recreation

Initiatives	Department
• Blossom Lake Park Redevelopment	Recreation, Public Works
• Waterfront Park Development	Public Works, Recreation
• 50th Anniversary Celebration	City Manager, Recreation
• Enhance Athletic Programming	Recreation
• Repetto Property Master Planning	Recreation
• Athletic Field Master Planning & Partnership	City Manager, Recreation
• Recreation Center Master Planning	City Manager, Recreation

Goal 4: Enhance Communications

Initiatives	Department
• Communications Specialist position	City Manager
• Increase newsletters communications to community	City Manager
• Update Facebook with all City activities	City Manager
• Advance all social media platforms while maintaining ADA compliance and FL records laws	City Manager
• Develop City logo	City Manager
• Acquire three traffic message boards	Public Works
• Library promotional brochures	Library

REPORT ON FY 2020 GOALS AND INITIATIVES

Goal 1: Improve and Maintain Infrastructure

Initiatives	Status
• Acquire Repetto Property (Expand City Park)	Completed
• Enhance City Corridors Holiday Display	Completed
• Redevelop and launch new City website	Completed
• Create and Implement Pavement Management Plan	Completed
• Replace Engine #31	Completed
• Upgrade Park Boulevard Medians	Completed
• Install Citywide Onsite Data Backup Solution	Completed
• Implement EnerGov Business Tax Module	Completed
• Upgrade HVAC Controls Software	Completed
• Replace Roof: Fleet Garage	Completed
• Repair Sidewalks	Completed
• Replace Council Chamber's Audio System	Completed
• Replace SCBA Compressed Air Station	Completed
• Replace Engine #30	Completed
• Upgrade Fuel Management System	Completed
• Site Evaluation for Bay Pines Area Fire Station	In Progress, continued to FY21
• Restore City Hall Exterior	In Progress, continued to FY21
• Replace City Hall Signage	In Progress, continued to FY21
• Implement Pavement Management: Year 1 of 7	In Progress, continued to FY21
• Update 2000 Stormwater Master Plan	In Progress, will be completed in FY22

Goal 2: Enhance Revenues

Initiatives	Status Update
• Maximize Investment Income	Completed and ongoing
• Maximize Grant Revenues	Completed and ongoing
• Community Development Fee Survey & Update	Not Yet Started

Goal 3: Enhance Quality of Life through Recreation

Initiatives	Status Update
• Enhance Athletic Programming	Completed and ongoing
• Waterfront Park Development	In Progress, will be completed in FY21
• Blossom Lake Park Redevelopment	In Progress, will be completed in FY21
• 50th Anniversary Celebration	In Progress, continued to FY21
• Repetto Property Master Planning	In Progress, continued to FY21

Goal 4: Be An Employer of Choice

Initiatives	Status Update
• Ensure staffing levels meet service demands	Completed and ongoing
• Employee Appreciation Program	Completed and ongoing

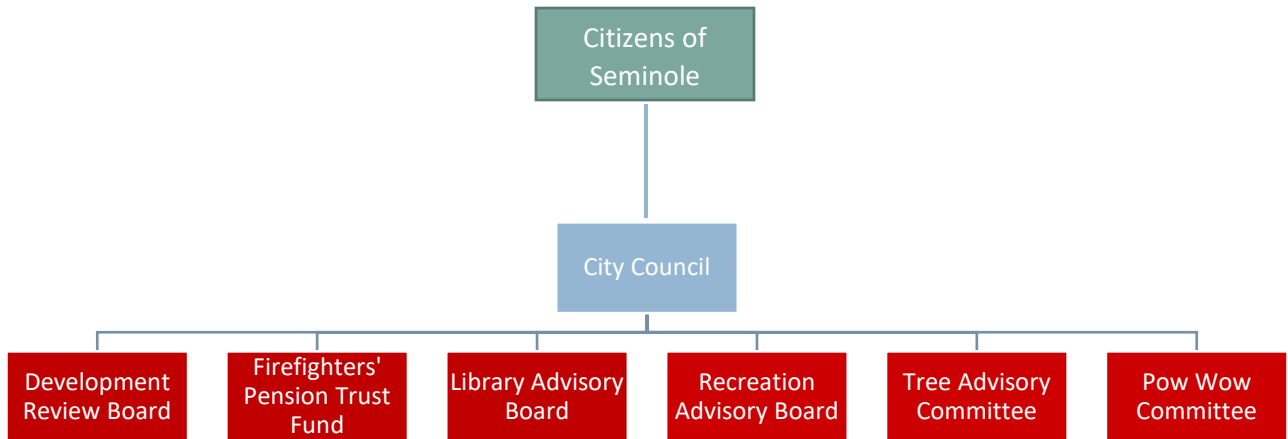




FY 2021 ADOPTED BUDGET

City of Seminole

Boards & Committee





COMMUNITY PROFILE

Date of Incorporation: 1970
 Form of Government: Council / City Manager
 Property Tax Rate: 2.4793 mills per \$1,000 of taxable property
 Retail Sales Tax Rate: 7.00%
 Land Area: 5.3 square miles

POPULATION METRICS

Population:
 Military Veterans:
 Poverty Rate:
 High School Diploma or Higher:

City of Seminole	Pinellas County	State of Florida	United States of America
19,449	978,045	21,208,589	328,239,523
10.6%	8.8%	6.9%	5.7%
10.5%	11.7%	13.6%	11.8%
92.8%	91.1%	88.0%	87.7%

Households

Median Household Income:
 Median single family home value:
 Average Household Size

City of Seminole	Pinellas County	State of Florida	United States of America
\$48,051	\$51,454	\$53,267	\$60,293
\$184,000	\$183,000	\$196,800	\$204,900
2.06	2.31	2.65	2.63

Gender

Female
 Male

City of Seminole	Pinellas County	State of Florida	United States of America
53.4%	52.0%	51.1%	50.8%
46.6%	48.0%	48.9%	49.2%

Age Composition

Under 18
 19-64
 65 and over

City of Seminole	Pinellas County	State of Florida	United States of America
13.1%	15.9%	19.7%	22.3%
52.0%	58.7%	59.4%	61.2%
34.9%	25.4%	20.9%	16.5%

Race and Hispanic Origin

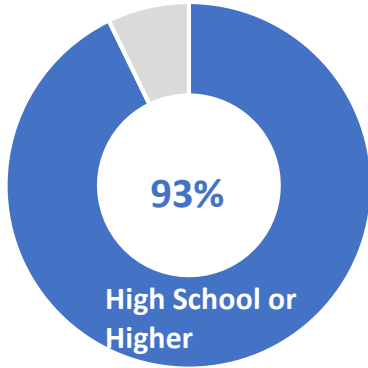
Percent of population that identifies as:

White
 African American
 Hispanic
 Asian
 American Indian
 Other
 Two or more races

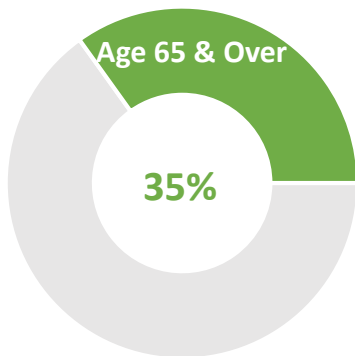
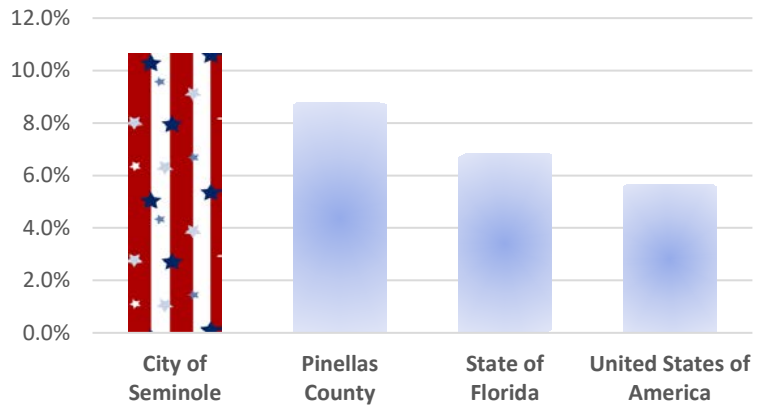
City of Seminole	Pinellas County	State of Florida	United States of America
91.0%	82.50%	77.3%	76.3%
2.1%	11.10%	16.9%	13.4%
5.0%	10.20%	26.4%	18.5%
4.0%	3.60%	3.0%	5.9%
0.4%	0.40%	0.5%	1.3%
0.2%	0.10%	0.1%	0.2%
1.8%	2.30%	2.2%	2.8%



COMMUNITY PROFILE



Military Veterans





COMMUNITY PROFILE

Located in Pinellas County, Seminole lies on the west coast of Florida, 25 miles west of Tampa and is bordered on the north by Largo, on the south by St. Petersburg, on the east by Pinellas Park, and on the west by Boca Ciega Bay and the intercoastal waters of the Gulf of Mexico. In the heart of the City lies the picturesque waterfront of Lake Seminole, the second largest lake in Pinellas County with a surface area of 700 acres or more than one square mile.

Seminole's access to fresh and saltwater provides an abundance of recreational opportunities. The City holds a variety of family-friendly special events annually, including the Pow Wow festival and parade celebrating the City's heritage, Music in the Park, and a triathlon for children. The Fred Marquis Pinellas Trail, a 38-mile recreational trail stretching from north to south Pinellas County, runs through the City. Seminole also has an active Chamber of Commerce and is home to many small and independent businesses.

The City of Seminole's points of pride include:

- More than 200 recreational programs annually with 5,000 participants;
- Over 20 annual community special events with attendance of 21,000;
- Maintenance of 12.9 acres of medians and rights-of-way;
- Issuance of 1,880 building permits in FY 2018 and \$29M increase in citywide taxable value from construction and redevelopment;
- A 49,000 sq. ft. Recreation & Aquatic Center;
- Emergency response to over 12,000 emergency calls each year by Seminole Fire Rescue;
- Insurance Services Office (ISO) rating of 1 on a ten-point scale, the best rating possible;
- Nationally recognized by the Government Finance Officers Association (GFOA) for Budget Presentation and Excellence in Financial Reporting;
- 251,000 visits to the Seminole Community Library, which hosts more than 1,000 programs annually and is open 7-days a week;
- and 25 acres of parkland across five City parks.

Local Economy

The City's local economy is dependent upon retail, services, and retirement living as 35% of Seminole residents are age 65 and over. Seminole has several condominiums, apartments, and retirement homes to accommodate retirees. The City's largest employers also reflect the large senior citizen demographic of the community. Two of the top ten employers are senior living communities and four are major retail chains. St. Petersburg College's Seminole campus is adjacent to the City Recreation Center and City Hall. The campus provides unique opportunities for partnership including the Seminole Community Library, which serves as the college library as well as the City library. This educational center brings in numerous commuters to the City and enhances the local economy.

Principal Employers

<u>Employer</u>	<u>No. of Employees</u>	<u>Industry</u>
Freedom Square	532	Senior Living Community
Walmart	426	Retail
St. Petersburg College	256	Education
Lake Seminole Square	231	Senior Living Community
Target	179	Retail
City of Seminole	151	Government
Home Depot	136	Retail
Tandem Healthcare	117	Nursing Home
Inn at Freedom Square	101	Nursing Home
Publix	84	Retail



COMMUNITY PROFILE

SEMINOLE'S HISTORY

In 1842, troops from Ft. Brooke, Tampa were fishing and found the remains of an Indian village where the City of Seminole stands today. This discovery shows the first settlers in Seminole were Native American Indians. They took advantage of the high ground and proximity to the bay and its resources to establish their settlement.

In the later part of the 19th century, houses were developed along 74th Avenue down to 113th Street by Colonel Rhodes and six friends. There was a corporation formed called Park Ridge, and they developed the area as Ridgewood Village. It was known as the High Oaks area.

The Meares brothers settled at Meares Lake, now Seminole City Park, and "Aunt Bell" named the area Oakhurst. The house on the 160 acre homestead in the area known as Oakhurst has gone away; but the lake formed to accommodate the natural spring is located in Seminole City Park and shown on the maps as Meares Lake. Thus we have a permanent reminder of this family's impact on the early Seminole area. One of the main purposes of going to Albert and Dell Meares' house was to get the mail. Their home was the John's Pass Post Office around 1879.



Historic structures within the City include the log cabin on 54th Street, Seminole Methodist Church which is over 100 years old, and Seminole Elementary School which opened in 1925 at its current location on 74th Avenue. The location of Seminole City Center was Jessie Johnson's vegetable garden. The area included hundreds of acres of citrus groves when Al Repetto was the "citrus king". With the exception of one small orchard, the groves have been replaced with homes.

Pioneer homesteader families of the area included the Johnsons, Campbells, Meares, McMullens, Walsinghams, O'Quinns, Hutchinsons, Repettos, Lees, Mohneys, Browns and Cobbs. Through marriage, business partnerships and a sense of community, this section of Pinellas County grew from timber and sawmills, to citrus groves, to the suburban neighborhoods and commercial corridors of today.



COMMUNITY PROFILE

The City of Seminole incorporated on November 15, 1970, Jessie Johnson was named Honorary Mayor. The first elected Mayor was Russell Stewart. In March 1995, the Seminole City Council voted to change from a Council/Strong Mayor form of government to a Council/City Manager form of government. The City Council appointed Frank Edmunds as its first City Manager in 1995. During the early 2000's, the City of Seminole experienced significant growth through annexation, doubling in geographic size and population. Ann Toney-Deal was hired in 2015 by the City Council as the second City Manager the City has had in the 49 years since its inception. Residents and staff are excitedly planning the City's golden anniversary celebration to celebrate its 50th Anniversary in 2020.



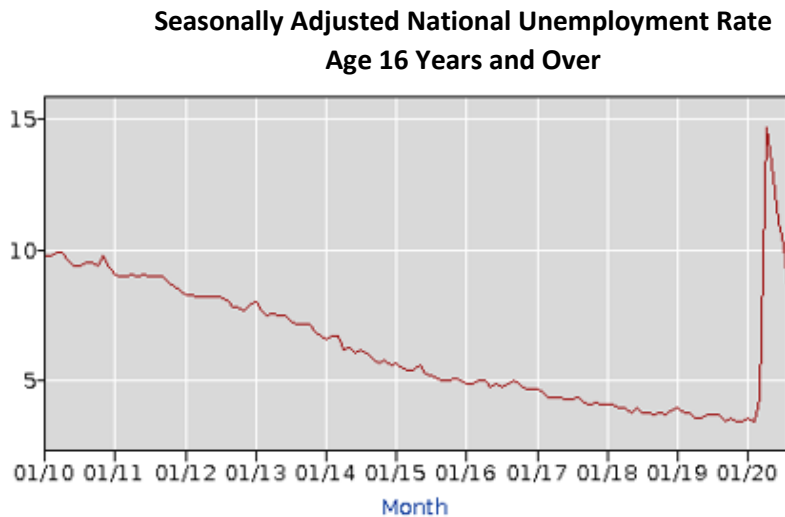


ECONOMIC OUTLOOK

NATIONAL FORECAST

The City of Seminole anticipates FY 2020-2021 will continue the economic recovery from the turmoil experienced in Spring 2020, but It will likely be 2022 before the economy returns 2019 levels. Nationally, Gross Domestic Product, the value of all goods and services produced within the county, is expected to decline 4.9% in 2020 from 2019 levels. The continued recover should end will a 3.8% rise in 2021. Inflation, which was at 2.3% at year-end 2019, is expected to be at just 1.2% by the end of 2020. In its September 2020 statement, the Federal Open Market Committee emphasized its commitment to accommodate economic recovery over the long-term. The Federal Reserve anticipates interest rates to continue to be at or near zero through at least 2023, until inflation has exceeded 2 percent and maintained the rate for some time.

The unemployment rate fell to 8.4% for August 2020, from a high of 14.7% in April; yet this continues to be rates unseen since 2012. Employment continues to fall in certain industries that are not recovering well, such as mining, nursing homes, and elderly care. Despite unemployment slowing dropping, wage growth will likely be slow impacting consumer spending. Retail is experiencing sales 20% below pre-crisis levels for clothing stores, 16% down for restaurants and 15% lower in dept stores. This will affect state sales tax and revenue sharing from states to local governments for the next several years as unemployment rebounds.

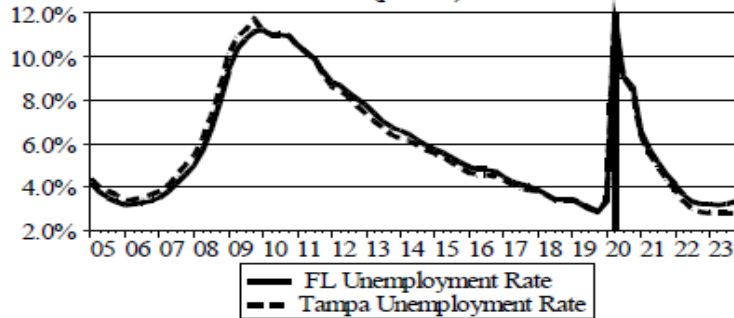


Bureau of Labor and Statistics, October 1, 2020

STATE OF FLORIDA

Fortunately, Florida's economic recovery will likely outpace the national economy. From 2020-2023, Florida's economy, as measured by Gross State Product, will expand at an average rate of 2.6%. After contracting 6.0% in 2020, real Gross State Product will rise by 7.6% in 2021. Average job growth will be 0.5% faster than the national economy.

Florida & Tampa Unemployment Rate



University of Central Florida Florida Metro Economic Forecast 2020-2023 Q2 July 2020

The unemployment rate in Florida went from 3.1% in 2019 to 13.8% at its peak in April 2020, 2.5 points higher than its peak during the Great Recession. Estimates put Florida’s unemployment rate at 8.8% by the end of 2020. Forecasts estimate it will further fall to 5.5% in 2021, 3.6% in 2022, and 3.2% in 2023.

Housing starts will increase but not fast enough to ease the large shortage on single-family homes over the next few years. Housing price appreciation will decelerate as supply catches up with demand, which will slow ad valorem tax revenue growth in future years.

REGIONAL

The local economy is heavily dependent on tourism and until travel resumes, a full rebound is not likely. August 2020 passenger air travel is down 45% for the same period in 2019 for St Petersburg Clearwater airport. Overall, passenger traffic in 2020 is down 40%. August passengers were down 45% over August 2019, At Tampa International Airport, passenger traffic is down 67% over August 2019 and 54% year-to-date.

Through 2023, the Tampa-St. Petersburg-Clearwater Metropolitan Statistical Area is expected to show relatively high growth in economic indicators relative to others metro areas studied in Florida. On average, each year:

- Personal income growth is expected to be 3.3%;
- Average wage growth is expected to be 2.7%; and
- Population growth is expected to be 1.0%.

Tampa Metropolitan Unemployment Forecast

2018	2019	2020	2021	2022	2023
3.6%	3.2%	8.1%	5.3%	3.2%	2.8%

Sources:

Kiplinger Economic Forecast June 17, 2020

Bureau of Labor and Statistics, October 1, 2020

Federal Reserve Press Release, September 16, 2020

Florida Metro Economic Forecast 2020-2023 Q2 July 2020, University of Central Florida



BUDGET GUIDE & FINANCIAL POLICIES

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



BUDGET PROCESS

Preparation of the budget is a major responsibility that requires long hours and the full attention of City management during several months of the year. While its basic purpose is to give an account of government finances, it also serves as the blueprint for the year's activities. Long-range goals are reflected in budget decisions and initiatives are translated into appropriations. The Proposed Budget, presented by the City Manager to the City Council, communicates the implications of policy decisions for operating and capital programs. The budget document is one of the most effective tools the City Manager can use to communicate to the City Council and the citizenry, not only its financial status, but also its goals, policies, and vision for the future.

The process moves through four (4) basic stages: Preparation, Adoption, Adjustment and Review. The Budget Calendar that follows details the timeline and procedures for the preparation and adoption of the FY 2020-2021 (FY21) Budget. A summary of all stages of the process is as follows:

PREPARATION

In January, Departments review and update the Capital Improvement Plan (CIP). This document is published in draft form and delivered to the City Council in May each year. The first year of the CIP drives the capital budget for the coming Annual Budget. In March, Departments submit budgetary requests to the Finance Director. The Finance Director and City Manager meets with the Department Directors to review priorities and to evaluate the initial budget requests. The City Manager's Proposed Budget is then submitted to the City Council by July 1st, as required by City Charter.

ADOPTION

A public workshop is held by the City Council to review the Proposed Budget in July. At this meeting, the City Manager and Department Heads review their respective department budgets and answer questions of the Council members. This spending plan serves as the basis for the maximum millage rate set by the City Council in late July, as required by Florida Statute.

In September, two public hearings are held at the first and second reading of the ordinances to set the final Millage Rate and final Adopted Budget for the fiscal year beginning October 1. The Final Budget is adopted by Ordinance at the departmental and fund level.

For FY21, the City Council adopted a millage rate of 2.4793 which is the same tax rate as last year and a 6.46% increase from the rolled-back rate of 2.3288. The "rolled-back rate" is the tax rate which would generate the same amount of ad valorem tax revenue as the prior year.



BUDGET PROCESS

ADJUSTMENT

The City Manager is authorized to administratively approve transfers within the same department, known as a Budget Transfer. The City Council is authorized to appropriate additional funds to any department when appropriations are insufficient by: changing existing expenditure appropriations among departments, appropriating current revenue not yet appropriated, or appropriating existing fund balance for expenditure. This procedure, known as a Budget Amendment, requires adoption of a Budget Amendment Ordinance which includes a public hearing.

REVIEW

Appropriations lapse at year end on September 30. Encumbrances and unexpended appropriations may be carried into the next fiscal year through a subsequent Budget Amendment Ordinance. A financial audit is conducted by an independent accounting firm appointed by the City Council.



BUDGET CALENDAR

FEBRUARY	2/12/2020	Budget Kickoff
	2/26/2020	Due to Finance from Departments: CIP Project Forms
MARCH	3/4/2020	Due to Finance from Departments: Personnel/Facilities/Technology Request, Revenue Worksheet
	3/4/2020	Finance completes personnel projections
	3/13/2020	FY 2020-2021 Budget Module closes for Department Request Entry
	3/20/2020	Fire Rescue and EMS budgets to Pinellas County
APRIL	3/23-4/10	City Manager and Finance Director meet with Dept. Directors on CIP and Budget Requests
	3/30-4/10	Departments update Dept. Budget Pages: Narratives, Performance Measures, Goal Progress Report for Annual Budget
	4/1-4/30	Finalize budget document
	4/28/2020	Publish CIP and deliver to City Council
MAY	5/8/2020	Revised Personnel Projections completed
	5/15/2020	Deliver Proposed Budget to City Manager
JUNE	6/1/2020	Property Appraiser distributes estimated taxable value to City
JULY	7/1/2020	Proposed Budget delivered to City Council
	7/1/2020	Property Appraiser distributes certified taxable value to City
	7/25/2020	City Council Budget Workshop
	7/28/2020	City Council sets Maximum Millage Rate
	7/29/2020	City completes 420-MMR and remits to FL Dept. of Revenue (DOR)
AUGUST	8/19/2020	Property Appraiser mails TRIM notices to property owners
SEPTEMBER	9/3/2020	First public hearing to adopt proposed millage rate & tentative budget
	9/13/2020	Advertisement of Budget Summary and Proposed Tax Rate
	9/17/2020	Second public hearing to adopt final millage rate & budget
	9/25/2020	Send Ordinance to DOR, Property Appraiser, Tax Collector
	9/25/2020	Final Budget posted on web
OCTOBER	10/1/2020	Property appraiser distributes Form DR-422 to taxing authorities
	10/23/2020	Deadline to remit DR-422, DR-487, and TRIM package to FL DOR
NOVEMBER	11/15/2020	Final budget published and delivered to City Council
	11/22/2020	Deadline to submit for GFOA Budget Presentation Award



BUDGET POLICIES

The following definitions and policies guide the budget process and serve as the foundation for the budget document.

BALANCED BUDGET

The City of Seminole's Code of Ordinances require the City Council to adopt a balanced budget, in which current revenues and available fund balances meet or exceed planned expenditures. The City recognizes that its citizens deserve a commitment from the City to fiscal responsibility. As a result, the annual budget strives to balance annual operating expenditures with recurring revenues that can be reasonably projected to be received during the fiscal year. New programs or changes in levels of service that would require the expenditure of additional operating funds will either be funded through reduction of services in other areas of lower priority or through adjustments to rates, service charges or taxes.

BASIS OF BUDGETING

Budgets for funds that have formal appropriation are prepared in accordance with Generally Accepted Accounting Principles (GAAP). This includes an original appropriation in the budget ordinance, a subsequent budget amendment ordinance for encumbrances outstanding, and other budget amendment ordinances as needed and adopted by the City Council. All appropriations expire at the end of each fiscal year.

Budgets for governmental funds are adopted using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when they are incurred. Capital items are budgeted as an expenditure in the year they are purchased and are a fixed asset for accounting and reporting purposes.

BUDGETARY LEVEL OF CONTROL

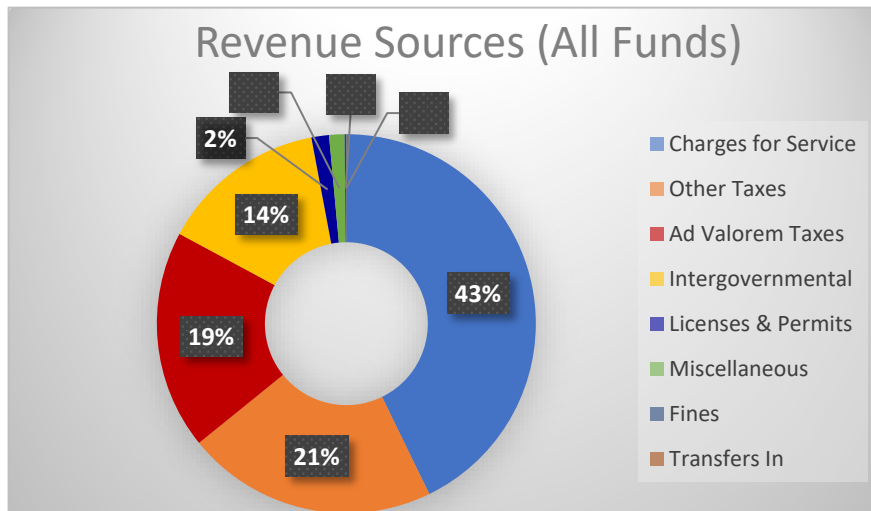
A key factor in the budget process is the use and presentation of data. The way that the data is presented will determine what the budget ultimately communicates. As in the past, budget data has been presented in a line item format per the City Charter. The emphasis of a line item budget is on control of expenditures, rather than on accountability for performance. This format has been much maligned for this characteristic, but serves a valuable purpose in the City of Seminole which has a fiscally conservative approach to spending. A program or performance budget by itself can be inadequate in providing the sort of accounting information the City Council and City Manager desire to control spending. Although the budget format is predominantly line-item, greater emphasis on program information and performance has been made during the past several years. These enhancements are intended to increase the effectiveness of the document as a communication tool for the general public.



BUDGET POLICIES

REVENUES

The City strategically projects revenues conservatively to avoid revenue shortfalls during the fiscal year and hedge against any downturns in the economy. The City is committed to a diverse revenue base and seeks alternative funding sources, such as grants, to keep property taxes low. The City funds programs with user fees when appropriate and use of the fund balance is only when necessary and an adequate balance exists. The FY 2020-2021 Budget is based on a maintaining a property tax rate of 2.4793 mills, the fourteenth (14th) consecutive year at this rate.



EXPENDITURES

The City's workforce for FY21 is composed of 155.492 full-time equivalents (FTE) in full-time and part-time positions, a 2.0 FTE decrease over the prior year. The two positions being deleted were vacated through retirement and the City has reorganized staffing to keep service levels flat. Personnel expenditures include merit increases of up to 4% for both regular employees and represented Fire Rescue employees based on the current contract. Individual employee increases will be based on performance appraisals. Regular full-time employees also have robust benefits including health insurance, dental insurance, long-term disability and life insurance.

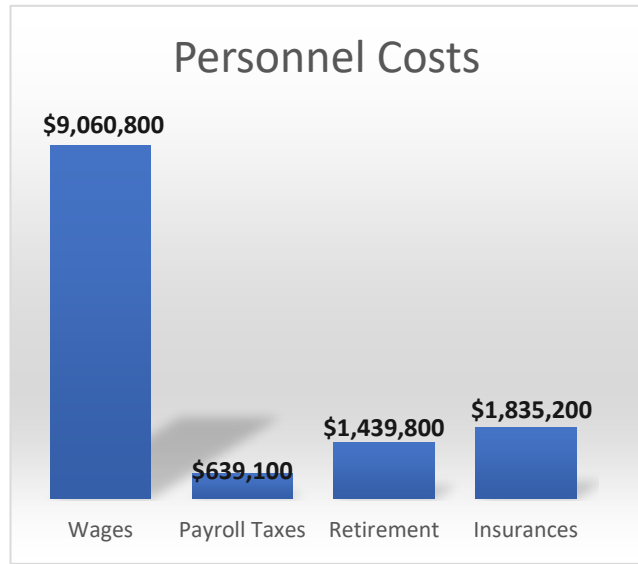
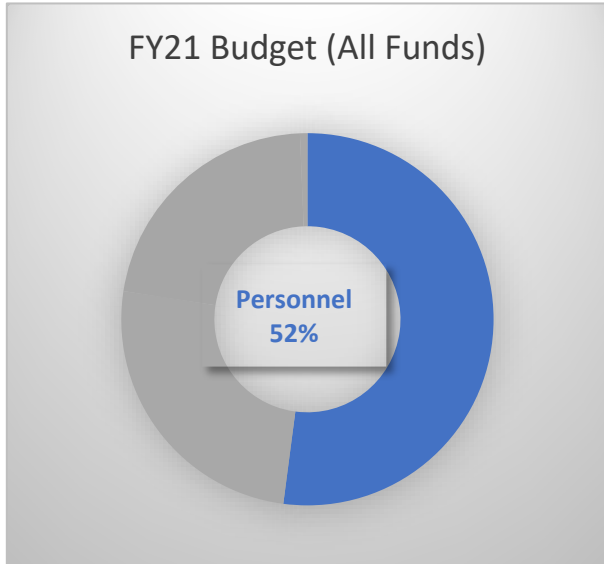




BUDGET POLICIES

EXPENDITURES

Personnel



All of the City's regular full-time and most part-time employees are eligible to participate in one of three separate retirement programs which are defined benefit or defined contribution plans, as detailed below. The plans also provide disability and survivors' benefits. Benefits are determined by category and length of service.

Firefighters' Florida Statute Chapter 175 Pension Plan	Normal retirement at the earlier of: age 52 and 10 years of service <u>or</u> 25 years of service. Benefit is calculated as: <i>3.0% x Yrs of Service x Average of 5 highest paid years</i> Fire employees contribute 50% of the annual cost of the pension with a cap at 12.5% of covered payroll.*
Florida Retirement System (FRS)	Normal retirement age varies depending on when the employee was first enrolled, but is currently when the employee is age 62 and is vested <u>or</u> has 30 years of creditable service regardless of age. Employees are required to contribute 3% of covered salary. <u>Defined Benefit Plan:</u> <i>Yrs of Svc x 1.60% Regular Class/2.0% Senior Mgmt Class x Avg Final Compensation</i> <u>Defined Contribution Plan:</u> Employees may elect to participate in the Investment Plan option. Full vesting is after one year of service.
401a Plan	Select senior management positions may be offered a 401a plan in which the City contributes 10% of salary to a self directed 401 plan. Vesting is graduated with 25% earned at 2 years of service, 50% at 3 years, 75% at 4 years, and 100% at 5 years.

* Firefighters 175 Pension Plan benefits are reflected in accordance with the current bargaining unit agreement.

** FRS benefits are subject to modification based on changes in the law or Florida Administrative Code.



BUDGET POLICIES

Operating

The City programs operating expenses to provide adequate appropriations to maintain current service levels. Staff strive to improve operational efficiencies through productivity improvements rather than through increased expenses.

Operating expenses include professional and contractual services, utilities, repair and maintenance costs, advertising, printing, office supplies, operating supplies, travel, and training costs.

Capital

The annual update of the Capital Improvement Plan (CIP) is an integral part of the budgeting process, identifying major, non-recurring expenditures over \$10,000 such as public infrastructure, equipment, and vehicles. It serves as the foundation for the budget process, with the first year of the plan included in the ensuring Proposed Budget. The process allows for a separate evaluation, review and selection of capital projects, as well as the identification of revenue sources to be used. This process enables City management and City Council to evaluate the long term capital needs of the community and subsequently enhance the objective decision-making of selecting and financing projects. When developing the Capital Improvements Plan (CIP), staff estimate and quantify any additional operating expenditures that may result from a project.

Additional capital expenses, which are purchases, acquisition or construction of any item having a unit cost of \$5,000 or more with a useful life of at least one year, are also included in the budget on as as-needed basis. These items, which may be replacement of minor equipment or technology, do not rise to the threshold of inclusion in the CIP.

CAPITAL IMPROVEMENT PLAN POLICY

In accordance with the City Charter, each annual CIP includes a ten-year projection of revenues and five-year projection of expenditures. This format provides strategic perspective to each annual budget process and analyzes all anticipated capital expenditures by year to identify associated funding sources.

The CIP will incorporate, in its projections of expenditures and funding sources, any amounts relating to previous year's appropriations that have yet to be expended. The first year of the five-year spending plan will be used as the basis for developing the subsequent year's annual budget. During the budget preparation process, programs and projects for the "current" fiscal year will be reevaluated, surpluses and cost over-runs estimated, and the results thereof included in the budget for the next fiscal year.

The Mayor and Council will formally authorize expenditure of City resources on the Capital Improvement Plan through adoption of the budget by ordinance each year.



ACCOUNTING POLICIES

FUND STRUCTURE

The City organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The City of Seminole annual budget includes only governmental type funds which are used to account for the City's general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they are measurable and available; measurable means the amount of the transaction can be determined, available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers revenues available if they are collected within 60 days after year-end.

Expenditures are recorded when the related fund liability is incurred with the exception of unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims, and judgments which are recognized when the obligations are expected to be liquidated with expendable, available financial resources.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The primary differences between the City of Seminole's basis of budgeting and the basis of accounting (using GAAP) are:

- 1.) Proceeds from the sale of capital assets are inflows of budgetary resources not revenue for financial reporting purposes.
- 2.) Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes.

The modified accrual basis of accounting is followed by all Governmental Fund Types, Expendable Trust Funds and Agency Funds. Under the modified accrual basis, revenues are recognized in the accounting period when they become measurable and available. Revenues susceptible to accrual are utility charges for services and interest income. expenditures other than unmatured interest on general long-term debt are recognized at the time liabilities are incurred, if measurable.

Pension Trust Funds are maintained on an accrual basis with revenues being recognized when earned and expenses recognized when incurred.



ACCOUNTING POLICIES

MEASUREMENT FOCUS

Governmental Type Funds

General and Special Revenue Funds are accounted for on a “spending” or “financial flow” measurement focus. Property taxes, franchise fees, utility taxes, sales and use taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual, and are recognized as revenues. All other revenue items are considered to be measurable and available only when cash is received. Expenses are booked when incurred. Accordingly, reported undesignated fund balances represent available and spendable or resources.

Governmental Funds include the General Fund and Special Revenue Funds. The General Fund is the City’s primary operating fund which accounts for all financial resources of the general government, except those required to be accounted for in another fund. Special Revenue Funds account for revenue sources that are legally restricted to expenditure for specific purposes.

Fiduciary Type Funds

Pension Trust Funds are accounted for on a cost of services or “capital maintenance” measurement focus. Operating statements for Pension Trust Funds use an income determination measurement focus and, therefore, report increases (revenues) and decreases (expenses) in total economic net worth.

FY21 CITY OF SEMINOLE FUNDS

GOVERNMENTAL FUNDS

- General Fund
- Special Revenue Funds*
- Local Infrastructure Sales Tax Fund
- Special Events Fund
- Transportation Impact Fee Fund
- Grants Fund
- Capital Improvement (CIP) Fund
- Tree Mitigation Fund
- Library Fund*

FIDUCIARY FUNDS

- Fire Pension Fund*
- City Manager Pension Fund*
- Deferred Compensation Fund*
- City Retirement Fund*

* Funds not budgeted



FUND MATRIX

FY21 FUNDING SOURCE BY DEPARTMENT

	General Fund	Special Events Fund	Tree Fund	Local. Infra. Sales Tax Fund	Transp. Impact Fee Fund	Grants Fund	CIP Fund
City Council	X						
City Attorney	X						
City Manager	X					X	
City Clerk	X						
Community Development	X						X
Finance	X			X		X	X
Fire Rescue	X			X		X	
Law Enforcement	X						
Library	X					X	
Public Works	X		X	X	X	X	X
Recreation	X	X		X		X	X



FUND BALANCE POLICY

DEFINITIONS

Fund balance is the difference between fund assets and fund liabilities in a governmental or trust fund. The City of Seminole has only governmental and fiduciary funds in its account structure. For clarification, the definitions below provide context for the City's policy.

Nonspendable	Includes items that are not expected to be converted to cash such as inventory and prepaid items
Restricted	Funds that can only be spent for specific purposes stipulated by external resource providers such as creditors through bond covenants, grantors, contributors, or laws
Committed	Funds committed by formal action of the City Council for specific projects, reserves, or future obligations
Assigned	Funds assigned to be used by the City Council for a specific purpose, for example previously appropriated funds that have not yet been spent or encumbrances
Unassigned	Residual fund balance including all spendable funds not contained in the other classifications, only available in General Fund because special revenue and fiduciary funds have restrictions on use of funds

POLICY

For the General Fund, a fund balance of three months of operating expenses or at least \$5,000,000, whichever is higher, has been established as a goal for use in case of economic downturns, unanticipated expenditures or unexpected events, such as natural disasters. The City has adopted a FY21 Budget appropriation that ensures at least \$5,000,000 in unassigned General Fund balance is available at year-end. For other funds, a discussion of each appropriated fund's projected change in fund balance is included in the Budget Summary.



DEBT POLICY

POLICY

- Long term borrowing will not be used to finance current operations or routine maintenance.
- The City will strive to maintain a high reliance on pay-as-you-go financing for its capital improvements.
- The City may borrow money, contract loans and issue bonds pursuant to the provisions of Florida Statutes, provided that:
 - Any one proposal to obligate the City for more than fifty (50) percent of the previous year’s tax revenue shall be put to referendum (with the exception of revenue bonds for public health, safety or industrial development).
 - For purposes of this Section, tax revenue means taxes, license fees, permit revenues and intergovernmental revenues.
 - Total indebtedness shall not exceed ten (10) percent of the last certified assessed taxable value of the real property located in the City.

PERFORMANCE MEASURES

The City of Seminole currently has no outstanding debt.

Outstanding General Debt Service (10/1/20)	\$ -
FY21 Certified Gross Taxable Value Citywide	\$ 1,721,117,582
City's outstanding debt ratio as a percentage of gross taxable value:	0%

Outstanding General Debt Service (10/1/20)	\$ -
FY21 General Fund Revenue	\$ 19,169,700
City's outstanding debt to general government revenue ratio is:	0%



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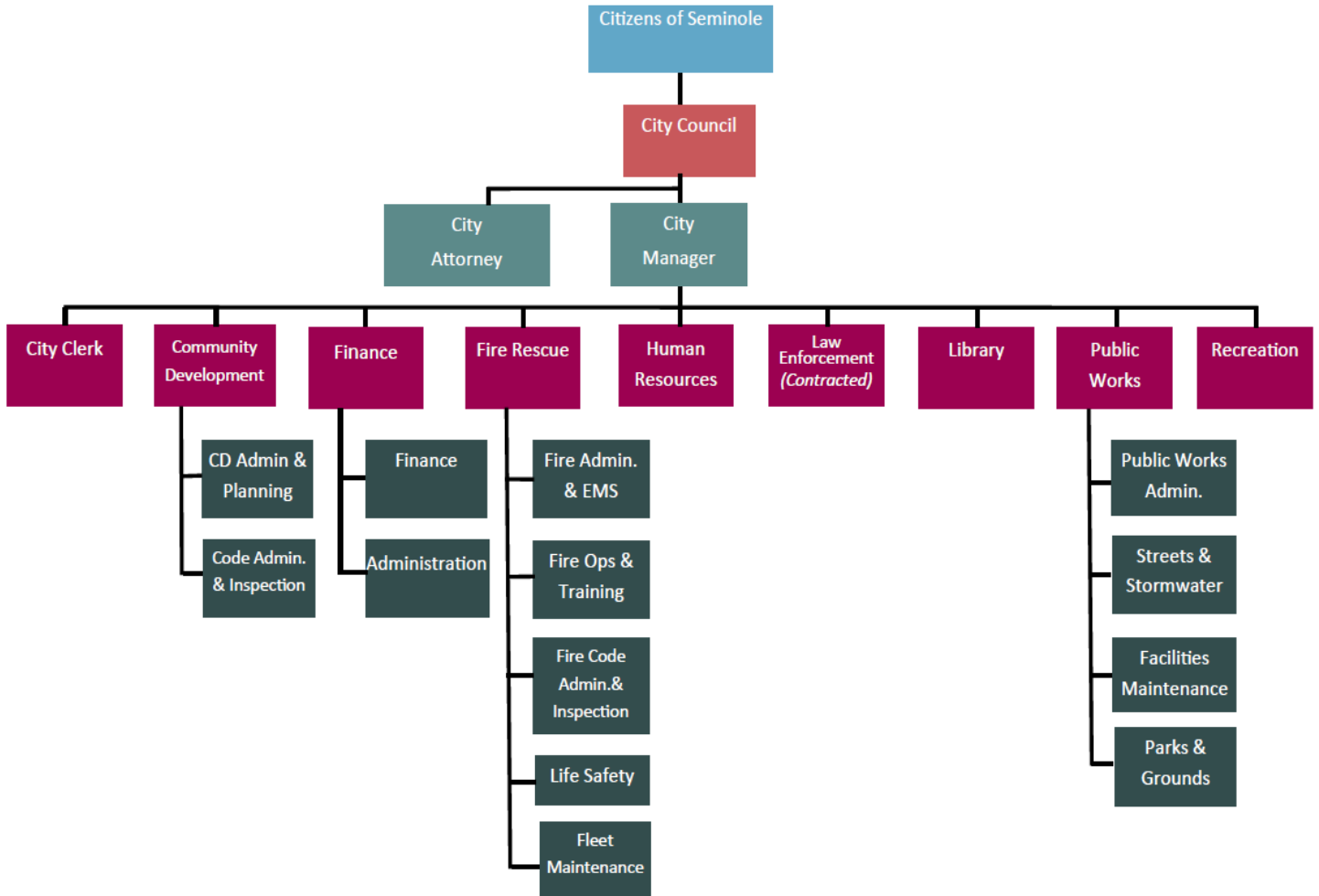


BUDGET SUMMARY

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



FY 2021 ADOPTED BUDGET





PERSONNEL SUMMARY

FULL-TIME EQUIVALENTS (FTE) BY DEPARTMENT

Department	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Position Change
City Council	3.5	3.5	3.5	3.5	0
City Manager	3	3	3	3	0
City Attorney	0	0	0	0	0
City Clerk	1	1	1	1	0
Community Development	6.125	6.125	6.625	6.625	0
Finance	5.75	5.125	5.125	4.125	-1
Fire Rescue	83.5	83.5	87.5	87.5	0
Law Enforcement	0	0	0	0	0
Library	18.067	18.25	18.25	17.25	-1
Recreation	17.867	18.367	18.492	18.492	0
Public Works	13	13.25	14	14	0
TOTAL FTE BY DEPARTMENT	151.809	152.117	157.492	155.492	-2.000

PERSONNEL CHANGES BY DEPARTMENT

Change	Department	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FTE Impact
Delete Director of Administration position	FIN	1.00	1.00	0.00	-1.00
Delete Librarian II position	LIB	3.00	3.00	2.00	-1.00
NET IMPACT OF PERSONNEL CHANGES					-2.000





PERSONNEL SUMMARY

POSITION LISTING

Full-Time	Department	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Position Change
City Manager	City Manager	1	1	1	1	0
City Manager Secretary	City Manager	1	1	1	1	0
Public Policy Mgmt. Associate	City Manager	1	1	1	1	0
City Clerk	City Clerk	1	1	1	1	0
Community Development Director	Com. Dev.	1	1	1	1	0
Code Administration Official	Com. Dev.	1	1	1	1	0
Building Inspector	Com. Dev.	1	1	1	1	0
Permit/Licensing Tech. II	Com. Dev.	1	1	1	1	0
Director of Administration	Finance	1	1	1	0	-1
Finance Director	Finance	1	1	1	1	0
Senior Accountant	Finance	1	1	1	1	0
Information Tech. Specialist II	Finance	1	1	1	1	0
Account Specialist II	Fire Rescue	1	0	0	0	0
Account Specialist III	Fire Rescue	0	1	1	1	0
Human Resource Director	Fire Rescue	1	1	1	1	0
Information Tech. Specialist	Fire Rescue	1	1	1	1	0
Fire Chief	Fire Rescue	1	1	1	1	0
Asst. Fire Chief of EMS	Fire Rescue	1	1	1	1	0
Asst. Fire Chief- Ops. & Training	Fire Rescue	1	1	1	1	0
District Chief	Fire Rescue	3	3	3	3	0
District Chief of EMS	Fire Rescue	0	0	1	1	0
Lieutenant	Fire Rescue	15	15	18	18	0
FF/Paramedic	Fire Rescue	24	24	24	24	0
Firefighter/EMT	Fire Rescue	27	27	27	27	0
Fire Marshal	Fire Rescue	1	1	1	1	0
Fire Inspector	Fire Rescue	1	1	1	1	0
Public Affairs Officer	Fire Rescue	1	1	1	0	-1
Communications Specialist	Fire Rescue	0	0	0	1	1
Maintenance Supervisor	Fire Rescue	1	1	1	1	0
Mechanic	Fire Rescue	1	1	1	1	0
Administrative Assistant II	Fire Rescue	1	1	1	1	0
Library Director	Library	1	1	1	1	0
Circulation Supervisor	Library	1	1	1	1	0
Librarian III	Library	2	2	2	2	0
Librarian II	Library	3	3	3	2	-1
Librarian I	Library	1	2	2	2	0
Library Assistant III	Library	2	2	2	2	0
Recreation Director	Recreation	1	1	1	1	0
Program Coordinator	Recreation	3	3	4	4	0
Administrative Assistant II	Recreation	1	1	1	1	0



PERSONNEL SUMMARY

POSITION LISTING

Full-Time	Department	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Position Change
Recreation Leader II	Recreation	3	3	2	2	0
Custodian	Recreation	2	2	2	2	0
Public Works Director	Public Works	1	1	1	1	0
Administrative Assistant II	Public Works	1	1	0	0	0
Administrative Clerk	Public Works	0	0	1	1	0
Public Works Supervisor	Public Works	1	0	0	0	0
Public Works Foreman	Public Works	2	3	3	3	0
Administrative Clerk	Public Works	1	0	0	0	0
Maintenance Technician II	Public Works	1	1	1	1	0
Maintenance Technician I	Public Works	1	1	1	1	0
Parks Technician	Public Works	0	1	1	1	0
Street/Stormwtr. Technician	Public Works	0	1	1	1	0
Maintenance I	Public Works	1	2	2	2	0
Maintenance II	Public Works	3	3	4	4	0
Total Full-Time FTE		130	133	137	135	-2
Part-Time						
Mayor	City Council	0.5	0.5	0.5	0.5	0
Vice Mayor	City Council	0.5	0.5	0.5	0.5	0
Councilor	City Council	2.5	2.5	2.5	2.5	0
Permit/Licensing Tech. I	Com. Dev.	0.625	0.625	0.625	0.625	0
Planner	Com. Dev.	0.5	0.5	0.5	0.5	0
Code Enforcement Officer	Com. Dev.	1	1	1	1	0
Information Clerk	Com. Dev.	0	0	0.5	0.5	0
Account Specialist I	Finance	0.625	0.5	0.5	0.5	0
Information Clerk	Finance	1.125	0.625	0.625	0.625	0
Training Technician	Fire Rescue	0.5	0.5	0.5	0.5	0
Counter Clerk	Fire Rescue	0.5	0.5	0.5	0.5	0
EMS Technician	Fire Rescue	0.5	0.5	0.5	0.5	0
Librarian I	Library	0.5	0.5	0.5	0.5	0
Library Assistant II	Library	0.625	0.625	0.625	0.625	0
Library Assistant I	Library	5.75	5.125	5.125	5.125	0
Library Aide	Library	1.192	1	1	1	0
Recreation Leader I	Recreation	5.375	5.875	6	6	0
Lifeguard/WSI/Pool staff	Recreation	2.492	2.492	2.492	2.492	0
Maintenance I	Public Works	1	1.25	1.25	1.25	0
Total Part-Time FTE		25.809	25.117	25.742	25.742	0.000
TOTAL FTE		155.809	158.117	162.742	160.742	-2.000



BUDGET SUMMARY

ALL FUNDS: REVENUES

BY CATEGORY	FY 2019	FY 2020	FY 2021	FY20 to FY21	FY20 to FY21
	ACTUAL	BUDGET	BUDGET	% Chg	\$ Chg
Ad Valorem Taxes	3,494,421	3,803,360	4,054,900	7%	251,540
Other Taxes	5,551,606	5,205,166	4,639,100	-11%	(566,066)
Licenses & Permits	605,568	345,750	325,000	-6%	(20,750)
Intergovernmental	3,046,448	2,794,686	3,076,000	10%	281,314
Charges for Service	8,263,519	9,352,463	9,280,800	-1%	(71,663)
Fines	57,282	50,000	27,000	-46%	(23,000)
Miscellaneous	596,368	332,883	289,800	-14%	(48,083)
Transfers In	1,230,953	-	-	N/A	5,000
TOTAL REVENUES	\$ 22,846,165	\$ 21,884,308	\$ 21,692,600	-1%	\$ (191,708)

ALL FUNDS: EXPENSES

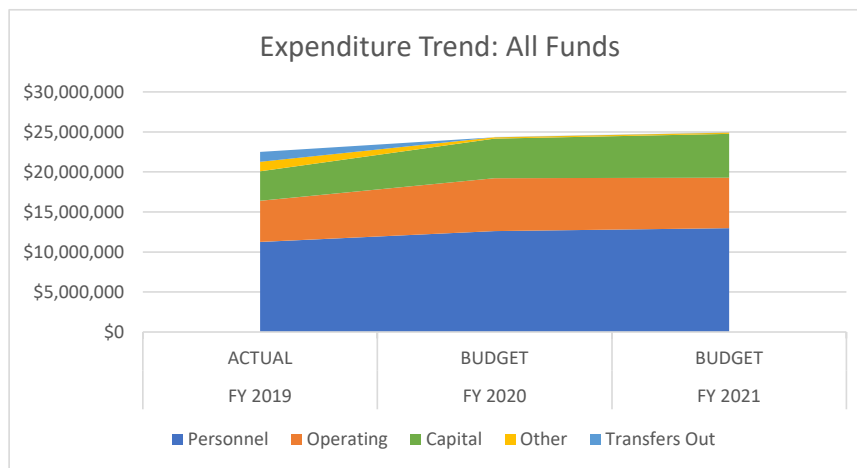
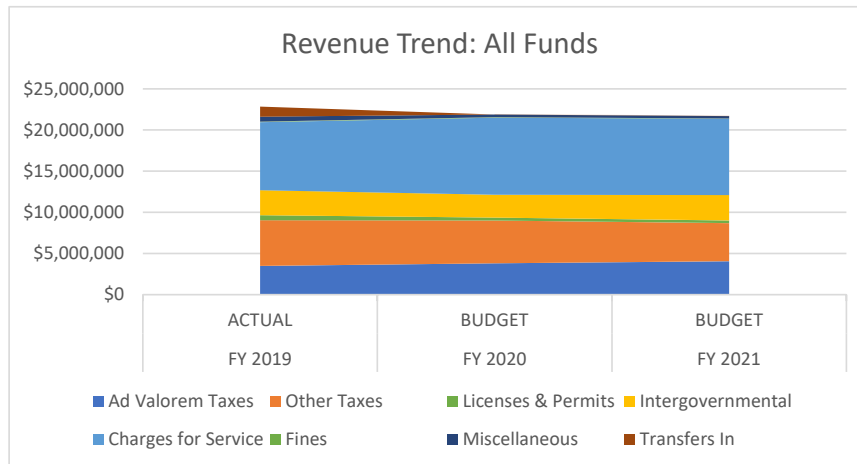
BY CATEGORY	FY 2019	FY 2020	FY 2021	FY20 to FY21	FY20 to FY21
	ACTUAL	BUDGET	BUDGET	% Chg	\$ Chg
Personnel	11,258,155	12,608,879	12,974,900	3%	366,021
Operating	5,142,531	6,599,533	6,315,600	-4%	(283,933)
Capital	3,681,845	4,955,560	5,466,700	10%	511,140
Other	1,183,523	161,000	161,000	0%	-
Transfers Out	1,230,953	-	-	N/A	-
TOTAL EXPENSES	\$ 22,497,007	\$ 24,324,972	\$ 24,918,200	2%	\$ 593,228

BY DEPARTMENT	FY 2019	FY 2020	FY 2021	FY20 to FY21	FY20 to FY21
	ACTUAL	BUDGET	BUDGET	% Chg	\$ Chg
City Council	306,673	254,927	267,400	5%	12,473
City Manager	409,141	473,463	498,000	5%	24,537
City Attorney	57,080	57,080	57,100	0%	20
City Clerk	129,185	147,845	140,500	-5%	(7,345)
Community Development	773,001	905,354	894,100	-1%	(11,254)
Finance	658,585	694,336	757,000	9%	62,664
Fire Rescue	8,906,261	10,627,124	10,589,700	0%	(37,424)
Law Enforcement	1,850,223	1,904,568	1,950,500	2%	45,932
Library	1,155,087	1,247,808	1,235,300	-1%	(12,508)
Recreation	1,393,665	1,542,344	2,560,900	66%	1,018,556
Public Works	2,806,564	6,470,123	5,967,700	-8%	(502,423)
TOTAL EXPENSES	\$ 18,445,465	\$ 24,324,972	\$ 24,918,200	2%	\$ 593,228



BUDGET SUMMARY

FY 2021 BUDGET SUMMARY: ALL FUNDS



SCHEDULE OF GRANTS

Grantor	Purpose	Amount
Florida Dept. of Law Enforcement	Coronavirus emergency supplemental funding program will provide for 3 traffic message boards, personal protective equipment, sanitizing supplies, IT equipment and technology services.	\$101,700
Florida Dept. of Transportation	Recreation Trails Program funding will provide for construction of a paved ADA trail around Blossom Lake Park and outdoor fitness equipment stations. Requires City match of \$50,000 (see Penny Fund).	\$200,000
Southwest Water Management District	Provides funding for Phase 1 of Stormwater Master Plan Update which includes the inventory and condition assessment of the City's stormwater conveyance system. Requires City match of \$125,000 (see Penny Fund).	\$125,000
Florida Dept. of Env. Protection	FRDAP Grant: All-abilities playground and lighting at Blossom Lake Park. Requires City match of \$150,000 (see CIP Fund FY20).	\$150,000
Private Donor	Safety Grant	\$6,000
Private Donor	Fire Safety Grant	\$1,000
TOTAL FY 2021 GRANTS		\$583,700



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GENERAL FUND

LONG RANGE FUND PROJECTION

	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 ESTIMATED
BEGINNING FUND BALANCE	\$ 7,177,010	\$ 6,769,309	\$ 6,596,263	\$ 6,596,263	\$ 7,884,178
REVENUES					
Ad Valorem Taxes	2,867,920	3,166,903	3,494,421	3,803,360	3,718,500
Other Taxes	3,226,865	3,396,210	3,579,155	3,223,880	3,512,800
Licenses & Permits	871,133	581,914	605,568	345,750	452,900
Intergovernmental	3,215,858	2,395,804	2,945,448	2,096,902	2,115,200
Charges for Service	7,905,874	8,137,165	8,263,519	9,447,947	9,051,100
Fines	83,499	53,124	57,282	50,000	25,100
Miscellaneous	470,577	392,422	429,293	230,355	304,500
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 18,641,726	\$ 18,123,542	\$ 19,374,686	\$ 19,198,194	\$ 19,180,100
EXPENDITURES					
Personnel	10,381,278	10,791,657	11,251,211	12,604,761	11,777,000
Operating	5,042,580	5,403,143	5,019,025	5,954,823	5,685,500
Capital	390,588	361,030	376,991	477,610	531,000
Other	-	-	238,591	161,000	46,500
Transfers Out	3,234,981	1,740,758	1,230,953	-	1,584,000
TOTAL EXPENDITURES	\$ 19,049,427	\$ 18,296,588	\$ 18,116,771	\$ 19,198,194	\$ 19,624,000
ENDING FUND BALANCE	\$ 6,769,309	\$ 6,596,263	\$ 7,884,178	\$ 6,596,263	\$ 7,440,278
Assigned/Committed/Restricted	(1,709,495)	(1,536,449)	(1,790,635)	(1,500,000)	(1,350,000)
UNASSIGNED BALANCE	\$ 5,059,814	\$ 5,059,814	\$ 6,093,543	\$ 5,096,263	\$ 6,090,278

	FY 2020 BUDGET	FY 2020 ESTIMATED
PROJECTS		
HVAC Control Upgrade	20,360	22,800
Crack Seal Equipment	45,000	49,995
Server/Switches	6,000	6,887
Fleet Garage Replacement	140,000	133,341
Fuel Management System Upgrade	76,250	104,985
Breathing Air Fill Station	110,000	104,787
	-	-
TOTAL	397,610	422,795

GENERAL FUND

LONG RANGE FUND PROJECTION

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
BEGINNING FUND BALANCE	\$ 7,440,278	7,381,578	7,152,707	7,041,749	7,025,978
REVENUES					
Ad Valorem Taxes	4,054,900	4,217,100	4,385,800	4,561,200	4,743,600
Other Taxes	3,239,100	3,336,300	3,436,400	3,539,500	3,645,700
Licenses & Permits	325,000	325,000	325,000	325,000	325,000
Intergovernmental	2,049,300	2,131,300	2,216,600	2,305,300	2,397,500
Charges for Service	9,224,100	9,500,800	9,785,800	10,079,400	10,381,800
Fines	27,000	27,300	27,600	27,900	28,200
Miscellaneous	250,300	252,800	255,300	257,900	260,500
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 19,169,700	19,790,600	20,432,500	21,096,200	21,782,300
EXPENDITURES					
Personnel	12,970,900	13,489,736	13,894,428	14,311,261	14,740,599
Operating	5,680,700	5,964,735	6,084,030	6,205,710	6,329,824
Capital	415,800	450,000	450,000	480,000	480,000
Other	161,000	115,000	115,000	115,000	115,000
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 19,228,400	20,019,471	20,543,458	21,111,971	21,665,423
ENDING FUND BALANCE	\$ 7,381,578	7,152,707	7,041,749	7,025,978	7,142,855
Assigned/Committed/Restricted	(1,125,000)	(1,125,000)	(1,125,000)	(1,125,000)	(1,125,000)
UNASSIGNED BALANCE	\$ 6,256,578	6,027,707	5,916,749	5,900,978	6,017,855

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
PROJECTS					
Fleet Replacements	35,500	-	-	-	-
IT Infrastructure	16,800	-	-	-	-
Heavy Duty Vehicle Lift	57,500	-	-	-	-
Firefighting Hose Replacemt.	15,000	15,500	16,000	16,500	-
F.S. #29 Concrete Ramp	50,000	-	-	-	-
Thermal Imaging Camera	60,000	-	-	-	-
Hydraulic Extrication Eqpmnt.	55,000	-	-	-	-
TOTAL	289,800	15,500	16,000	16,500	-

GENERAL FUND ANALYSIS

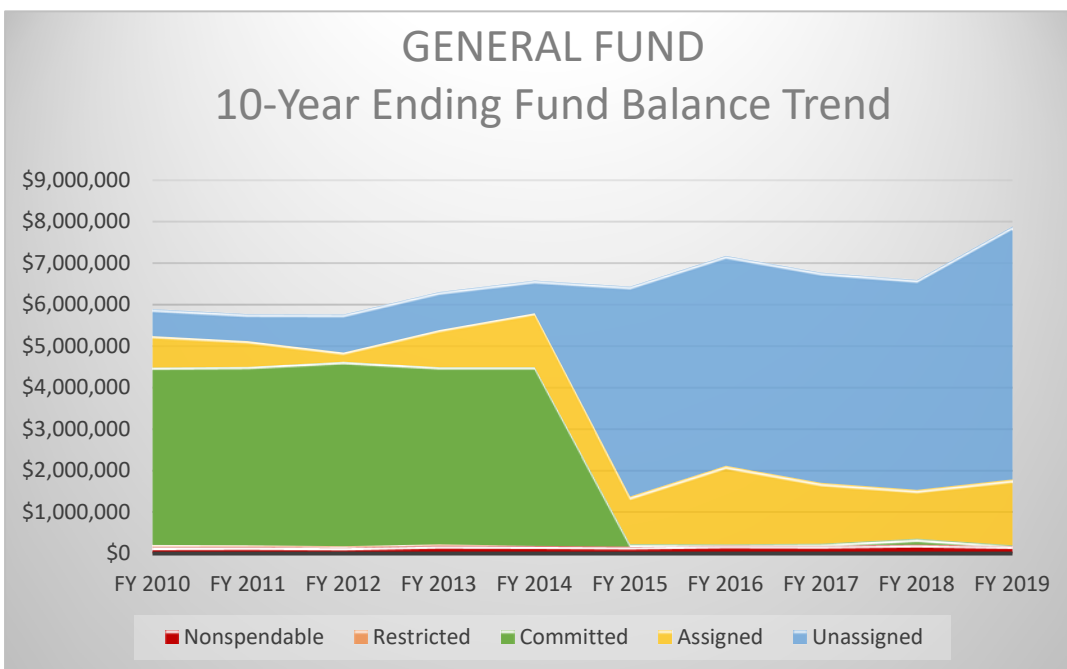
FUND DESCRIPTION

The General Fund is the City of Seminole's primary fund and is associated with revenues and expenditures that support general governmental activities including City management, public safety, transportation, stormwater management, building and code administration, parks, recreation, and library services.



FUND BALANCE TREND

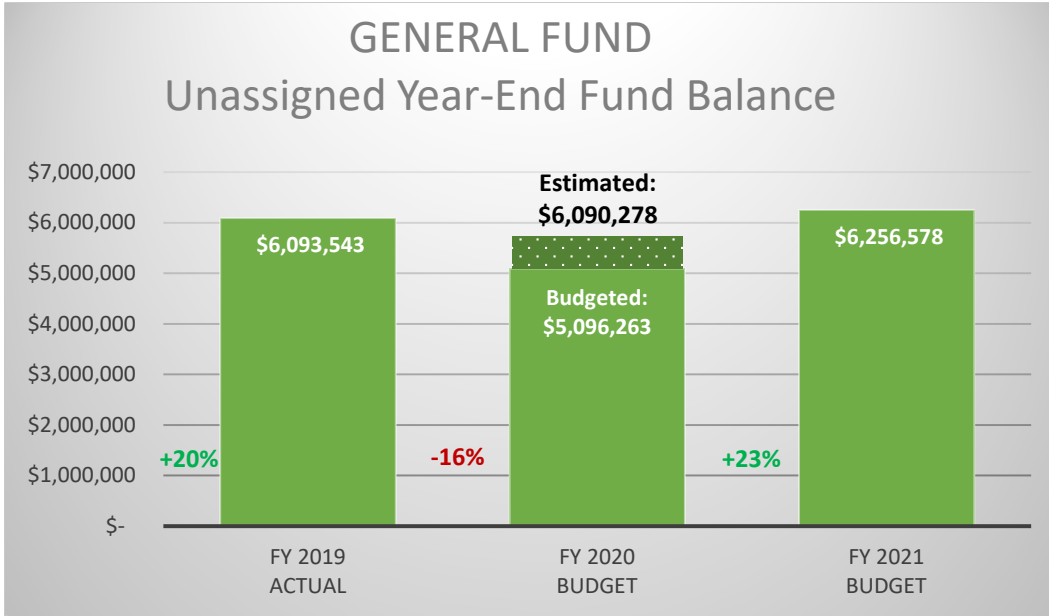
Over the last decade, the City has increased the ending fund balance in the General Fund from \$100,000 to \$6,090,278. The significant gain in unassigned fund balance occurred during FY15 when the City Council removed the specified use of Emergency Preparedness for \$5,000,000 of committed fund balance. This action was designed to provide greater flexibility of use of fund balance should a pressing need arise.



GENERAL FUND ANALYSIS

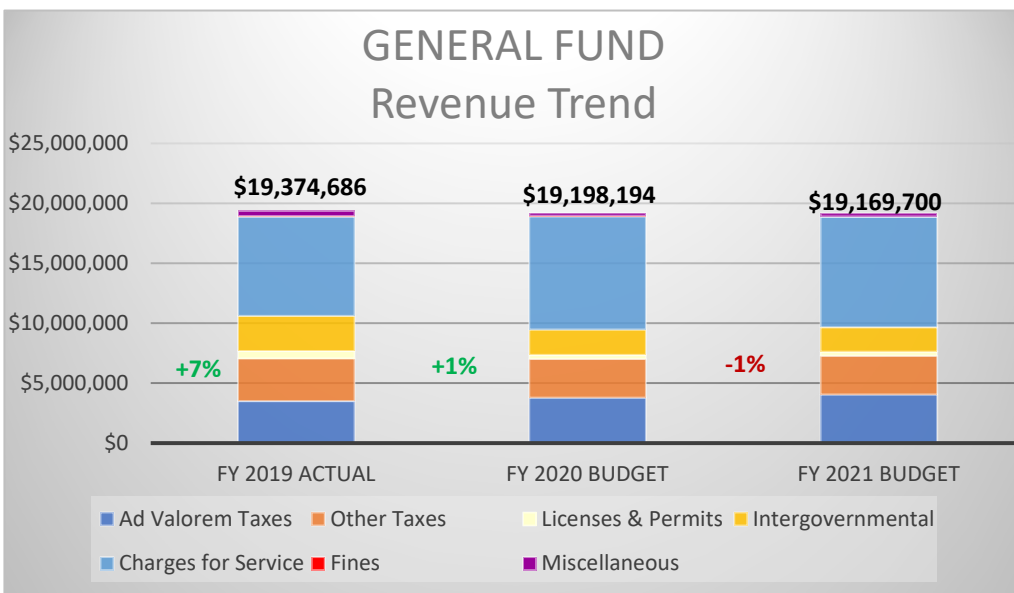
AVAILABLE FUND BALANCE

The General Fund ending unassigned fund balance is anticipated to remain relatively flat over the prior year's level. In accordance with the City's General Fund Reserve policy, the estimated beginning and ending fund balance for FY21 will exceed \$5,000,000 (or three months of operating reserves, the higher of the two). An estimate of the ending fund balance for FY20 reflects Federal Emergency Management Agency (FEMA) and State of Florida Dept. of Emergency Management reimbursements for Hurricane Irma of \$524,500.



REVENUES

Overall revenues in the General Fund will decrease less than 1% in FY21 compared to the prior year's Budget.



GENERAL FUND REVENUE TREND

REVENUE SOURCE	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Ad Valorem Tax	3,122,278	3,488,210	3,801,360	4,053,900	
Ad Valorem Tax - Delinquent	44,625	6,210	2,000	1,000	
AD VALOREM TAXES	\$ 3,166,903	\$ 3,494,421	\$ 3,803,360	\$ 4,054,900	7%
Utility Tax-Elect	1,218,840	1,335,336	1,144,880	1,200,000	
Utility Tax-Gas	23,153	23,844	15,000	20,000	
Franchise Fee-Elect	684,754	1,565,418	1,385,000	1,390,100	
Franchise Fee-Gas	26,492	29,076	19,000	25,000	
Communications Services Tax	684,754	625,481	660,000	604,000	
OTHER TAXES	\$ 2,637,992	\$ 3,579,155	\$ 3,223,880	\$ 3,239,100	0%
Local Business Tax	169,542	172,158	150,000	150,000	
Building Permits	404,098	427,810	190,750	175,000	
Plan Review	8,274	5,600	5,000	-	
LICENSES & PERMITS	\$ 581,914	\$ 605,568	\$ 345,750	\$ 325,000	-6%
Local Option Gas Tax	248,941	227,493	245,000	228,000	
FEMA- Federal reimbursement	-	494,090	-	-	
FEMA- State reimbursement	-	30,407	-	-	
Revenue Sharing - Sales Tax	445,684	463,170	400,000	340,200	
Revenue Sharing - Fuel Tax	139,203	142,436	130,000	110,000	
Mobile Home Licenses	6,106	6,228	5,250	6,000	
Alcoholic Bev Lic	16,665	16,873	11,000	6,000	
One Half Cent Sales Tax	1,197,041	1,224,721	1,057,652	1,079,600	
Edu. Reimbursement Fire	20,221	20,275	20,000	20,000	
Fuel Tax Refund	1,511	1,532	1,500	1,500	
Recycling Grant	11,350	11,618	11,500	13,000	
Library Coop	213,592	225,170	215,000	245,000	
INTERGOVERNMENTAL	\$ 2,300,316	\$ 2,864,012	\$ 2,096,902	\$ 2,049,300	-2%
Certs, Copies, Record Search	18,387	18,123	8,000	18,000	
Permit Surcharge Fee	1,445	1,288	900	900	
Trans. Impact Admn. Fee	15,914	6,391	500	1,000	
General Governmental Chg	445,309	453,571	465,000	517,300	
Election Filing Fees	643	922	400	400	
Board of Adjustment	2,750	4,000	1,000	1,000	
Lawn & Tree Service	10,880	10,880	12,000	7,900	
State Traffic Signal Maint	24,964	25,713	26,484	25,000	
Library SPC Staff Funding	61,950	60,297	56,666	53,600	
General Charges for Service	582,242	581,184	570,950	625,100	9%

GENERAL FUND REVENUE TREND

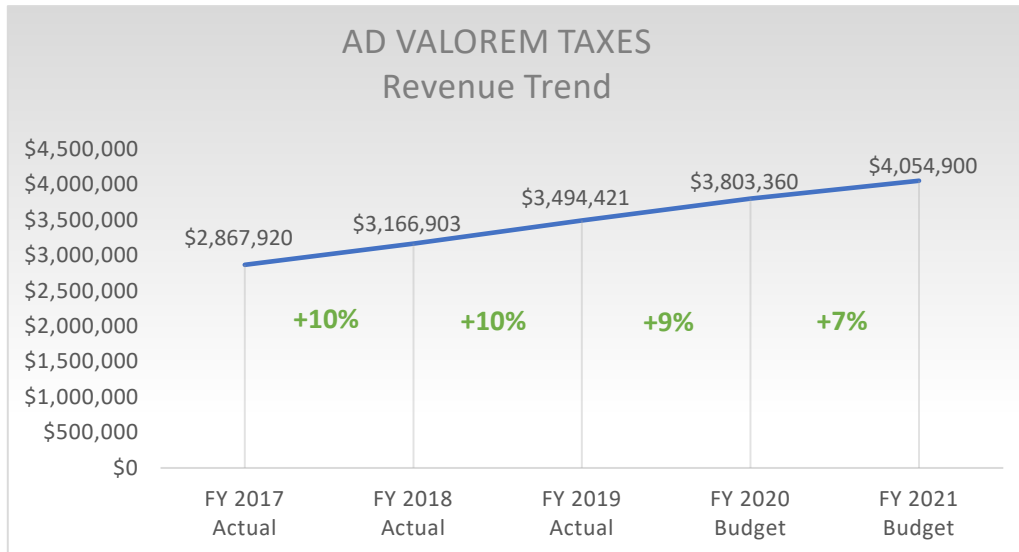
REVENUE SOURCE	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Fire Education Reimb.	2,880	2,953	3,300	3,300	
Fire Protection- County	4,461,873	4,552,225	5,423,181	5,077,800	
Fire Contract - Bay Pines	100,783	107,369	107,992	112,100	
CME & MB Review Reimb.	30,870	28,829	0	25,000	
Fire Contract - Beach Contracts	246,211	251,629	252,635	262,200	
Emergency Med. Service Fees	2,284,373	2,352,901	2,551,549	2,628,200	
HazMat Training Reimb.	27,054	14,295	56,400	35,000	
HazMat Physical Reimb.	7,600	7,600	7,600	7,600	
Fire Water Rescue Funding	5,000	5,000	5,000	5,000	
Fire/EMS Fees	7,166,644	7,322,800	8,407,657	8,156,200	-3%
Recreation- Memberships	105,307	90,422	80,000	70,000	
Rec. Classes- Contracted	57,602	58,163	100,000	90,000	
Camp Fees- Summer	215,478	201,662	190,000	190,000	
Camps-Break	6,565	9,923	9,000	9,000	
Rec. Classes-Staff	36,571	42,861	36,500	26,000	
Pool Facility Fees	16,097	13,813	16,000	17,000	
Athletic Programs	17,661	19,905	37,000	40,000	
Senior Adult Luncheon	-	-	840	800	
Recreation Charges for Service	455,281	436,749	469,340	442,800	-6%
CHARGES FOR SERVICE	\$ 8,204,167	\$ 8,340,734	\$ 9,447,947	\$ 9,224,100	-2%
Fines & Forfeitures	27,511	21,137	30,000	10,000	
Library Fines	22,713	19,713	20,000	15,000	
Liens & Assessments	2,059	16,211	-	2,000	
FINES & FORFEITURES	\$ 52,283	\$ 57,062	\$ 50,000	\$ 27,000	-46%
Interest	120,729	213,786	90,000	90,000	
Rental Income	93,085	83,938	70,000	77,600	
Insurance Proceeds	81,207	34,013	2,000	2,000	
Sale of Fixed Assets - Fire	1,804	30,000	1,500	1,000	
Sale of Fixed Assets - City	-	4,903	100	2,500	
Refund Prior Year	35,740	32,168	25,000	13,600	
Fleet Maintenance Contractual	28,485	4,221	2,500	5,000	
EMS Overhead for PY	-	-	-	25,500	
Miscellaneous Income	59,858	30,485	39,255	33,100	
MISCELLANEOUS REVENUE	\$ 420,908	\$ 433,513	\$ 230,355	\$ 250,300	9%
TOTAL GENERAL FUND REVENUES	\$ 17,364,484	\$ 19,374,464	\$ 19,198,194	\$ 19,169,700	0%

GENERAL FUND ANALYSIS

Ad Valorem Taxes

21% of General Fund revenues

Ad valorem property taxes account for 21% of General Fund revenues in FY21 and are increasing 7% over the prior year's budget. These taxes are assessed by applying the City millage rate of 2.4793 mills to every \$1,000 of taxable property. The millage rate of 2.4793 mills is 6.46% higher than the "rolled-back rate," or the tax rate that would generate the same amount of ad valorem revenue as the prior year. FY21 marks the fourteenth (14th) consecutive year at this millage rate. Property tax revenues are budgeted at 95% to allow for discounts for early payment and in accordance with Florida Statutes.



Over the past year, the gross taxable value of the City grew \$140 Million, or 8.87%. The City's increase in total taxable value exceeded the countywide increase of 7.08%, as well as the growth in 20 of the other 23 municipalities within Pinellas County.

Other Taxes

17% of General Fund revenues

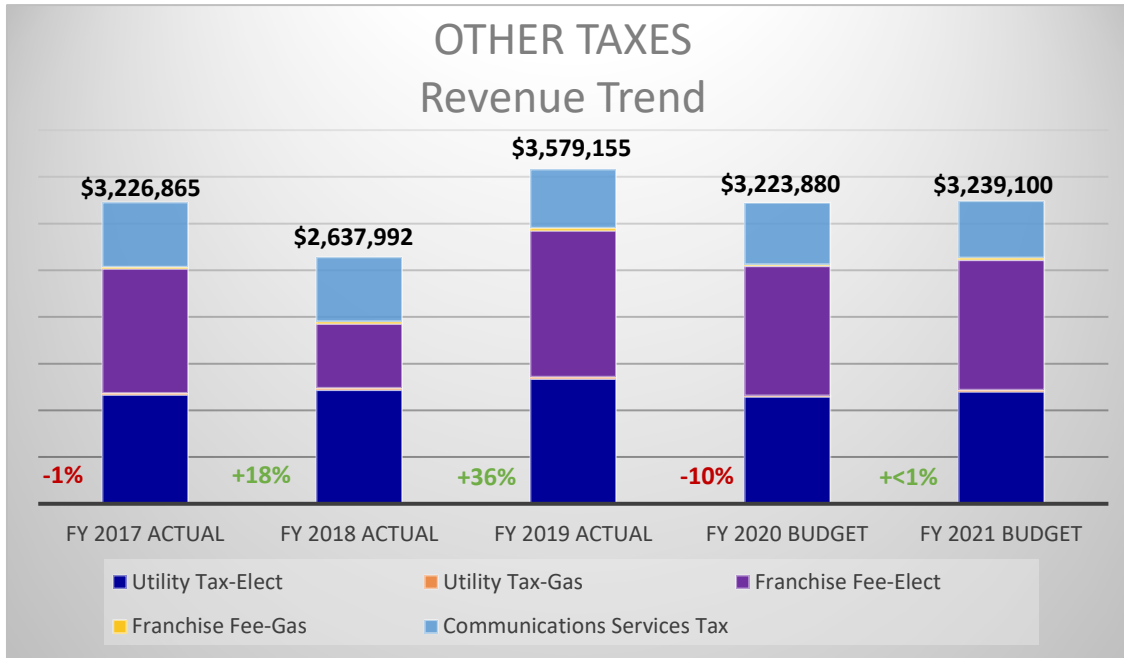
The "Other Taxes" category of revenue includes franchise fees for gas and electricity, local option fuel tax, utility taxes on gas and electricity, and communications services tax. These various taxes account for 17% of General Fund revenues in FY21 and will remain flat based upon franchise fees and utility tax projections. Since these revenues rely heavily on consumption and unpredictable weather patterns, the City budgets these resources conservatively to ensure a warm winter does not result in a revenue shortfall. The coronavirus pandemic has resulted in higher electric utilization in FY20 as more people have stayed home, instead of travelling to school and work.

Franchise fees are paid by the utility companies to the City in exchange for the government not creating its own utility to compete in the marketplace. Suppliers of electricity (Duke Energy) and natural gas (TECO Peoples Gas and Clearwater Gas System) within City limits are charged 6% of gross receipts.

Utility taxes, or municipal public service taxes (MPST), are locally imposed taxes on the purchase of utility services pursuant to Chapter 166, Florida Statutes. The levy may need exceed 10% of a customer's gross receipt. The City of Seminole imposes this tax on for electricity, natural gas, and propane at a rate of 6% for residential customers and 9% for commercial customers.

GENERAL FUND ANALYSIS

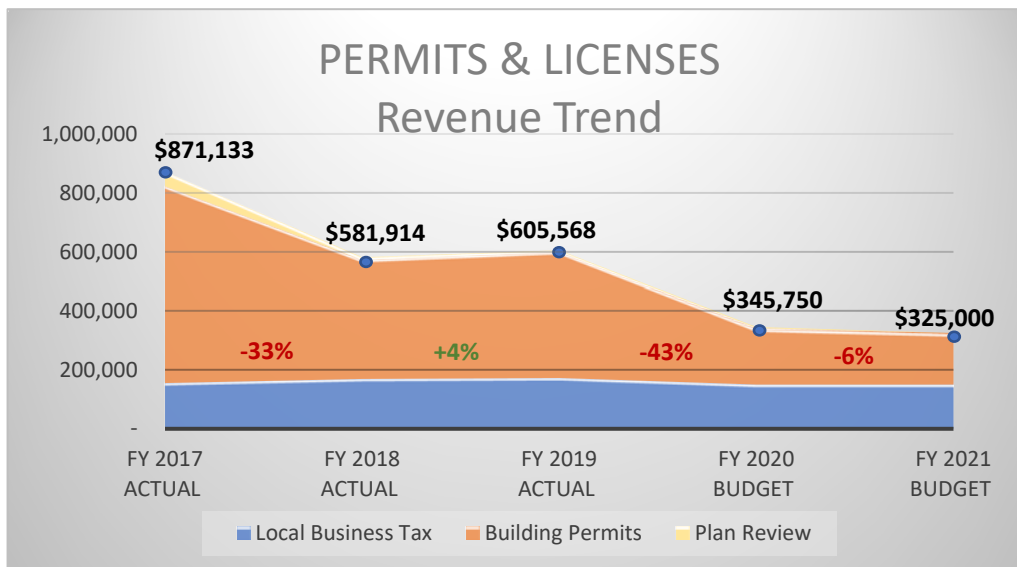
Local communications services tax (CST) is 5.22% on all telecommunications services including landline phone, cellular phone, cable, and satellite television. The City has seen revenue from the CST decline for nearly a decade as technology has enabled users to consolidate their communications services to networked devices or mobile technology.



Licenses & Permits

2% of General Fund revenues

While revenue from this category comprises only 2% of General Fund revenues, these sources are indicative of the local economy and development activity. The City is responsible for ensuring structures built, altered, or added to are safe and in compliance with Florida Building Codes. Fees for permits, inspections, and plan reviews help offset the costs of providing these services.



GENERAL FUND ANALYSIS

Building permit and plan review revenues are expected to continue to decrease as a result of 2019 legislation. *Florida Statute 553.791(2)(b)* mandated governments provide a discount on plan review and permit inspection fees based on the level of service provided by the government if a private provider is used for plan review and inspection services. The City of Seminole estimates fees may be discounted as much as 60% based on the individual development project. This, in combination with slower redevelopment activity, has significantly reduced revenue in this category.

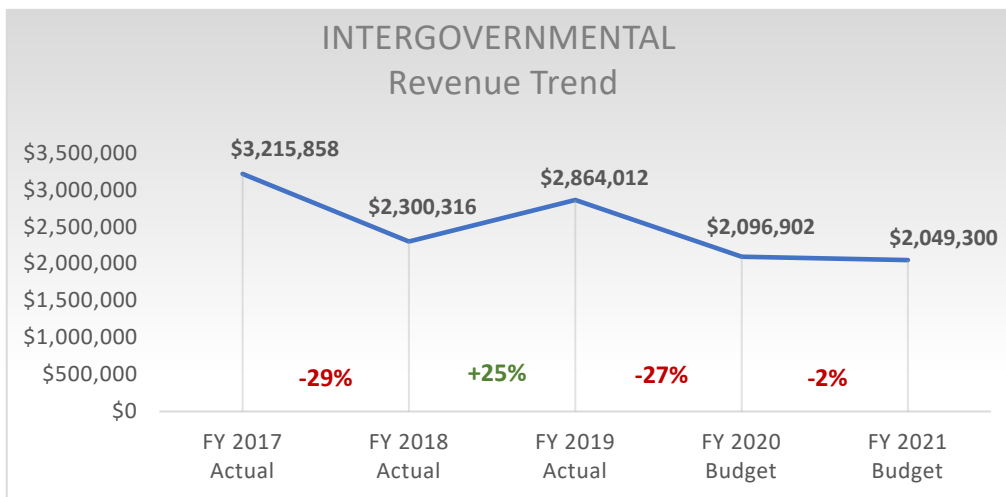
Local business tax is charged to all businesses, professions, and occupations operating within the City as specified in the *Municipal Code of Ordinances, Chapter 42*. Local business tax revenue may decrease in FY21 as the impact of shutdowns from the coronavirus continue.

Intergovernmental 11% of General Fund revenues

Intergovernmental revenues from the State and County include the local half cent sales tax, state revenue sharing for the one-cent sales tax and fuel tax, and Pinellas County Library Cooperative funding. These revenues comprise 11% of General Fund revenues and are expected to decrease 2% over FY20 budgeted levels.

The single largest revenue source within this category is the City's share of the Pinellas County half-cent sales tax. In FY21, the City budgeted for a 2% increase in this source. Prior to March 2020, the half-cent sales tax was up 5% over the prior year's actuals. By June, revenue was 33% lower than what was received in the same month the prior year due to COVID-19. It is anticipated FY21 half-cent sales tax revenue will slightly exceed FY20 levels as the economy continues to recover.

The Pinellas County Library Cooperative notified the City they will provide funding of \$245,000 in FY21 to support the Seminole Community Library. In total, the local option gas tax and state revenue sharing fuel tax are anticipated to decrease 10% over the prior year's budget due to the continuation of remote work environments, school age students learning virtually, and consumers limiting retail and dining activities.



Note: 2017 includes a one-time reimbursement from Pinellas County for Fire Station construction of \$878,248.
2019 includes one-time federal and state reimbursements from Hurricane Irma of \$524,497.

GENERAL FUND ANALYSIS

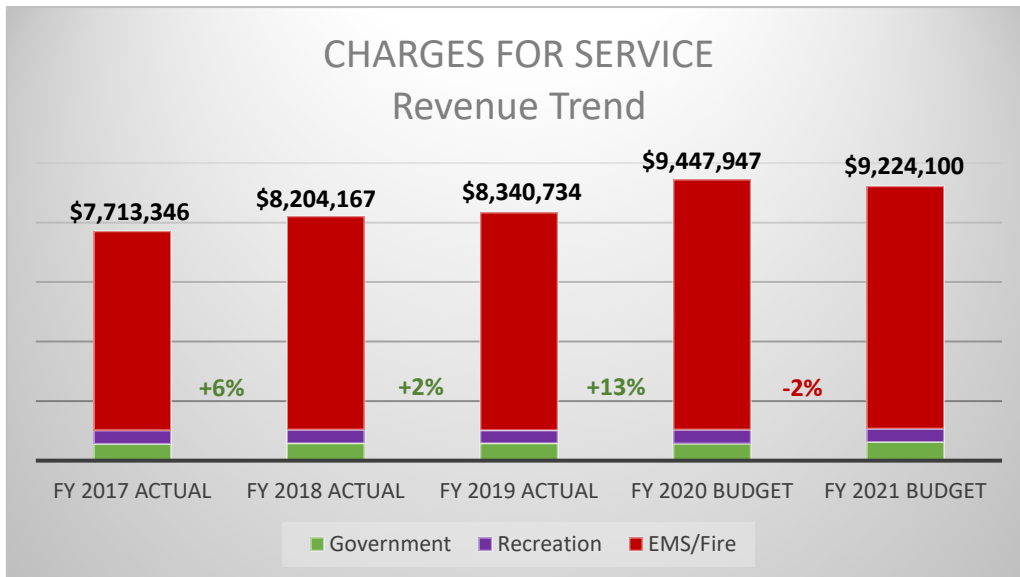
Charges for Service

48% of General Fund revenues

The largest source of General Fund revenue is Charges for Service, comprising 48% of the FY21 General Fund revenues. The primary sources of this revenue category are generated through providing Emergency Medical Services (EMS) and Fire Rescue Services to unincorporated Pinellas County and other neighboring municipalities. Overall, this revenue category is budgeted to decrease 2% over the prior year's level.

Annual revenue for providing EMS services is in accordance with an interlocal First Responder Agreement with Pinellas County. The County approved a 3% increase in the City's budget for FY21, which included no changes in service levels or staffing.

Fire Protection Service revenue is received from three other municipalities who contract with the City of Seminole; Redington Shores, North Redington Beach, and Redington Beach, as well as the Bay Pines Veterans Administration Complex. In addition, a large portion of Seminole's fire service area lies in unincorporated Pinellas County. The County levies a millage rate on the unincorporated area, Seminole Fire District, and uses those funds to pay the City of Seminole to provide services to those areas. In FY21, unincorporated Pinellas County represents approximately 70% of the fire district, and will pay for this pro-rata share of annual costs. The City retains the remaining 30% of expenses. County funding for Fire Service decreased approximately 1% due to a decrease in capital outlay for FY21.



The City's Recreation Department charges user fees for recreation membership cards, classes with staff or contracted instructors, aquatic center use, summer/school break camps and athletic programs. In FY21, these fees are expected to decrease 6% as a result of the coronavirus pandemic and residents limiting their activities away from home.

GENERAL FUND ANALYSIS

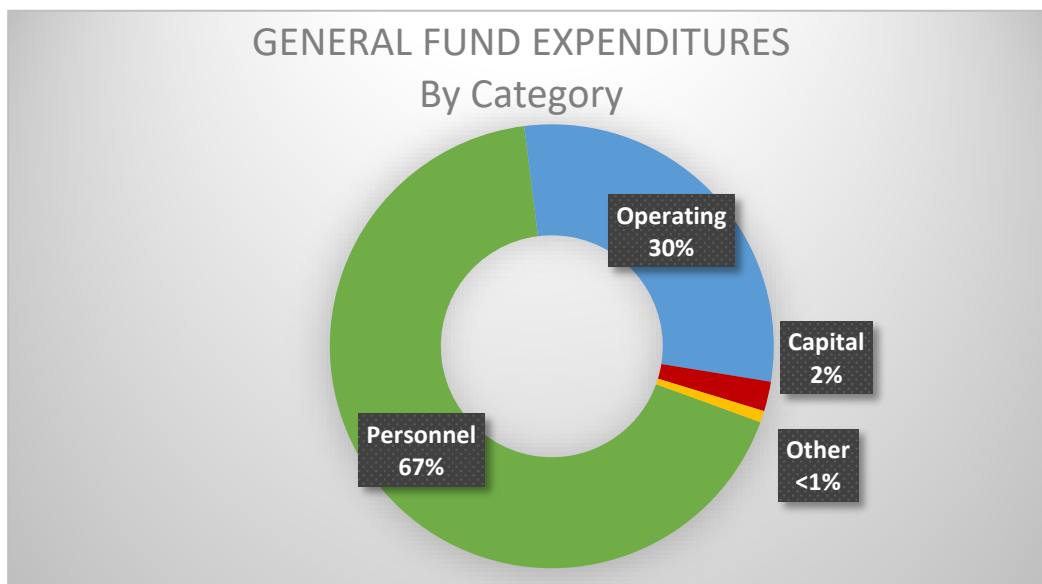
Fines & Miscellaneous Revenues *1% of General Fund revenues*

This category of revenue includes fines, lien payoffs, rental income, interest and investment earnings, sale of fixed assets, insurance proceeds and donations. Overall, this category will remain relatively flat over the prior year's budget level.

Library fines are budgeted to decrease 46% in FY21 as the Pinellas County Library Cooperative, of which the Seminole Community Library is a member, put a moratorium on late fees in Spring 2020 due to library closures from COVID-19. This policy has continued to-date and will result in approximately \$22,000 less in this revenue category. It is anticipated this will be offset through interest earnings, proceeds from insurance, rental income and administrative overhead revenue for EMS service delivery.

EXPENDITURES

Total General Fund expenditures will increase less than 1% in FY21 over prior year levels. Approximately two-thirds of the General Fund Budget continues to be personnel costs to deliver City services. Law enforcement services are contracted through the Pinellas County Sheriff's Office and are reflected in the operating budget.



Personnel *67% of General Fund expenditures*

Personnel costs are increasing 3% over the prior year's budgeted levels and include the following assumptions:

- Sufficient funds to accommodate a merit increase of up to 4% for both represented (IAFF Fire) and general employees;
- Insurance increases of 8% for health, 6% for dental, and 2% for Worker's Compensation;
- Florida Retirement System (FRS) rate changes effective July 1, 2020 and a \$318,000 (51%) increase in Fire Pension costs; and
- Elimination of two (2) positions vacated by retirement.

GENERAL FUND ANALYSIS

Operating *30% of General Fund expenditures*

Operating expenditures account for approximately one-third of annual expenses in the General Fund. This category is decreasing 5% over prior year budget levels. Major costs within this category include contractual services for law enforcement through the Pinellas County Sherriff's Office; vehicle, property and liability insurances; operating supplies; and the repair and maintenance of City assets and infrastructure. Decreases in this expenditure category for FY21 include decreases in citywide property and liability insurance (\$75,000) and diligent cost-saving efforts by management to contain costs where possible in this tight budget year.

Capital *2% of General Fund expenditures*

Capital outlay is relatively small in the General Fund, accounting for only 2% of budgeted expenditures. Recurring capital costs include library collection materials, which is increasing \$46,000 this fiscal year, and miscellaneous equipment replacements in various City departments.

These expenses are budgeted to decrease 13% in FY21 over the prior year's level. The elimination of one-time capital projects in the Fire Rescue Department is the primary cause for this decrease.

Other *Less than 1% of General Fund expenditures*

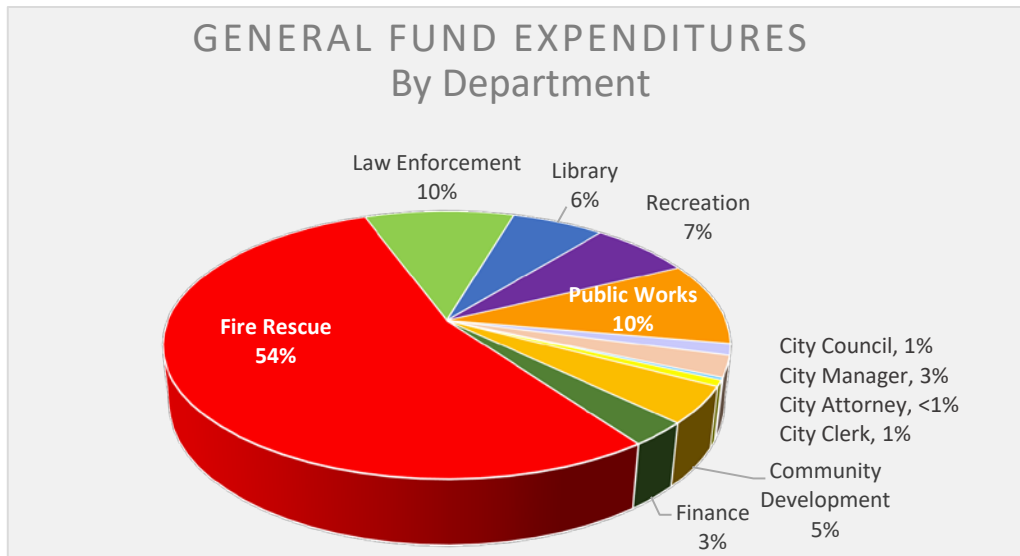
Other expenses within the General Fund include aid to private organizations (\$40,500) and the City Manager's contingency (\$120,500) which was increased at the direction of City Council by \$50,000 in FY21 for the 50th Anniversary Celebration. This category remains at the same funding level as the prior year.

GENERAL FUND EXPENDITURE TREND

EXPENSE ACCOUNT	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Salaries- Regular	6,607,219	6,660,063	7,963,434	8,020,900	
Salaries- Seasonal	114,613	110,217	117,488	128,500	
Salaries- Part Time	435,102	428,557	494,090	538,900	
Salaries- Overtime	260,328	357,041	153,385	185,500	
Special Pay/Allowances	173,244	167,332	169,083	183,700	
FICA	553,967	565,334	636,532	638,600	
Retirement	1,152,599	1,332,503	1,158,968	1,439,600	
Health Insurance	1,245,282	1,338,528	1,586,415	1,618,200	
Life Insurance	3,040	-	3,230	-	
L/T Disability	48,266	56,497	68,769	18,400	
Workers' Compensation	197,997	235,139	249,742	195,100	
Unemployment Compensation	-	-	3,625	3,500	
PERSONNEL	\$ 10,791,657	\$ 11,251,212	\$ 12,604,761	\$ 12,970,900	3%
Professional Services	213,927	271,110	334,744	291,800	
Contractual Services	2,233,766	2,266,752	2,587,516	2,548,600	
Allocated Costs	347,885	355,595	378,961	419,200	
Travel/Per Diem	27,593	31,732	71,210	66,800	
Telephone	70,559	83,268	83,358	87,300	
Postage/UPS	10,949	9,647	12,365	17,700	
Electric	537,244	528,307	556,000	561,600	
Stormwater	362	365	1,200	1,600	
Water/Sewer	36,769	27,119	38,891	39,600	
Natural Gas/Propane	7,369	6,466	8,300	7,800	
Rental/Lease	127,775	118,087	126,964	123,600	
Insurance	241,494	248,949	257,741	193,100	
Repair/Maintenance	380,669	382,847	449,154	408,600	
Printing	13,881	18,498	21,680	22,400	
Promotional Activities	18,318	57,136	53,275	66,400	
Other Current Charges	25,281	23,605	29,660	31,900	
Office Supplies	34,877	27,741	39,725	41,100	
Operating Supplies	458,464	469,715	514,357	535,700	
Road Materials	25,607	17,355	277,000	100,000	
Pubs, Subs, Mbrships	25,898	74,982	32,014	35,800	
Training/Education	47,837	46,613	80,708	80,100	
OPERATING	\$ 4,886,525	\$ 5,065,888	\$ 5,954,823	\$ 5,680,700	-5%
Capital Buildings	-	-	140,000	-	
Capital Improvements	-	-	45,000	-	
Capital Equipment	339,955	362,615	212,610	289,800	
Construction in Progress	21,074	-	-	-	
Library Materials	74,192	78,345	80,000	126,000	
CAPITAL	\$ 435,221	\$ 440,961	\$ 477,610	\$ 415,800	-13%
Interfund Transfers	1,740,758	1,230,953	-	-	
Aid to Organizations	62,294	37,500	40,500	40,500	
Contingency	-	1,776	120,500	120,500	
Hurricane Expenses	376,670	-	-	-	
OTHER	\$ 2,179,721	\$ 1,270,229	\$ 161,000	\$ 161,000	0%
TOTAL GENERAL FUND EXPENDITURE:	\$ 18,293,125	\$ 18,028,290	\$ 19,198,194	\$ 19,228,400	0%

GENERAL FUND ANALYSIS

General Fund by Department	FY 2020 Budget	FY 2021 Budget	% Increase / Decrease
City Council	254,927	267,400	5%
City Manager	473,463	489,400	3%
City Attorney	57,080	57,100	0%
City Clerk	147,845	140,500	-5%
Community Development	904,354	858,100	-5%
Finance	659,186	559,600	-15%
Fire Rescue	9,992,624	10,438,700	4%
Law Enforcement	1,904,568	1,950,500	2%
Library	1,247,808	1,212,000	-3%
Recreation	1,328,816	1,327,700	0%
Public Works	2,227,523	1,927,400	-13%
TOTAL	\$ 19,198,194	\$ 19,228,400	<1%



GRANTS FUND

LONG RANGE FUND PROJECTION

	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 ESTIMATED
BEGINNING FUND BALANCE	\$ 247,586	\$ 247,574	\$ 247,566	\$ 244,233	\$ 247,697
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	7,351	112,377	101,000	600,000	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	2,870	5,910	6,000	7,000	7,311
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 10,221	\$ 118,287	\$ 107,000	\$ 607,000	\$ 7,311
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	10,233	87,558	6,869	257,000	63,708
Capital	-	30,737	100,000	350,000	400,000
Other	-	-	-	-	-
TOTAL EXPENDITURES	\$ 10,233	\$ 118,295	\$ 106,869	\$ 607,000	\$ 463,708
ENDING FUND BALANCE	\$ 247,574	\$ 247,566	\$ 247,697	\$ 244,233	\$ (208,700)

PROJECTS	FY 2020 BUDGET	FY 2020 ESTIMATED
Operating		
Waterfront Park Construction	250,000	-
Safety Supplies/Equipmt.	6,000	6,095
Smoke Detectors	1,000	1,413
	-	-
	-	-
Operating Subtotal	257,000	63,708
Capital		
Waterfront Park Construction	200,000	250,000
Blossom Lake Pk. Equipment	150,000	150,000
	-	-
	-	-
Capital Subtotal	350,000	400,000
TOTAL	607,000	463,708

GRANTS FUND

LONG RANGE FUND PROJECTION

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
BEGINNING FUND BALANCE	\$ (208,700)	241,300	247,600	247,600	247,600
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	1,026,700	131,300	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	7,000	7,000	7,000	7,000	7,000
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 1,033,700	138,300	7,000	7,000	7,000
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	56,200	7,000	7,000	7,000	7,000
Capital	527,500	125,000	-	-	-
Other	-	-	-	-	-
TOTAL EXPENDITURES	\$ 583,700	132,000	7,000	7,000	7,000
ENDING FUND BALANCE	\$ 241,300	247,600	247,600	247,600	247,600

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
PROJECTS					
Operating					
Community Newsletters	8,600	-	-	-	-
Computer Tablets	28,400	-	-	-	-
Smoke Detectors	1,000	1,000	1,000	1,000	1,000
Safety Supplies/Equipmt.	6,000	6,000	6,000	6,000	6,000
Recreation Equipment	12,200	-	-	-	-
Operating Subtotal	56,200	7,000	7,000	7,000	7,000
Capital					
Blossom Lake Pk. Trail	200,000	-	-	-	-
Blossom Lake Pk. Redev.	150,000	-	-	-	-
Stormwater Master Plan	125,000	125,000	-	-	-
Traffic Message Boards	52,500	-	-	-	-
Capital Subtotal	527,500	125,000	-	-	-
TOTAL	583,700	132,000	7,000	7,000	7,000

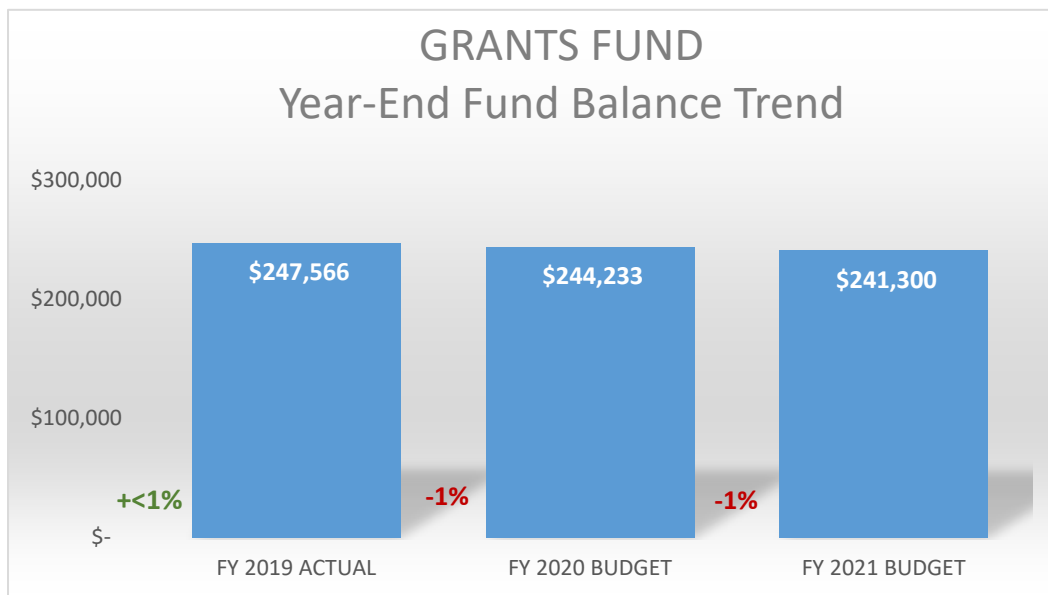
GRANTS FUND ANALYSIS

FUND DESCRIPTION

The Grants Fund is a special revenue fund established to track revenues and expenditures associated with federal, state, local, and private grants received by the City. Many of the City's intergovernmental grants are reimbursable and span more than one fiscal year, requiring careful tracking of expenses and corresponding revenues.

AVAILABLE FUND BALANCE

The fund balance in the Grants Fund will decrease 1% over the prior year's budget. Revenues are generally reimbursable, after expenditures have been booked and are submitted to the grantor. Often, revenues are received in the fiscal year following the actual expenditure. This sometimes results in a negative fund balance until receivables are booked to reimburse expenditures.

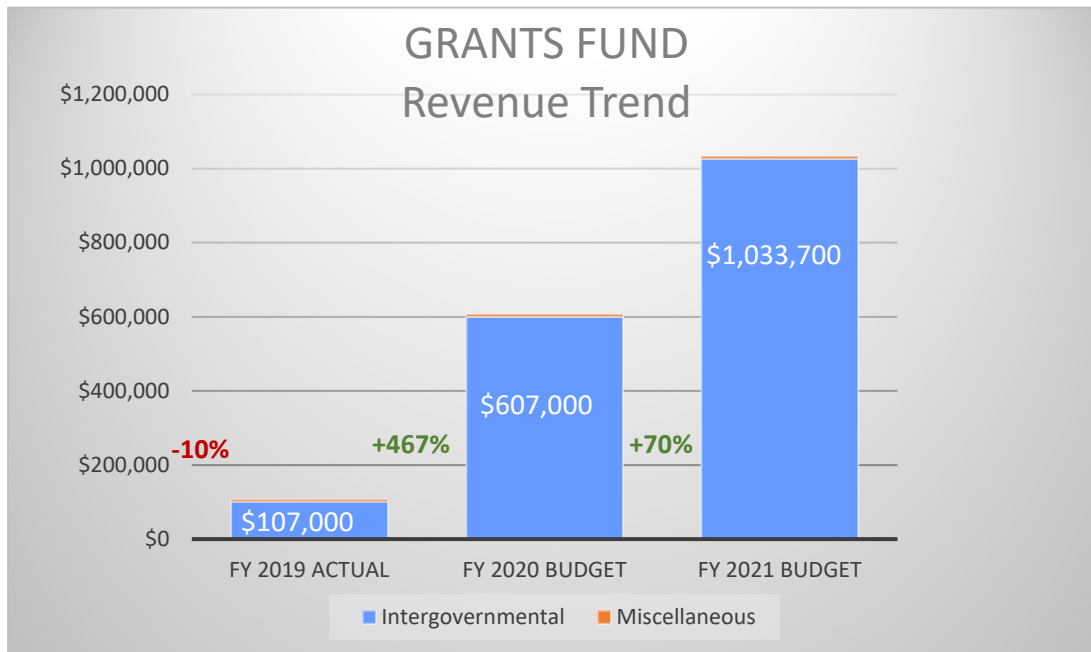


FY20 grant funding provided for capital improvements to develop Waterfront Park.

GRANTS FUND ANALYSIS

REVENUES

Six (6) known grants have been awarded that will impact FY21. All grants are reimbursable and, as a result, the timing of the expenditure during the fiscal year will determine whether revenue is received during FY21 or the following fiscal year.



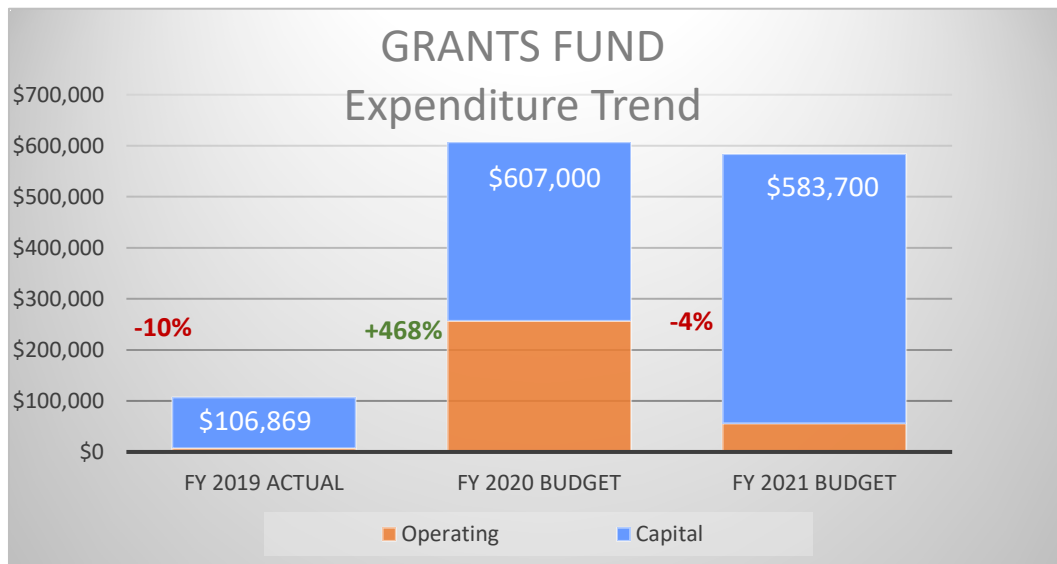
EXPENDITURES

Expenditures in the Grants Fund will be \$583,700 for the following projects:

Grantor	Purpose	Amount
Florida Dept. of Law Enforcement	Coronavirus emergency supplemental funding program will provide for 3 traffic message boards, personal protective equipment, sanitizing supplies, IT equipment and technology services.	\$101,700
Florida Dept. of Transportation	Recreation Trails Program funding will provide for construction of a paved ADA trail around Blossom Lake Park and outdoor fitness equipment stations. Requires City match of \$50,000 (see Penny Fund).	\$200,000
Southwest Water Management District	Provides funding for Phase 1 of Stormwater Master Plan Update which includes the inventory and condition assessment of the City's stormwater conveyance system. Requires City match of \$125,000 (see Penny Fund).	\$125,000
Florida Dept. of Env. Protection	FRDAP Grant: All-abilities playground and lighting at Blossom Lake Park. Requires City match of \$150,000 (see CIP Fund FY20).	\$150,000
Private Donor	Safety Grant	\$6,000
Private Donor	Fire Safety Grant	\$1,000
TOTAL GRANTS		\$583,700

GRANTS FUND ANALYSIS

EXPENDITURES



Operating

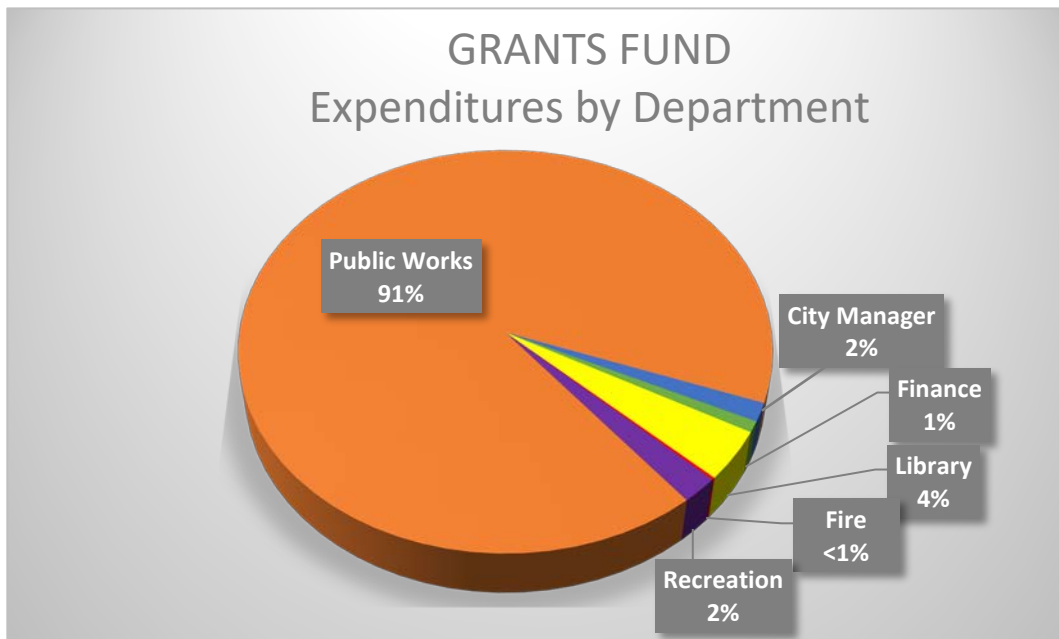
Operating expenses will comprise 10% of Grants Fund expenditures in FY21 and includes funding for personal protective equipment, sanitizing supplies, IT equipment and technology services.

Capital

Capital outlay is increasing 32% in FY21 over the prior year's budgeted level and comprises 90% of total expenses. Capital funding will be utilized for Blossom Lake Park (\$350,000), Phase 1 of the Stormwater Master Plan Update (\$125,000), and 3 electronic traffic message boards (\$52,500).

GRANTS FUND ANALYSIS

Grants Fund by Department	FY 2020 Budget	FY 2021 Budget	% Increase / Decrease
City Council	-	-	-
City Manager	-	8,600	N/A
City Attorney	-	-	-
City Clerk	-	-	-
Community Development	-	-	-
Finance	-	5,100	N/A
Fire Rescue	1,000	1,000	-
Law Enforcement	-	-	-
Library	-	23,300	N/A
Recreation	-	12,200	N/A
Public Works	606,000	533,500	-12%
TOTAL	\$ 607,000	\$ 583,700	-4%



LOCAL INFRA. SALES TAX / PENNY FUND

LONG RANGE FUND PROJECTION

	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 ESTIMATED
BEGINNING FUND BALANCE	\$ 3,982,253	\$ 4,796,427	\$ 5,555,199	\$ 5,555,199	\$ 5,852,970
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes (Penny 3)	1,775,456	1,865,950	1,972,451	494,147	468,400
Other Taxes (Penny 4)	-	-	-	1,482,439	1,322,900
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	1,608	2,005	11,434	1,500	4,700
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 1,777,064	\$ 1,867,955	\$ 1,983,885	\$ 1,978,086	\$ 1,796,000

EXPENDITURES

Operating	2,378	-	628	-	500
Capital	-	1,109,183	740,554	2,474,600	1,141,500
Other	960,512	-	944,932	-	-
TOTAL EXPENDITURES	\$ 962,890	\$ 1,109,183	\$ 1,686,114	\$ 2,474,600	\$ 1,142,000

PROJECTS	FY 2020 BUDGET	FY 2020 ESTIMATED
Pavement Management	689,600	-
Waterfront Park Construction	1,385,000	1,141,500
Master Drainage Plan Update	250,000	-
Fire Station 129- Bay Pines	150,000	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
TOTAL	2,474,600	1,141,500

LOCAL INFRA. SALES TAX / PENNY FUND

LONG RANGE FUND PROJECTION

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
BEGINNING FUND BALANCE	\$ 6,506,970	4,546,870	2,021,870	3,153,770	4,288,140
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes (Penny 3)	-	-	-	-	-
Other Taxes (Penny 4)	1,400,000	1,428,000	1,499,400	1,574,370	1,653,089
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	5,000	2,000	2,500	-	-
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 1,405,000	1,430,000	1,501,900	1,574,370	1,653,089
EXPENDITURES					
Operating	-	-	-	-	-
Capital	3,365,100	3,955,000	370,000	440,000	275,000
Other	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,365,100	3,955,000	370,000	440,000	275,000
ENDING FUND BALANCE	\$ 4,546,870	2,021,870	3,153,770	4,288,140	5,666,229

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
PROJECTS					
Recreation Ctr. Replacement	1,000,000	-	-	-	-
Pavement Management	367,000	380,000	370,000	440,000	275,000
<i>Rebudget Pavement Mgmt</i>	<i>689,600</i>	-	-	-	-
Waterfront Pk. Construction	525,000	-	-	-	-
<i>Rebudget Waterfront Park</i>	<i>243,500</i>	-	-	-	-
Master Drainage Plan Update	125,000	125,000	-	-	-
Fire Station 129- Bay Pines	-	1,000,000	-	-	-
<i>Rebudget Fire Station</i>	<i>150,000</i>	-	-	-	-
City Hall Hardening & Rehab.	-	700,000	-	-	-
IT Infrastructure	140,000	-	-	-	-
Park Monument Signage	75,000	-	-	-	-
Blossom Lake Park	50,000	-	-	-	-
TOTAL	3,365,100	3,955,000	370,000	440,000	275,000

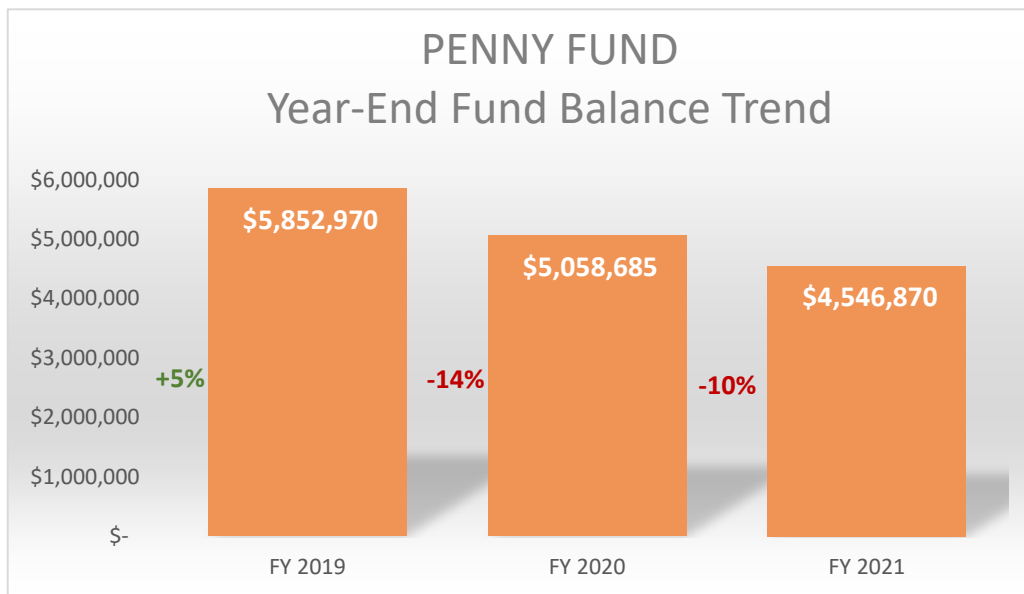
LOCAL INFRASTRUCTURE SALES TAX (PENNY) FUND ANALYSIS

FUND DESCRIPTION

The Local Infrastructure Sales Tax Fund is a special revenue fund that accounts for infrastructure and improvements funded by proceeds from Pinellas County's one-cent local option sales tax known as the "Penny for Pinellas." The "Penny 3" was collected for a term from January 1, 2010 through December 31, 2019. The fourth 10-year funding period for the "Penny 4" was approved by voter referendum in November, 2017. Proceeds from Penny 4 will be collected January 1, 2020 through December 31, 2029. The City did not experience a gap in funding from Penny 3 to Penny 4, as these proceeds are collected and distributed by the State of Florida.

AVAILABLE FUND BALANCE

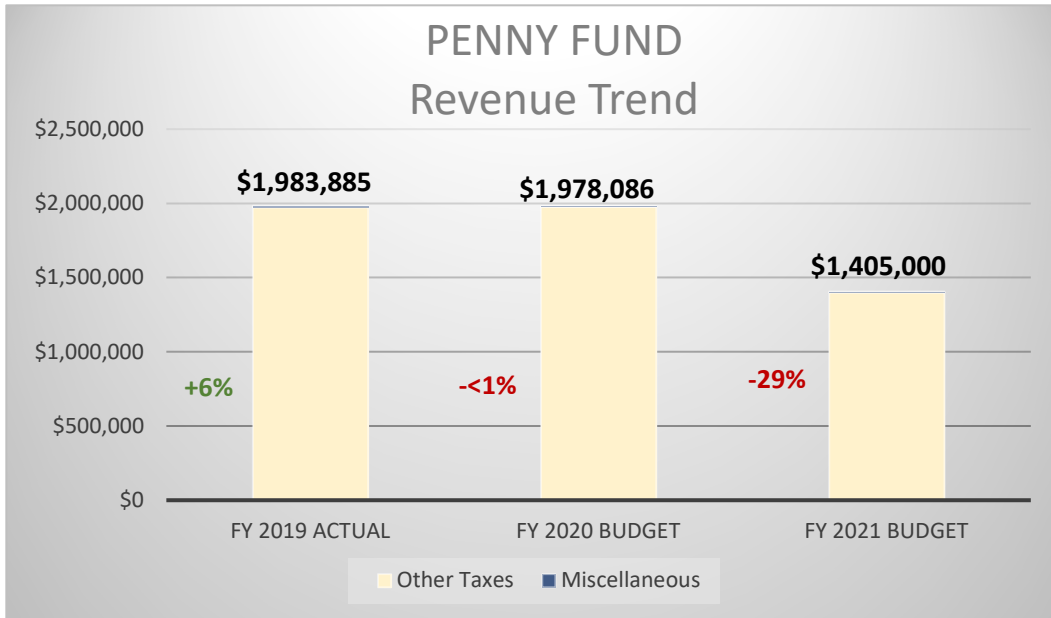
The City anticipates a decrease in ending fund balance of approximately \$500,000 (-10%) by the end of FY21. This is due to planned capital outlay and spend-down of the Penny 3 balance. Since the Local Infrastructure Sales Tax Fund balance is accumulated to spend on infrastructure and major capital outlay, a decrease in fund balance is not considered an adverse outcome.



LOCAL INFRASTRUCTURE SALES TAX (PENNY) FUND ANALYSIS

REVENUES

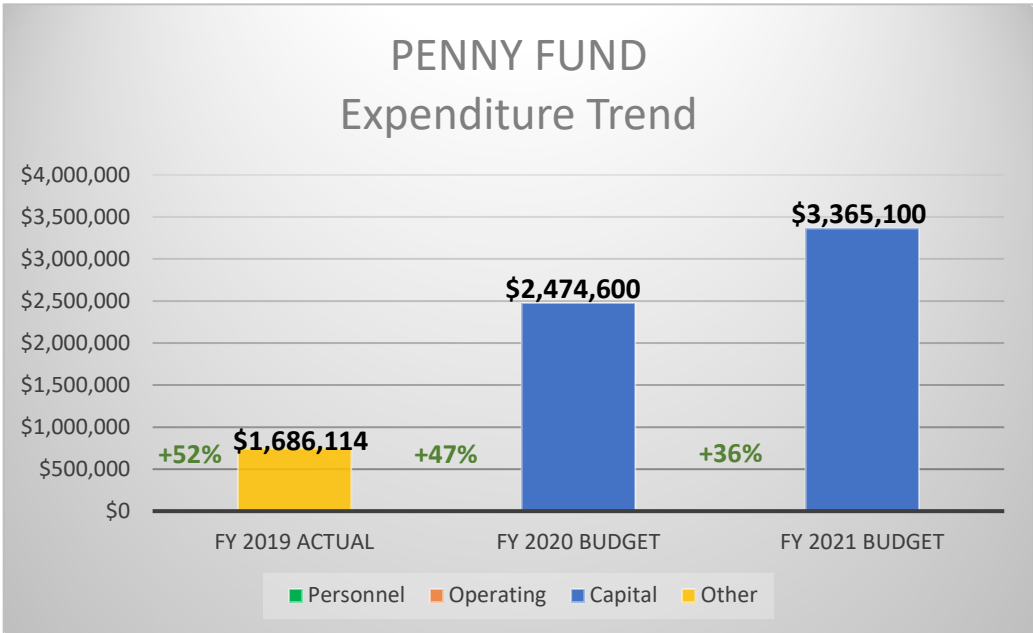
Over the past several years, the revenue collected from the Penny for Pinellas has risen to nearly \$2 Million annually. The impact of the COVID-19 pandemic significantly impacted tourism and this revenue source beginning in March 2020. Pinellas County estimates that nearly one-third of Penny for Pinellas revenues are collected through tourist dollars. Based on early data in June of 2020, revenue projections for FY21 were decreased to \$1.4 Million due to the unlikely full rebound of the State and local tourism industry. In addition, the low interest rate environment anticipated over the next few years will result in a decrease in annual investment income despite a robust fund balance.



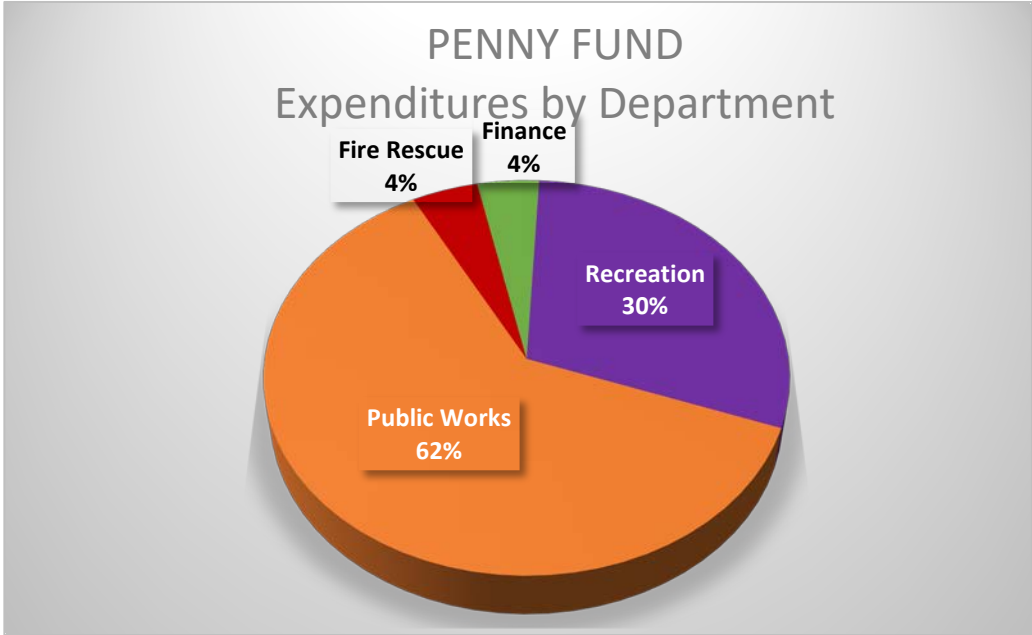
EXPENDITURES

Proceeds from the Penny for Pinellas are restricted for capital infrastructure and improvements. Planned expenditures in FY21 include Preliminary Design & Engineering for the Recreation Center Replacement or Reconstruction (\$1,000,000); Reconstruction of City roadways as part of the Pavement Management Plan (\$1,056,600); Waterfront Park Construction (\$768,000); an update to the City's Stormwater Master Plan (\$125,000); the rebudget of Preliminary Engineering and Design of a new Fire Station in the Bay Pines area of the City (\$150,000); three Storage Area Networks (SANs) (\$140,000); Monument Signs for Waterfront and Blossom Lake Parks (\$75,000); and partial funding for redevelopment of Blossom Lake Park (\$50,000). The FY21 expenditure budget of \$3,365,100 includes \$1,083,100 in rebudgeted projects from FY20.

LOCAL INFRASTRUCTURE SALES TAX (PENNY) FUND ANALYSIS



Penny Fund by Department	FY 2020 Budget	FY 2021 Budget	% Increase / Decrease
Finance	-	140,000	N/A
Fire Rescue	150,000	150,000	0%
Recreation	-	1,000,000	N/A
Public Works	2,324,600	2,075,100	-11%
TOTAL	\$ 2,474,600	\$ 3,365,100	36%





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CAPITAL IMPROVEMENT & REPLACEMENT (CIP) FUND

LONG RANGE FUND PROJECTION

	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 ESTIMATED
BEGINNING FUND BALANCE	\$ 2,431,437	\$ 2,804,977	\$ 3,559,359	\$ 3,736,358	\$ 2,339,664
REVENUES					
Transfers In	3,234,981	1,740,758	1,230,953	-	1,583,900
TOTAL REVENUES	\$ 3,234,981	\$ 1,740,758	\$ 1,230,953	\$ -	\$ 1,583,900
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	-	20,002	11,794	260,800	197,085
Capital	2,861,441	923,775	2,438,854	1,044,350	742,658
Other	-	-	-	-	-
Transfers Out	-	42,600	-	-	-
TOTAL EXPENDITURES	\$ 2,861,441	\$ 986,377	\$ 2,450,648	\$ 1,305,150	\$ 939,743
ENDING FUND BALANCE	\$ 2,804,977	\$ 3,559,358	\$ 2,339,664	\$ 2,431,208	\$ 2,983,821

	FY 2020 BUDGET	FY 2020 BUDGET
PROJECTS		
Operating		
Drainage Improvements	150,000	143,402
Citywide Roof Repairs	45,000	-
Fitness Ctr Equipmt. Replacements	30,000	34,893
Rec. Ctr. Party Room Floor	18,000	4,389
eSports Lounge Conversion	9,000	8,177
Network Switch Replacements	6,400	4,224
Computer Replacements	2,400	2,000
Operating Subtotal	260,800	197,085
Capital		
Citywide Fleet Replacements	598,500	592,359
Blossom Lake Park Redevelopment	248,000	400
Waterfront Park Construction	90,000	86,689
City Hall Exterior Rehabilitation	50,000	-
Retractable Bleachers	19,000	19,850
Gymnasium Scoreboards	10,100	10,920
Fuel Management Upgrade	23,750	27,440
Server Replacements	5,000	5,000
Capital Subtotal	1,044,350	742,658
TOTAL PROJECTS	1,305,150	939,743

CAPITAL IMPROVEMENT & REPLACEMENT (CIP) FUND

LONG RANGE FUND PROJECTION

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
BEGINNING FUND BALANCE	\$ 2,983,821	2,170,821	1,810,021	2,162,721	1,937,521
REVENUES					
Transfers In	-	750,000	750,000	750,000	750,000
TOTAL REVENUES	\$ -	750,000	750,000	750,000	750,000
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	259,300	157,300	187,700	198,200	282,000
Capital	553,700	953,500	209,600	777,000	1,020,200
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 813,000	1,110,800	397,300	975,200	1,302,200
ENDING FUND BALANCE	\$ 2,170,821	1,810,021	2,162,721	1,937,521	1,385,321

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
PROJECTS					
Operating					
Pavement Mgmt. Plan	185,300	157,300	187,700	97,800	261,000
HVAC Replacements	32,000	-	-	95,000	-
Rec. Ctr. Furniture	22,000	-	-	5,400	6,000
Park Electrical Panels	20,000	-	-	-	-
eSports Lounge	-	-	-	-	15,000
-	-	-	-	-	-
-	-	-	-	-	-
Operating Subtotal	259,300	157,300	187,700	198,200	282,000
Capital					
Fleet Replacements	212,500	777,000	178,000	777,000	980,200
Blossom Lake Park	150,000	-	-	-	-
Drainage Improvements	150,000	150,000	-	-	-
Fitness Ctr Equipmt.	27,400	13,500	18,600	-	40,000
Network Switches	7,500	-	-	-	-
Server Replacements	6,300	13,000	-	-	-
Radio Replacements	-	-	13,000	-	-
-	-	-	-	-	-
Capital Subtotal	553,700	953,500	209,600	777,000	1,020,200
TOTAL PROJECTS	813,000	1,110,800	397,300	975,200	1,302,200

CAPITAL IMPROVEMENT & REPLACEMENT (CIP) FUND ANALYSIS

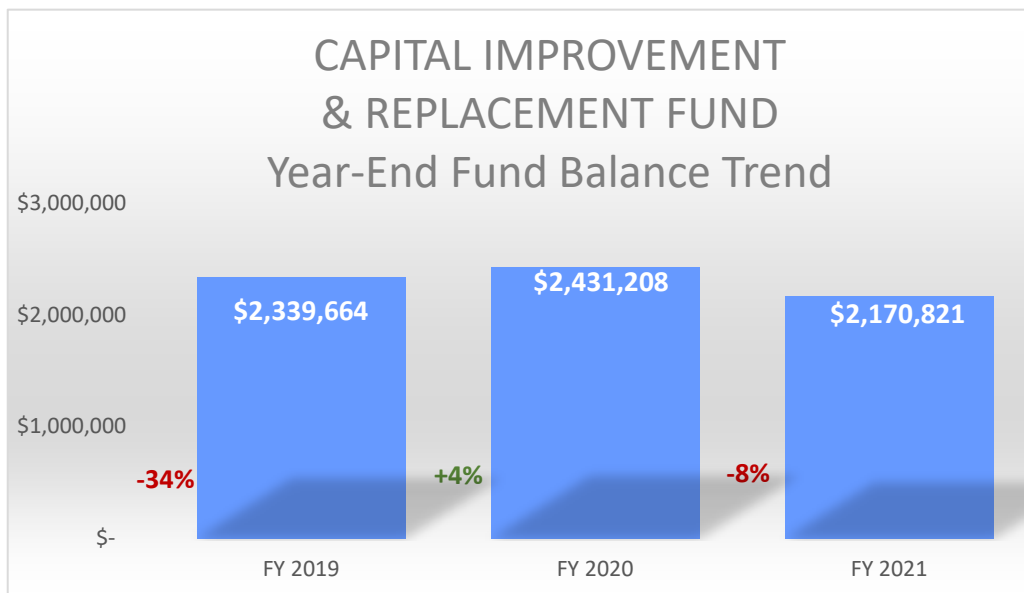
FUND DESCRIPTION

The Capital Improvement and Replacement Fund (CIP Fund) is a special revenue fund established to save for future capital outlay and the replacement of existing capital. Revenues are annual interfund transfers from the General Fund. During the annual CIP planning process, costs of items to be purchased (whether new or replacements) are updated and annual payments are calculated based on when funding is needed.

In recent years, the City Council has elected to "advance fund" the annual CIP Fund transfer using unexpended General Fund appropriations from the prior fiscal year.

AVAILABLE FUND BALANCE

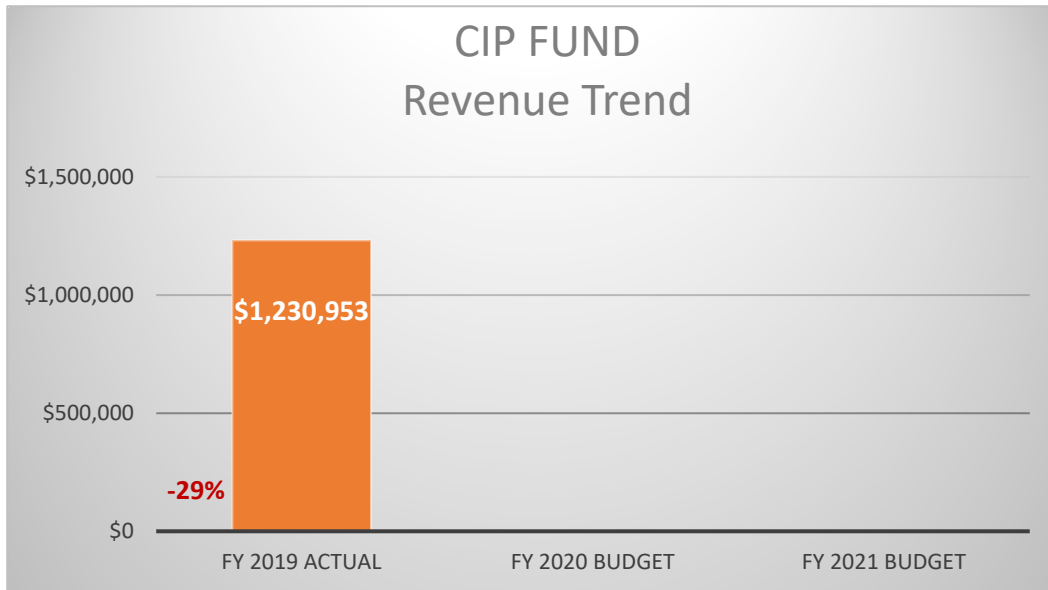
The 8% reduction in available funds balance reflects the planned spending for scheduled fleet and equipment replacements across the City. Since the CIP Fund is updated annually to ensure available funding for planned spending, and the City is already ahead on annual payments into the fund, the decrease in fund balance is not considered an adverse outcome. The FY21 Budget reflects no appropriated revenues to the CIP Fund because the current year's annual transfer was prepaid through an interfund transfer during FY20 with a Budget Amendment Ordinance.



CAPITAL IMPROVEMENT & REPLACEMENT (CIP) FUND ANALYSIS

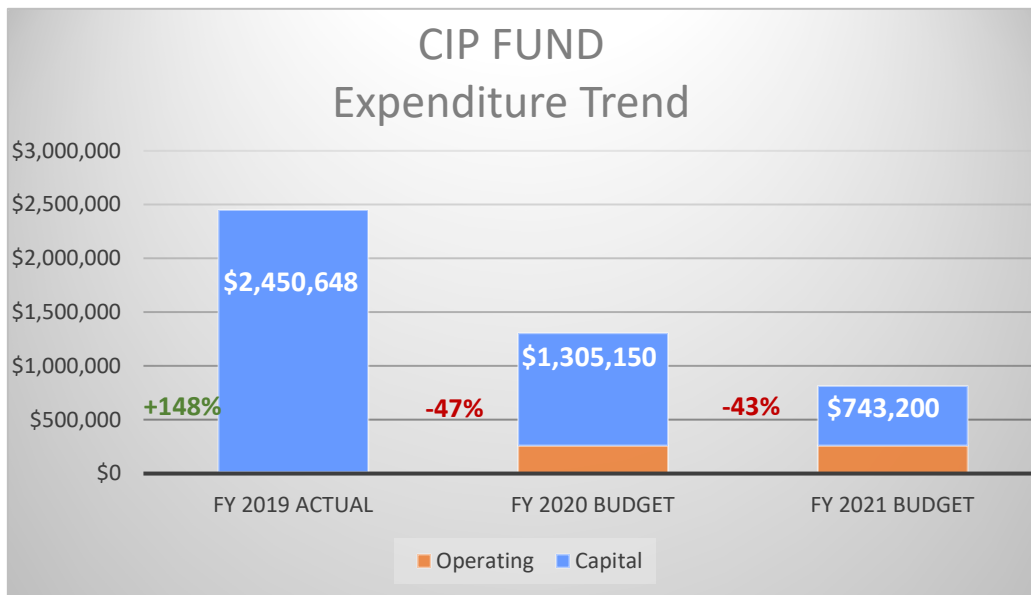
REVENUES

Historically, the City Council has approved the transfer of unexpended prior year General Fund appropriations to advance fund annual transfers into the CIP Fund. The City will strive to continue advance funding of annual payments into the CIP Fund through unexpended appropriations. The annual payment for FY21 was made through a Budget Amendment Ordinance during FY20, transferring unexpended FY19 General Fund appropriations to the CIP Fund. As a result, no further revenues are budgeted for FY21.



EXPENDITURES

Total expenditures in this fund are decreasing 43% in FY21 over the prior year's level.



CAPITAL IMPROVEMENT & REPLACEMENT (CIP) FUND ANALYSIS

Operating

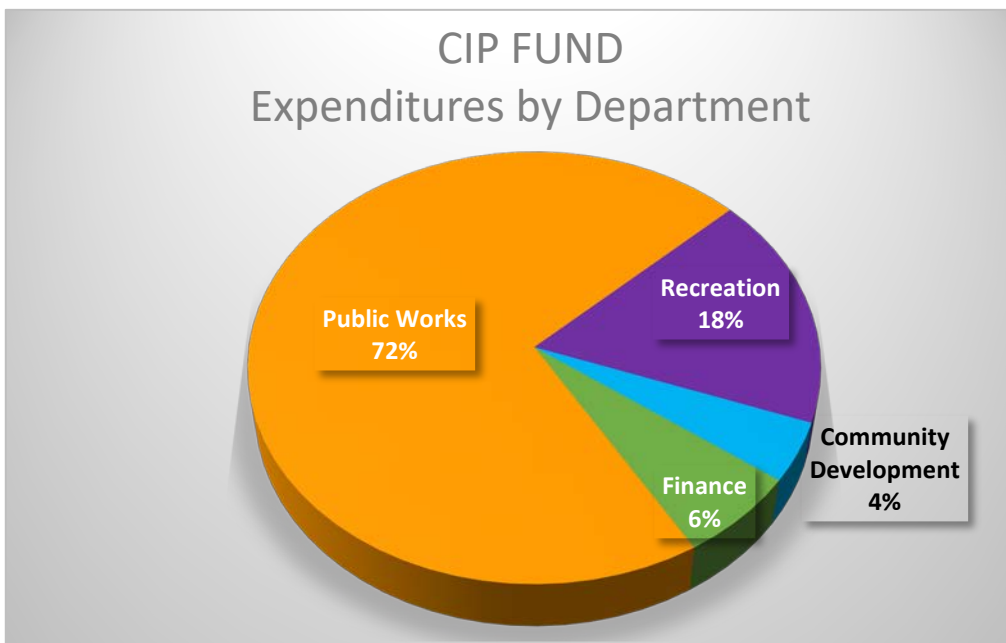
Operating expenditures account for 32% of FY21 CIP Fund expenditures and are relatively flat compared to the prior year's budget. Planned expenditures include the repair and maintenance portion of the Pavement Management Plan (\$185,300), air conditioner replacements at the Recreation Center and City Hall (\$32,000), replacement furniture for the Recreation Center (\$22,000), and replacement electrical panels at City Park and Blossom Lake Park (\$20,000).

Capital

Capital expenditures comprise 68% of the CIP Fund Budget in FY21 and are decreasing 47% over the prior year's budgeted level. This is due to a substantial decrease in scheduled fleet replacements (decreasing \$386,000 from FY20 level) and a \$100,000 decrease in funding for Blossom Lake Park redevelopment as the project comes to a close. Capital outlay for FY21 includes fleet replacements (\$212,500), funding for Blossom Lake Park's redevelopment (\$150,000), repair and maintenance costs associated with the City's stormwater system (\$150,000), and the replacement of fitness equipment at the Recreation Center (\$27,400).

CIP Fund by Department	FY 2020 Budget	FY 2021 Budget	% Increase / Decrease
Community Development	1,000	36,000	3500%
Finance	35,150	52,300	49%
Fire Rescue	483,500	-	-100%
Recreation	132,500	142,400	7%
Public Works	653,000	582,300	-11%
TOTAL	\$ 1,305,150	\$ 813,000	-38%

CIP Fund expenditures are distributed across the Public Works, Recreation, Finance and Community Development Departments.





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TRANSPORTATION IMPACT FUND PROJECTION

LONG RANGE FUND PROJECTION

	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 ESTIMATED
BEGINNING FUND BALANCE	\$ 427,716	\$ 458,941	\$ 609,087	\$ 609,087	\$ 630,682
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	30,884	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	31,225	191,148	76,818	-	58,700
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 62,109	\$ 191,148	\$ 76,818	\$ -	\$ 58,700
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	-	41,002	29,777	-	14,300
Capital	-	-	25,446	609,000	4,400
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ 41,002	\$ 55,223	\$ 609,000	\$ 18,700
ENDING FUND BALANCE	\$ 458,941	\$ 609,087	\$ 630,682	\$ 87	\$ 670,682

PROJECTS	FY 2020 BUDGET	FY 2020 ESTIMATED
Pvmt. Mgmt. Plan	609,000	-
TOTAL	609,000	-

TRANSPORTATION IMPACT FUND PROJECTION

LONG RANGE FUND PROJECTION

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
BEGINNING FUND BALANCE	\$ 670,682	86,082	86,082	86,082	86,082
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	20,000	-	-	-	-
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 20,000	-	-	-	-
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	-	-	-	-	-
Capital	604,600	-	-	-	-
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 604,600	-	-	-	-
ENDING FUND BALANCE	\$ 86,082	86,082	86,082	86,082	86,082

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
PROJECTS					
<i>Pvmt Mgmt (FY20 Rebudget)</i>	604,600	-	-	-	-
TOTAL	604,600	-	-	-	-

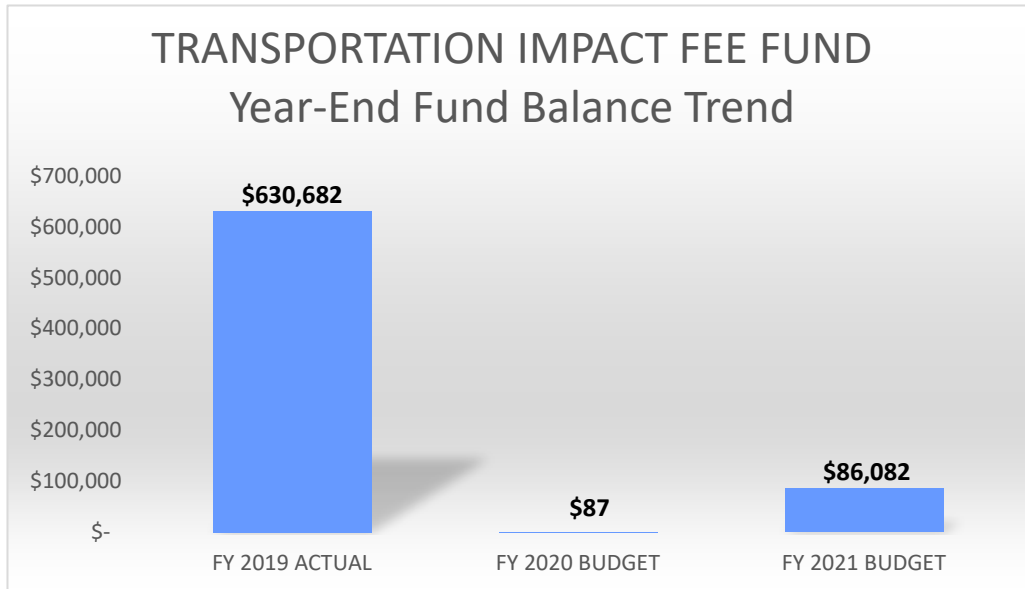
TRANSPORTATION IMPACT FEE FUND ANALYSIS

FUND DESCRIPTION

The Transportation Impact Fee Fund is a special revenue fund established to track revenues which are collected from developers to cover, in whole or in part, the incremental cost for additional capacity and maintenance of roadways. These funds are restricted for expenses that add capacity to existing roadways, to reconstruct roadways, or to add multimodal features to an existing road.

AVAILABLE FUND BALANCE

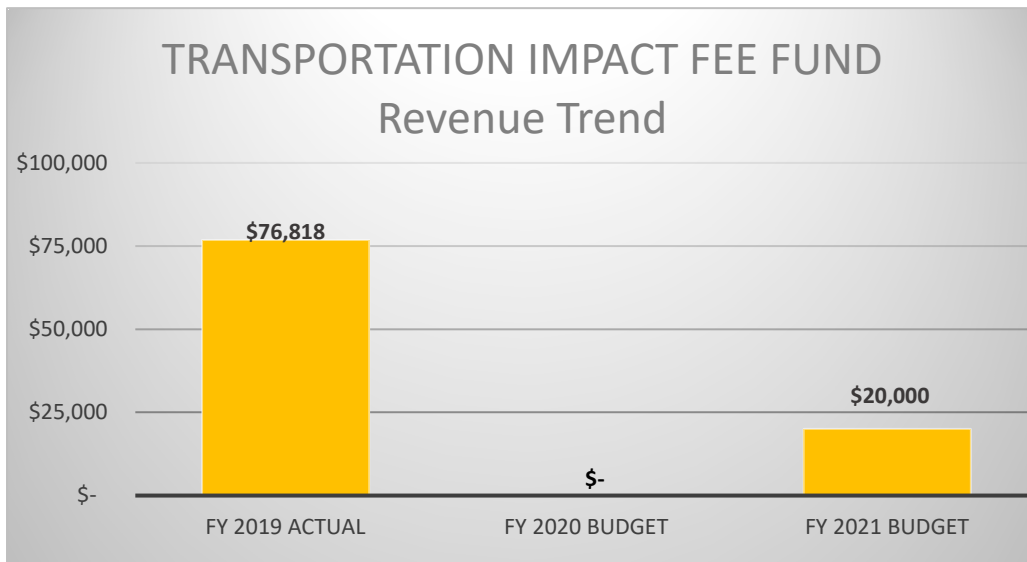
At the time of the FY20 Budget adoption, ending fund balance was anticipated to be nearly zero by the end of the fiscal year. During FY20, higher than anticipated revenues resulted in an increase of fund balance in the amount of \$90,000. In addition, project delays with intergovernmental partners, resulted in FY20 expenses being rebudgeted for FY21. The City has accumulated transportation impact fees for many years to fund road reconstruction in the heart of the commercial corridor. This planned spending of fund balance in FY21 is not considered an adverse outcome, as these funds are being used for their restricted purpose and there is no fund balance requirement in this fund.



TRANSPORTATION IMPACT FEE FUND ANALYSIS

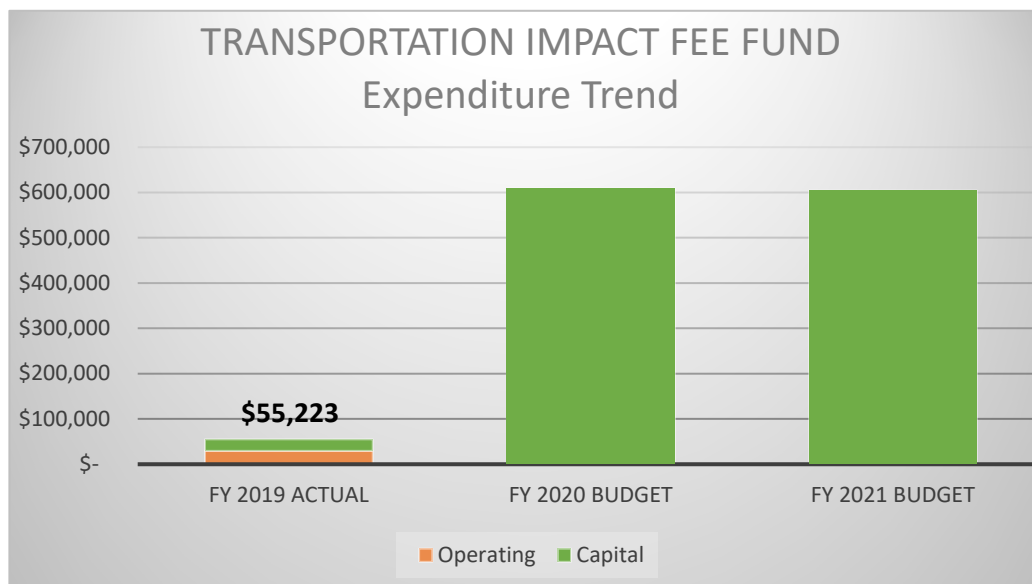
REVENUES

Revenues are fees charges to developers to mitigate the impact of development on the City's transportation network. Redevelopment activity has slowed in the past two years with the completion of Seminole City Center, yet some land has been redeveloped for single-family home development. Based on known projects underway and historical revenue trends, the City estimates approximately \$20,000 in revenues for FY21.



EXPENDITURES

Expenditures in the Transportation Impact Fee Fund will be close to FY20 Budget levels as anticipated FY20 spending was rebudgeted to FY21. The City will spend accumulated fund balance on the reconstruction of Johnson Boulevard and Liberty Lane, which surround the Seminole City Center, a recently developed retail and entertainment complex.



SPECIAL EVENTS FUND

LONG RANGE FUND PROJECTION

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATED
BEGINNING FUND BALANCE	\$ 80,190	\$ 81,361	\$ 91,058	\$ 91,058	\$ 82,499
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	80,668	19,300
Fines	-	-	-	-	-
Miscellaneous	89,916	93,647	72,823	360	-
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 89,916	\$ 93,647	\$ 72,823	\$ 81,028	\$ 19,300
EXPENDITURES					
Personnel	-	5,479	6,944	4,118	1,400
Operating	88,745	78,471	74,438	76,910	45,000
Capital	-	-	-	-	-
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 88,745	\$ 83,950	\$ 81,382	\$ 81,028	\$ 46,400
ENDING FUND BALANCE	\$ 81,361	\$ 91,058	\$ 82,499	\$ 91,058	\$ 55,399

SPECIAL EVENTS FUND

LONG RANGE FUND PROJECTION

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
BEGINNING FUND BALANCE	\$ 55,399	33,499	29,899	29,899	34,899
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	56,700	75,000	80,000	85,000	90,000
Fines	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 56,700	75,000	80,000	85,000	90,000
EXPENDITURES					
Personnel	4,000	4,000	5,000	5,000	5,000
Operating	74,600	74,600	75,000	75,000	75,000
Capital	-	-	-	-	-
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 78,600	78,600	80,000	80,000	80,000
ENDING FUND BALANCE	\$ 33,499	29,899	29,899	34,899	44,899

SPECIAL EVENTS FUND ANALYSIS

FUND DESCRIPTION

The Special Events Fund is a special revenue fund that tracks the revenues and expenses of special events of the City. The establishment of this fund enables the selection, review, and evaluation of special event activities. The fund was initially established in FY10 through a transfer from the General Fund because the events offered were deemed to have a public benefit on the community at-large. Upon establishing the fund, a goal of self-sufficiency was established where all special event expenses would be covered through revenues by the third year of operation.

Individual events included in this fund are not necessarily expected to be self-supporting. The City acknowledges new activities and events may take several years to build attendance and some events for public benefit may never meet expenses. Larger events, such as Pow-Wow, generate a surplus that is used to support these smaller and emerging events.

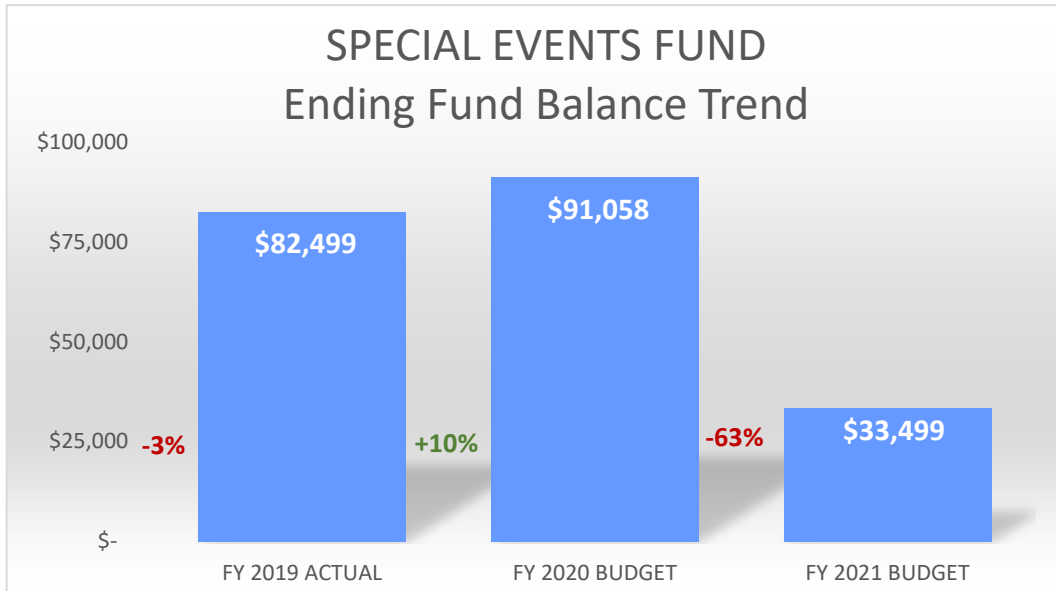


AVAILABLE FUND BALANCE

The target fund balance for this fund is to ensure a minimum fund balance to cover one year of annual Pow-Wow expenses should the event be rained-out. Additional fund balance can be used to fund new and emerging events. For FY21, Pow-Wow expenses are anticipated to be \$25,500. The estimated ending fund balance for this budget year will exceed the target fund balance but is anticipated to decrease 63% over prior year's budget level. Due to the local "safer-at-home" ordinance enacted by Pinellas County in Spring 2020, the Pow-Wow event scheduled for March 2020 was cancelled the week of the event. Most incurred expenses were not eligible for a refund and no revenue was received. In addition, most events for the remainder of FY20 were also cancelled as a result of the pandemic, resulting in a significant revenue shortfall.

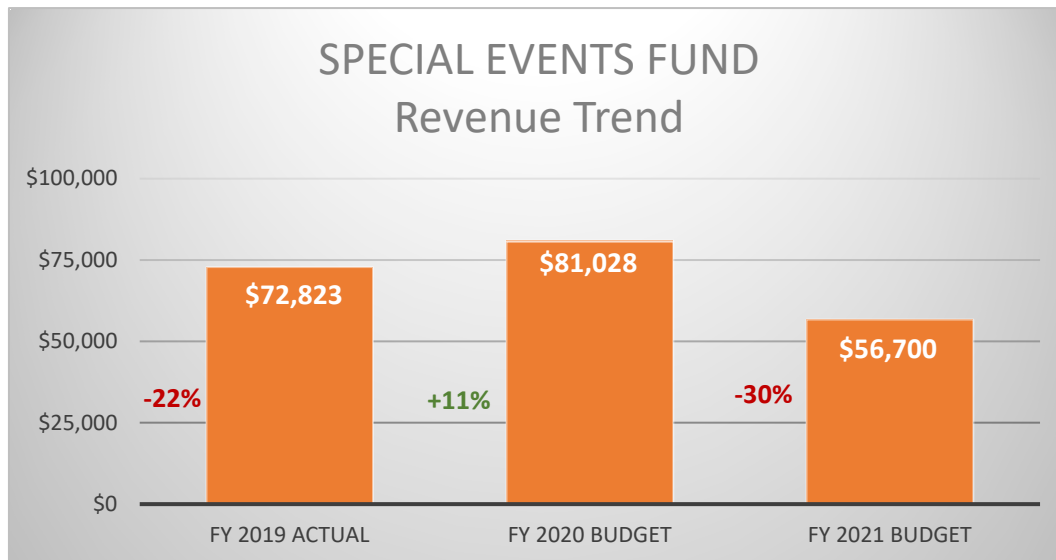
Fortunately, the City has accumulated a healthy reserve in this fund over several years that has been able to absorb the unprecedented events of FY20. The FY21 ending fund balance represents a "worst case scenario" in which expenses are incurred for all special events but revenues are low due to cancellations or low participation and attendance. As the Adopted Budget represents only appropriations for planned spending, should staff feel that any event poses a significant health risk or financial risk, events will not be held and expenses will not be incurred.

SPECIAL EVENTS FUND ANALYSIS



REVENUES

Overall revenues in the Special Event Fund are anticipated to decrease 30% over the prior year's budgeted revenue. The effect of the coronavirus pandemic is not reflected in the FY20 Budget, but estimated revenues for FY20 reflect a 74% decrease over FY19 Actuals. When measuring FY21 Budget revenues against FY20 Estimated revenues, the City is actually anticipating an 190% increase. This revenue projection was developed based on the City holding signature events, but with lower attendance due to safety concerns and self-imposed capacity limitations.



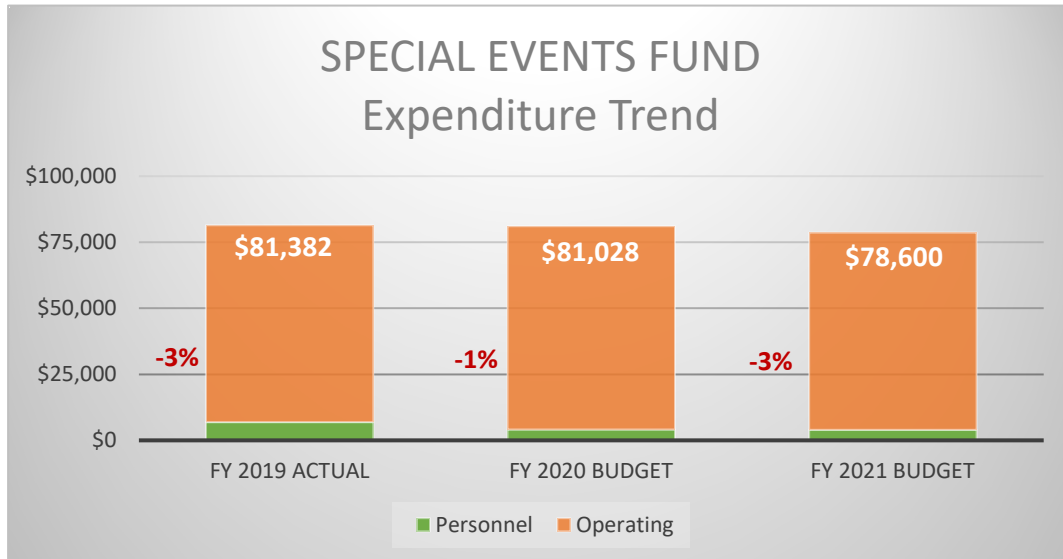
SPECIAL EVENTS FUND ANALYSIS

REVENUE TREND BY EVENT						
Event	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATED	FY 2021 BUDGET	% Incr. / Decr.	
Daddy Daughter Dance	\$ 1,605	\$ 1,455	\$ -	\$ 1,800	N/A	
Rec Teen Board	\$ 7,396	\$ 7,303	\$ 1,964	\$ 7,000	256%	
Breakfast With Santa	\$ 815	\$ 925	\$ 625	\$ 700	12%	
Kids Night Out	\$ 3,075	\$ 1,860	\$ 2,360	\$ 3,800	61%	
Senior Adult Luncheon	\$ 917	\$ -	\$ -	\$ -	N/A	
Fit Over 50	\$ 1,435	\$ 1,560	\$ 723	\$ 1,500	107%	
Movie Series	\$ 1,395	\$ 360	\$ -	\$ 1,500	N/A	
Pow Wow	\$ 42,777	\$ 33,904	\$ 3,749	\$ 23,600	530%	
Field of Screams	\$ 8,756	\$ 3,955	\$ 1,495	\$ 4,000	168%	
Senior Adult Lounge	\$ 911	\$ 940	\$ 702	\$ 900	28%	
Tri If U Dare	\$ 5,399	\$ 5,075	\$ -	\$ -	N/A	
Music In The Park	\$ 12,955	\$ 8,796	\$ 1,237	\$ 5,000	304%	
Winterfest	\$ 550	\$ 630	\$ 390	\$ 2,500	541%	
Doggy Derby	\$ 540	\$ 465	\$ 195	\$ 400	105%	
Craft Fair	\$ 1,400	\$ 1,770	\$ 660	\$ 1,700	158%	
Bridal Show Case	\$ (109)	\$ -	\$ -	\$ -	N/A	
Family Night Out	\$ 30	\$ 744	\$ 1,378	\$ 1,300	-6%	
Art In The Park	\$ 550	\$ 1,050	\$ 825	\$ 1,000	21%	
Library Teen Board	\$ 965	\$ 740	\$ 579	\$ -	-100%	
Miscellaneous	\$ 1,735	\$ 768	\$ 2,418	\$ -	-100%	
TOTAL	\$ 93,097	\$ 72,823	\$ 19,300	\$ 56,700	194%	

SPECIAL EVENTS FUND ANALYSIS

EXPENDITURES

If all Special Events are held in FY21, expenses are estimated to be 3% lower than the prior year's budget.



Personnel

Personnel costs account for 5% of Special Event Fund expenditures and will remain flat over the prior year's budgeted level.

Operating

Operating expenditures account for 95% of annual expenses in the Special Events Fund. Major costs within this category include contractual services for events and operating supplies. These costs are budgeted to decrease 3% over prior year levels through modest decreases in the cost of contractual services due to the reduced scope of events. If staff determines events can not be held safely, without risk of COVID-19 transmission, events may be cancelled and costs will be minimal.

SPECIAL EVENTS FUND ANALYSIS

EXPENDITURE TREND BY EVENT						
Event	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	FY 2021 BUDGET		% Incr. / Decr.
Daddy Daughter Dance	\$ 1,628	\$ 2,400	\$ 1,800	\$ 1,800		0%
Rec Teen Board	\$ 5,518	\$ 7,000	\$ 7,000	\$ 7,000		0%
Breakfast With Santa	\$ 259	\$ 500	\$ 450	\$ 400		-11%
Kids Night Out	\$ 1,984	\$ 3,750	\$ 800	\$ 1,300		63%
Senior Adult Luncheon	\$ 853	\$ 2,650	\$ -	\$ -		N/A
Fit Over 50		\$ 1,200	\$ 1,100	\$ 900		-18%
Movie Series	\$ 1,150	\$ 1,700	\$ 1,500	\$ 1,500		0%
Pow Wow	\$ 29,215	\$ 33,600	\$ 25,910	\$ 25,500		-2%
Field of Screams	\$ 4,777	\$ 5,700	\$ 5,000	\$ 5,000		0%
Senior Adult Lounge	\$ 423	\$ 750	\$ 900	\$ 900		0%
Tri If U Dare	\$ 4,153	\$ 7,000	\$ 4,500	\$ 4,500		0%
Music In The Park	\$ 11,052	\$ 12,600	\$ 11,450	\$ 9,900		-14%
Winterfest	\$ 12,022	\$ 12,850	\$ 12,800	\$ 12,500		-2%
Doggy Derby	\$ 133	\$ 200	\$ 200	\$ 200		0%
Craft Fair	\$ 522	\$ 750	\$ 850	\$ 800		-6%
Bridal Show Case	\$ 138	\$ 750	\$ -	\$ -		N/A
Family Night Out	\$ 325	\$ 400	\$ 1,600	\$ 1,400		-13%
Art In The Park	\$ 639	\$ 750	\$ 1,050	\$ 1,000		-5%
Library Teen Board	\$ 1,244	\$ -	\$ -	\$ -		N/A
Miscellaneous	\$ 553	\$ -	\$ -	\$ -		N/A
TOTAL	\$ 76,589	\$ 94,550	\$ 76,910	\$ 74,600		-3%



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TREE MITIGATION FUND
LONG RANGE FUND PROJECTION

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATED
BEGINNING FUND BALANCE	\$ 94,243	\$ 122,698	\$ 149,823	\$ 149,823	\$ 148,973
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	32,000	27,500	-	-	89,400
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 82,000	\$ 27,500	\$ -	\$ -	\$ 89,400
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	3,545	375	850	50,000	1,000
Capital	-	-	-	-	-
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,545	\$ 375	\$ 850	\$ 50,000	\$ 1,000
ENDING FUND BALANCE	\$ 172,698	\$ 149,823	\$ 148,973	\$ 99,823	\$ 237,373

TREE MITIGATION FUND

LONG RANGE FUND PROJECTION

	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
BEGINNING FUND BALANCE	\$ 237,373	73	15,073	30,073	45,073
REVENUES					
Ad Valorem Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for Service	-	-	-	-	-
Fines	-	-	-	-	-
Miscellaneous	7,500	7,500	7,500	7,500	7,500
Transfers In	-	-	-	-	-
TOTAL REVENUES	\$ 7,500	15,000	15,000	15,000	7,500
EXPENDITURES					
Personnel	-	-	-	-	-
Operating	244,800	-	-	-	50,000
Capital	-	-	-	-	-
Other	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES	\$ 244,800	-	-	-	50,000
ENDING FUND BALANCE	\$ 73	15,073	30,073	45,073	2,573
PROJECTS					
	FY 2021 BUDGET	FY 2022 PROJECTION	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION
Waterfront Park	194,800	-	-	-	-
TOTAL PROJECTS	194,800	-	-	-	-

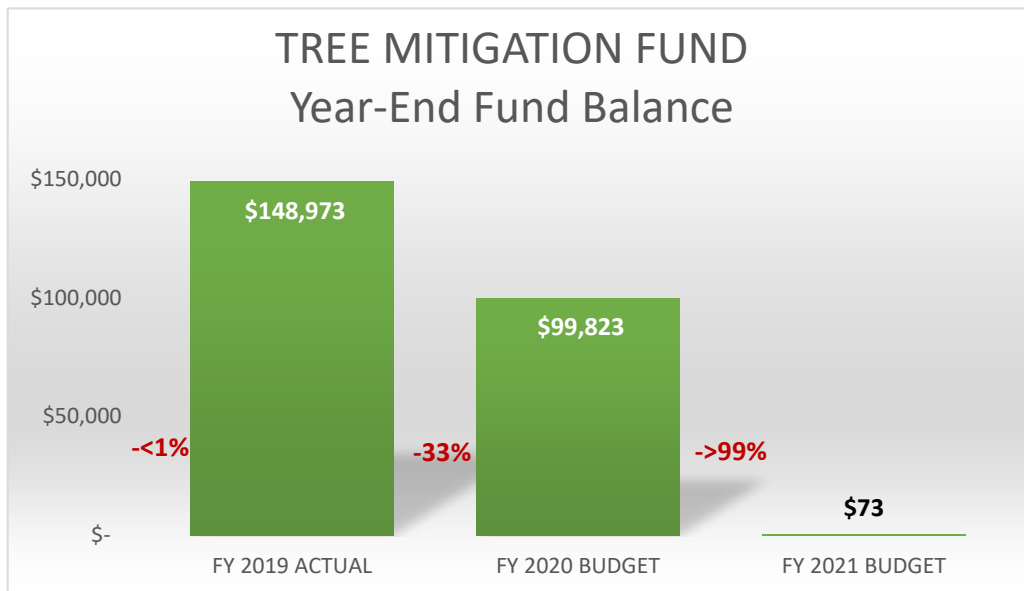
TREE MITIGATION FUND ANALYSIS

FUND DESCRIPTION

The Tree Mitigation Fund is a special revenue fund established in FY14. The revenues collected mitigate the impact of removal of large hardwood trees and greenery. The City recognizes the importance of the City's tree canopy to both the environment and aesthetic appeal of the community. While every effort is made to preserve the number and size of trees during development, in some cases it can not be avoided. The City then requires a mitigation fee based on the number and size of removed trees. These funds are used for the purchase and planting of trees in City parks and right of ways.

AVAILABLE FUND BALANCE

The City anticipates fund balance to decrease to nearly zero in FY 21 reflecting the planned spending of fund balance. Since the function of this fund is to replace and preserve the tree canopy and not build fund balance, the decrease in fund balance is not considered an unfavorable change.

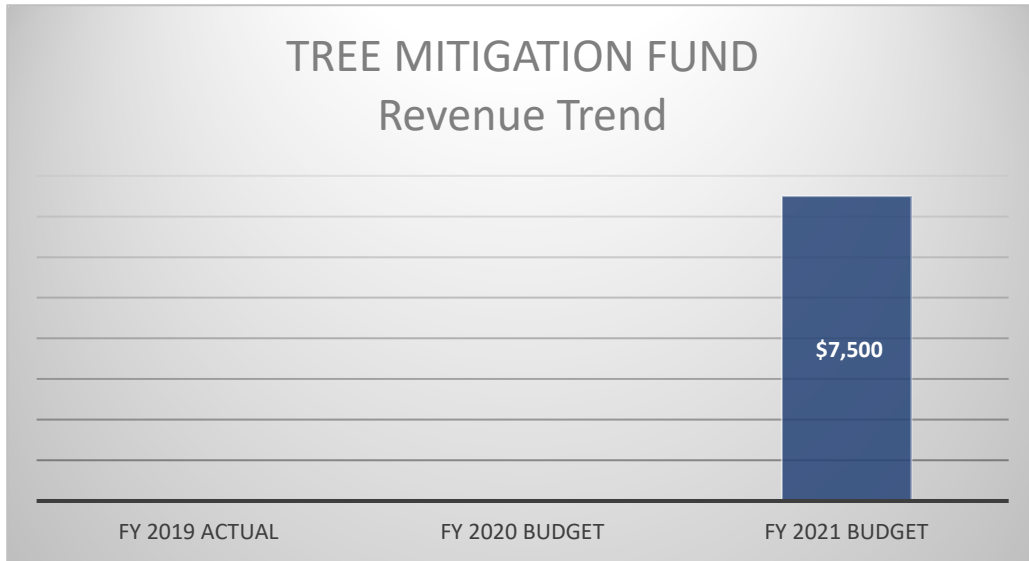


Arbor Day 2020 tree planting at Waterfront Park.

TREE MITIGATION FUND ANALYSIS

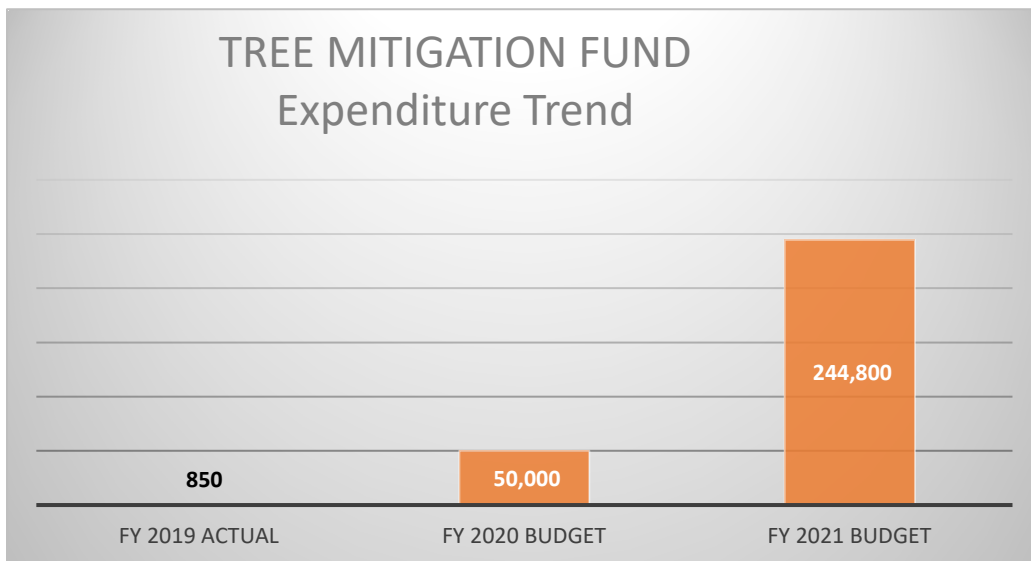
REVENUES

Revenues are fees charged to mitigate the removal of trees on the City's tree canopy. The City received nearly \$90,000 in FY20, which was not budgeted. FY21 revenue is based on historical trends and known development projects in the City.



EXPENDITURES

Total expenditures in the Tree Mitigation Fund for FY21 include regular budgeted expenses of \$50,000, as well as \$194,800 for final landscaping at Waterfront Park.



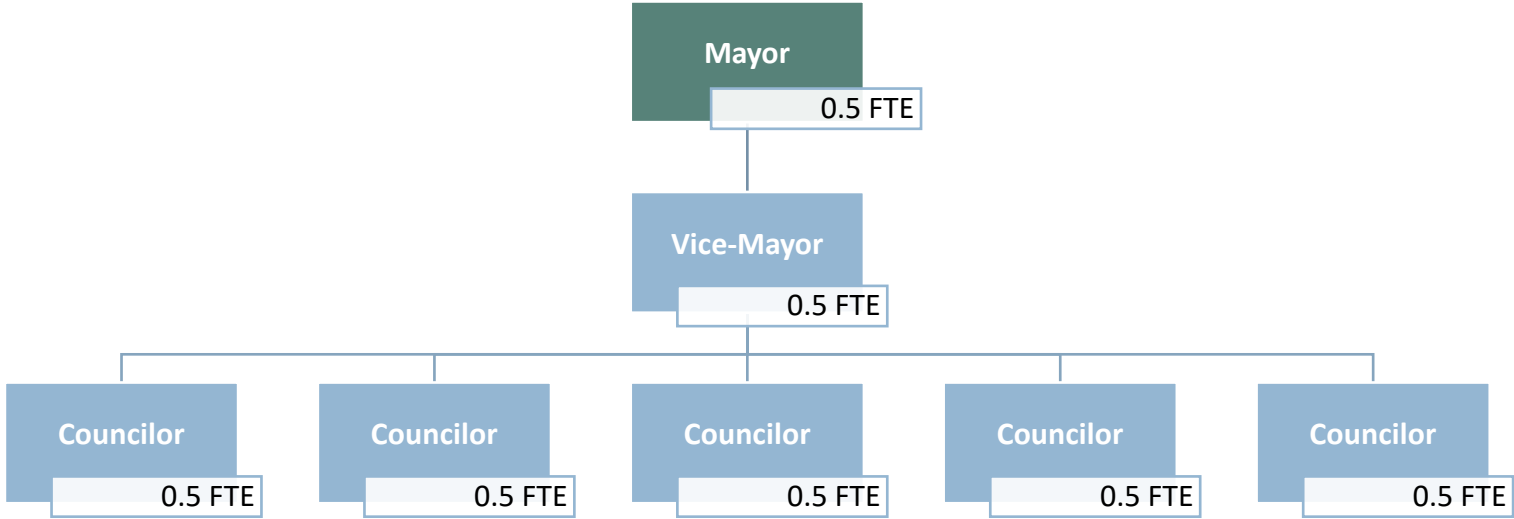


CITY COUNCIL

CITY OF SEMINOLE FY 2020-2021 ADOPTED BUDGET



City Council
3.5 FTE





CITY COUNCIL

DEPARTMENT RESPONSIBILITIES

The City Council consists of a Mayor and six Council members, elected at-large, who hold all legislative powers of the City. The Council is required to meet at least twice monthly, as prescribed in the City Charter. The City Council is charged with adopting all policies for the City, appointing the City Manager, appropriating public funds for expenditure and approving the annual budget, setting the annual ad valorem millage (tax) rate, approving all contracts prior to execution, and approving any and all debt and borrowing.

BUDGETARY HIGHLIGHTS

The City Council's FY21 Budget is increasing 3% over the prior year's budget level. Personnel costs in the City Council Budget reflect no change in wages and health insurance is budgeted to increase 8%. Within the operating budget, an increase of 10% reflects the cost of replacement tablets with WiFi capability for each Councilor, as well as updated costs from vendors. No capital outlay is budgeted for FY21. Aid to organizations is budgeted at the same level as the prior year.

BUDGET SUMMARY

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	96,484	139,077	143,800	
Operating	32,573	75,350	83,100	
Capital	120,900	-	-	
Other	37,500	40,500	40,500	
Total	287,457	254,927	267,400	5%

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	287,457	254,927	267,400	
Total	287,457	254,927	267,400	5%



*Seminole City Council top row from left:
Mayor Leslie Waters, Vice-Mayor Chris Burke,
Councilor Thomas Barnhorn, and
Councilor Tom Christy*

*Bottom row from left:
Councilor Roger Edelman, Councilor Jim Olliver, and
Councilor Trish Springer*

STAFFING

Shown in Full-time Equivalents (FTE)

Part-Time Positions	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Position Change
Mayor	0.5	0.5	0.5	0
Vice Mayor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
Councilor	0.5	0.5	0.5	0
TOTAL FTE	3.5	3.5	3.5	0



CITY COUNCIL

LINE ITEM BUDGET	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-0511-1200 Salaries	60,431	60,200	60,200	
01-0511-2100 FICA	4,606	4,605	4,800	
01-0511-2210 Retirement	29,450	29,492	29,500	
01-0511-2310 Health Insurance	1,894	44,700	49,200	
01-0511-2400 Workers' Compensation	104	80	100	
PERSONNEL SUBTOTAL	96,485	139,077	143,800	3%
01-0511-3190 Professional Services	65	250	300	
01-0511-4007 Travel & Training	12,666	31,500	31,500	
01-0511-4110 Phone & Internet	279	350	300	
01-0511-4120 Postage	90	250	400	
01-0511-4800 Promotional Activities	10,944	33,875	35,500	
01-0511-5110 Office Supplies	394	750	1,500	
01-0511-5290 Operating Supplies	711	1,525	6,100	
01-0511-5430 Memberships	7,424	6,850	7,500	
OPERATING SUBTOTAL	32,573	75,350	83,100	10%
01-0511-6911 Interfund Transfer	120,900	-	-	
01-0511-8200 Aid to Organizations	37,500	40,500	40,500	
OTHER SUBTOTAL	158,400	40,500	40,500	100%
CITY COUNCIL TOTAL	287,458	254,927	267,400	5%

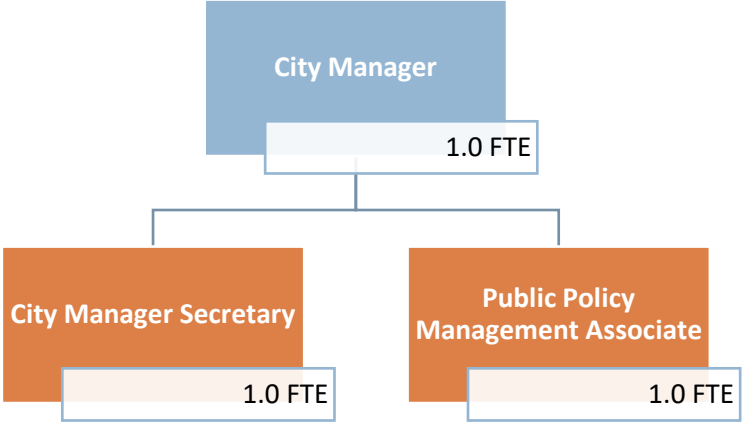


CITY MANAGER

CITY OF SEMINOLE FY 2020-2021 ADOPTED BUDGET



City Manager
3.0 FTE





CITY MANAGER

DEPARTMENT RESPONSIBILITIES

By the Charter of the City of Seminole, the City Manager is the Chief Administrative Officer of the City. The City Manager is responsible to the Council for Administration of all City affairs placed in the Manager’s charge by or under the charter, including the appointment of all City employees, execution of City contracts, intergovernmental relations and policy recommendations.

BUDGETARY HIGHLIGHTS

The City Manager FY21 Budget is increasing 5% over the prior year's budget level. Personnel costs reflect merit increases of up to 4% in alignment with the maximum merit increase available to general employees and health insurance reflects an 8% increase. The operating budget includes \$8,600 in one-time grant funding. The City Manager's contingency account, usually budgeted at \$70,500, was increased in FY20 by \$50,000 at the direction of City Council for costs associated with the 50th Anniversary Celebration. Obtaining formal City Council approval to spend contingency funds is a standard procedure. The 50th Anniversary was postponed due to COVID-19, so the additional contingency funds have been re-budgeted for FY21.

BUDGET SUMMARY

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	295,752	332,399	351,500	
Operating	7,694	20,564	26,000	
Other	-	120,500	120,500	
Total	303,446	473,463	498,000	5%

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	304,524	473,463	489,400	
Transp. Impact Fee Fund	70	-	-	
Local Infrastructure				
Sales Tax Fund	628	-	-	
Grants Fund	-	-	8,600	
Total	305,222	473,463	498,000	5%



City Manager, Ann Toney-Deal, ICMA-CM



CITY MANAGER

STAFFING

Shown in Full-time Equivalents (FTE)

	FY 2019	FY 2020	FY 2021	Position
Full-Time Positions	Budget	Budget	Budget	Change
City Manager	1	1	1	0
City Manager Secretary	1	1	1	0
Public Policy Mgmt. Associate	1	1	1	0
TOTAL FTE	3	3	3	0

LINE ITEM BUDGET

	FY 2019	FY 2020	FY 2021	% Chg
	Actual	Budget	Budget	
01-0512-1200 Salaries	190,771	212,097	231,200	
01-0512-1503 Education Pay	1,320	2,640	1,400	
01-0512-1509 Cell Phone Allowance	650	600	500	
01-0512-1510 Vehicle Allowance	6,500	12,000	6,000	
01-0512-2100 FICA	14,170	16,473	18,300	
01-0512-2210 Retirement	45,160	49,802	56,000	
01-0512-2310 Health & Life Insurance	35,782	36,541	37,100	
01-0512-2320 LT Disability Insurance	1,095	1,960	600	
01-0512-2400 Workers' Compensation	303	286	400	
PERSONNEL SUBTOTAL	295,751	332,399	351,500	6%
13-0512-3490 Contractual services	-	-	8,600	
01-0512-4000 Travel & Per Diem	1,815	5,800	5,200	
01-0512-4110 Phone & Internet	2,855	2,449	3,000	
01-0512-4120 Postage	2	200	100	
01-0512-4610 Maintenance & Repair	384	400	400	
01-0512-4700 Printing	-	50	100	
01-0512-5110 Office Supplies	771	1,700	1,200	
01-0512-5290 Operating Supplies	45	750	2,200	
01-0512-5410 Book & Publications	-	400	300	
01-0512-5430 Memberships	1,519	2,015	2,100	
01-0512-5440 Training	(394)	6,800	2,800	
OPERATING SUBTOTAL	6,997	20,564	26,000	26%
01-0512-9900 Contingency	-	120,500	120,500	
OTHER SUBTOTAL	-	120,500	120,500	0%
CITY MANAGER TOTAL	302,748	473,463	498,000	5%



CITY CLERK

CITY OF SEMINOLE FY 2020-2021 ADOPTED BUDGET



City Clerk
1.0 FTE

City Clerk
1.0 FTE



CITY CLERK

DEPARTMENT RESPONSIBILITIES

The City Manager appoints the City Clerk, a charter official of the City of Seminole, to serve the vital functions of ensuring public notice of all City Council meetings, maintaining the formal record of Council meeting proceedings and serving as the City's formal custodian of records. This role includes maintaining all official City records, including ordinances, resolutions, meeting minutes of the City Council and its Boards, and the official Municipal Code of Ordinances. The City Clerk also serves as the central point of contact for all public records requests in the City and coordinates municipal elections with the County Supervisor of Elections. By ensuring effective communication, the City Clerk supports a successful working relationship between the City Council, city management, staff throughout the City, and general public.

BUDGETARY HIGHLIGHTS

The FY21 City Clerk Budget is decreasing 4% over the prior year's budget. Personnel expenses are increasing 5% and include a merit increase of up to 4% and an increase in health insurance of 8%. The operating budget decrease of 17% is due to reduced costs associated with the upcoming November 2020 election compared to the November 2019 election, which included several City Charter amendments.

BUDGET SUMMARY

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	76,948	87,573	91,800	
Operating	37,265	58,952	48,700	
Total	114,213	146,525	140,500	-4%

BY FUND	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	113,229	146,525	140,500	
CIP Fund	984	-	-	
Total	114,213	146,525	140,500	-4%

STAFFING

Shown in Full-time Equivalents (FTE)	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Changes
Full-Time Positions				
City Clerk	1	1	1	0
TOTAL FTE	1	1	1	0

PERFORMANCE MEASURES

	FY 2018	FY 2019	FY 2020	FY 2021 Projected
Outputs				
Public Records Requests Processed*	31	55	121	75
Code liens and permit searches processed (new)	N/A	N/A	477	350
Total Public Records Requests Processed	N/A	N/A	598	425
Council Meeting packets published to web	39	35	36	35
Ordinances/Resolutions Adopted & Archived	23/8	17/7	8/3	15/10
Public Notices Posted	38	28	43	35
Effectiveness Measures				
Public Records Requests Fulfilled within 10 Business Days (new)	N/A	N/A	99.5%	99.0%

* Records requests for Fire Reports were added in FY 2020.



CITY CLERK

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	
		Actual	Budget	Budget	% Chg
01-0510-1200	Salaries	47,428	52,271	55,200	
01-0510-1503	Education Pay	1,320	1,320	1,400	
01-0510-2100	FICA	3,451	4,138	4,400	
01-0510-2210	Retirement	12,379	13,745	14,500	
01-0510-2310	Health & Life Insurance	11,780	15,502	16,000	
01-0510-2320	LT Disability Insurance	494	521	200	
01-0510-2400	Workers' Compensation	96	76	100	
PERSONNEL SUBTOTAL		76,948	87,573	91,800	5%
01-0510-3410	Contractual Services	18,829	39,289	26,100	
01-0510-4000	Travel & Per Diem	763	1,500	1,600	
01-0510-4110	Phone & Internet	644	463	700	
01-0510-4120	Postage	307	500	2,900	
01-0510-4610	Maintenance & Repair	1,028	1,000	1,200	
01-0510-4700	Printing	24	100	100	
01-0510-4910	Legal Advertisements	12,013	13,000	13,000	
01-0510-5110	Office Supplies	922	1,000	1,000	
35-0510-5110	Office Supplies	984	-	-	
01-0510-5290	Operating Supplies	208	600	800	
01-0510-5410	Book & Publications	14	-	-	
01-0510-5430	Memberships	395	600	500	
01-0510-5440	Training	1,134	900	800	
OPERATING SUBTOTAL		37,265	58,952	48,700	-17%
TOTAL CITY CLERK		114,213	146,525	140,500	-4%



CITY ATTORNEY

CITY OF SEMINOLE FY 2020-2021 ADOPTED BUDGET



CITY ATTORNEY

DEPARTMENT RESPONSIBILITIES

The City Attorney acts as the legal counsel to the City Council, City Manager and all City departments. The City of Seminole contracts with Trask Daigneault LLP for professional legal services. The firm reviews all legal documents including contracts and bonds on the City's behalf, and is present for all City Council meetings. The City Attorney also represents the City for any and all legal complaints and lawsuits.

BUDGETARY HIGHLIGHTS

There are no changes in the City Attorney Budget for FY21 compared to the prior year's budget. Costs and service levels remain unchanged. The annual retainer of \$66,000 for the City is split between this Department and Fire Rescue.

BUDGET SUMMARY

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	-	-	-	
Operating	46,559	57,080	57,100	
Capital	-	-	-	
Other	-	-	-	
Total	46,559	57,080	57,100	0%

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	46,559	57,080	57,100	
Total	46,559	57,080	57,100	0%

STAFFING

Shown in Full-time Equivalents (FTE)

Positions	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Position Change
None	0	0	0	0
TOTAL FTE	0	0	0	0



City Attorney, Jay Daigneault, Esquire



CITY ATTORNEY

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	
		Actual	Budget	Budget	% Chg
01-0514-3130	City Attorney Retainer	33,000	37,080	37,100	
01-0514-3140	City Attorney Professional Fees	7,769	5,000	5,000	
01-0514-3190	Other Professional Services	210	5,000	5,000	
01-0514-3191	Special Master Legal Fees	4,620	5,000	5,000	
01-0514-3192	Development Related Legal Fees	960	5,000	5,000	
OPERATING SUBTOTAL		46,559	57,080	57,100	0%
TOTAL CITY ATTORNEY		46,559	57,080	57,100	0%



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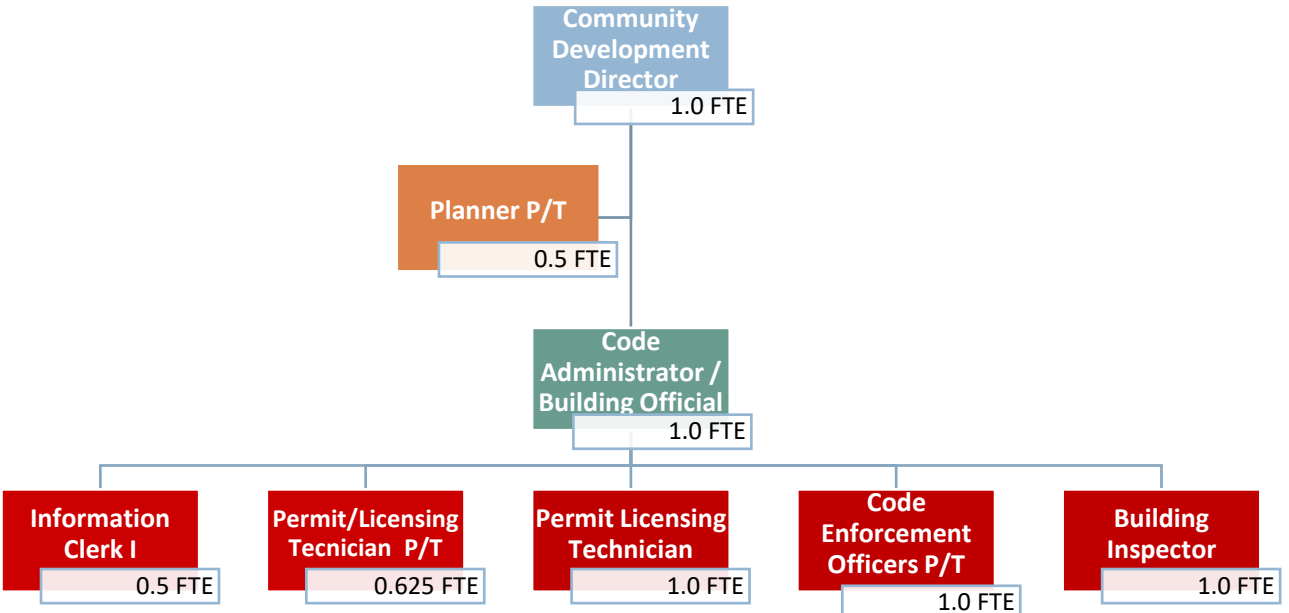


COMMUNITY DEVELOPMENT

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



Community Development Department
6.625 FTE





COMMUNITY DEVELOPMENT

DEPARTMENT RESPONSIBILITIES

The Community Development Department is charged with the responsibilities of strategic community planning, development and redevelopment project reviews and approvals, code enforcement, and building construction permitting and inspections. The Department is composed of two divisions: Administration & Planning and Code Administration & Inspections.

Administration & Planning Division

The Administration & Planning Division supplies the requesting public with the highest level of service in the areas of zoning administration, development and redevelopment processes, long range comprehensive planning, and intergovernmental coordination. This activity includes short and long range planning activities within the City of Seminole. Short-range planning duties include the application of zoning and land development regulations to specific developments, including coordination of site plan reviews and quasi-judicial board actions. Long-range functions include monitoring and amending the Municipal Comprehensive Plan and coordinating planning activities which have a future impact to development and quality of life issues. Duties in this area also include responsibility of the City's local planning agency as well as coordination with state, regional and other local planning agencies. This division is also responsible for the overall planning, organization, coordination, staffing, reporting and budgeting of the entire Community Development Department.



The Code Administration & Inspection Division issues permits for construction and inspects projects to ensure compliance with State and local building codes.

Code Administration & Inspection Division

The Code Administration & Inspection Division provides the City with permitting and fee collection services associated with occupational licensing, building plan review, construction inspection services, and code enforcement. These activities ensure the health, safety and welfare of the community through the enforcement of Federal, State and City construction and building codes. Permit technicians handle the intake and processing of all building permits and occupational licensing of all business operations within the City of Seminole. Building Inspection staff are responsible for plan review and field inspections for compliance with applicable codes, regulations and laws. Code Enforcement Officers enforce the City's Municipal Code of Ordinances for violations such as dealing with nuisances, signs, land use and zoning, and life-safety regulations. Coordination of enforcement with other departments is an important aspect of daily assignments.



COMMUNITY DEVELOPMENT

BUDGET SUMMARY

BY DIVISION	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Code Adm. & Inspection	523,941	606,731	651,300	
Admin. & Planning	231,423	298,623	242,700	
Total	755,364	905,354	894,000	-1%

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	509,623	569,778	568,100	
Operating	240,302	335,576	289,900	
Capital	5,440	-	36,000	
Total	755,364	905,354	894,000	-1%

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	755,364	904,354	858,000	
CIP Fund	-	1,000	36,000	
Total	755,364	905,354	894,000	-1%

STAFFING

Shown in Full-time Equivalents (FTE)

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Change
Full-Time Positions				
Community Development Dir.	1	1	1	0
Building Official	1	1	1	0
Planner	0.5	0.5	0.5	0
Building Inspector	1	1	1	0
Permit/Licensing Tech. II	1	1	1	0
Part-Time Positions				
Permit/Licensing Tech.	0.625	0.625	0.625	0
Code Enforcement Officer	1	1	1	0
Information Clerk	0	0.5	0.5	0
TOTAL FTE	6.125	6.625	6.625	0

PERFORMANCE MEASURES

	FY 2018	FY 2019	FY 2020	FY 2021 Projected
Outputs				
Permits Issued	1,876	1,867	1,898	1,954
Permit Valuation	\$29.7M	\$11.2M	\$31.8M	\$31.9M
Building Inspections	3,399	6,452	5,010	5,160
Business Tax Receipts Issued	799	1,055	1,103	1,136



COMMUNITY DEVELOPMENT

Administration & Planning Division

BUDGETARY HIGHLIGHTS

In FY21, this budget is decreasing 19% over the prior year's level. Personnel costs are relatively flat. Operating costs are decreasing due to the removal of a one-time professional services cost in FY20.

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	% Chg
		Actual	Budget	Budget	
01-0530-1200	Salaries part-time	122,999	116,976	116,000	
01-0530-1310	Salaries full-time	31,442	32,213	34,500	
01-0530-1503	Education Pay	1,320	1,320	1,400	
01-0530-1509	Allowances	520	480	500	
01-0530-2100	FICA	11,904	11,551	11,700	
01-0530-2210	Retirement	31,144	33,161	33,000	
01-0530-2310	Health & Life Insurance	11,829	9,124	9,600	
01-0530-2320	LT Disability Insurance	616	1,079	300	
01-0530-2400	Workers' Compensation	296	200	200	
PERSONNEL SUBTOTAL		212,070	206,104	207,200	1%
01-0530-3143	Professional Services	11,249	76,200	20,000	
01-0530-3490	Contractual Services	762	720	700	
01-0530-4000	Travel & Per Diem	523	1,000	1,000	
01-0530-4110	Phone and Internet	1,338	1,452	1,400	
01-0530-4120	Postage	292	750	800	
01-0530-4310	Electricity	2,084	3,000	3,000	
01-0530-4320	Water/Sewer	52	179	200	
01-0530-4512	Insurance	635	651	700	
01-0530-4610	Repair & Maintenance	-	567	600	
01-0530-4700	Printing	1,251	2,000	2,000	
01-0530-4800	Promotional Activities	-	2,400	2,400	
01-0530-5110	Office Supplies	546	750	800	
01-0530-5210	Operating Supplies	490	1,700	700	
01-0530-5430	Dues/Memberships	58	650	700	
01-0530-5440	Training	75	500	500	
OPERATING SUBTOTAL		19,355	92,519	35,500	-62%
TOTAL ADMINISTRATION & PLANNING		231,425	298,623	242,700	-19%



COMMUNITY DEVELOPMENT

Code Administration & Inspection Division

BUDGET SUMMARY

Total costs within this division are increasing 7% or \$44,000. Personnel costs are decreasing 1% due to staff turnover. Operating costs are increasing 5% or \$11,000 due to an increase for mapping (GIS) services associated with EnerGov and two budgeted computer replacements for FY21. The replacement of two 2011 Ford Rangers (\$18,000 each) is budgeted within the CIP Fund as a capital expense.

LINE ITEM BUDGET		FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-0524-1200	Salaries full-time	165,016	190,853	195,800	
01-0524-1310	Salaries part-time	65,357	79,557	81,600	
01-0524-1400	Overtime	672	-	-	
01-0524-1509	Allowances	1,320	1,800	500	
01-0524-2100	FICA	17,309	20,788	21,300	
01-0524-2210	Retirement	18,330	25,406	23,000	
01-0524-2310	Health/Life Insurance	24,252	33,951	35,100	
01-0524-2320	L/T Disability	1,580	1,743	500	
01-0524-2400	Workers' Compensation	3,716	9,576	3,100	
PERSONNEL SUBTOTAL		297,552	363,674	360,900	-1%
01-0524-3437	Professional Services	-	-	-	
01-0524-3438	County Inspections	14,634	25,000	25,000	
01-0524-3462	Contractual- Data Processing	12,426	14,300	23,200	
01-0524-3490	Contractual Other	2,558	5,485	5,500	
01-0524-3701	Administrative Allocation	131,785	131,785	132,000	
01-0524-4000	Travel & Per Diem	732	1,900	1,900	
01-0524-4110	Phone & Internet	5,460	5,400	5,500	
01-0524-4120	Postage	1,753	1,675	1,700	
01-0524-4300	Electric, Water/Sewer	7,094	9,762	9,800	
01-0524-4490	Rentals & Leases	26,046	26,046	26,100	
01-0524-4500	Insurance	6,188	6,479	4,800	
01-0524-4610	Repair & Maintenance	2,206	2,100	2,600	
01-0524-4790	Printing	564	900	900	
01-0524-5110	Office Supplies	2,078	3,450	5,000	
35-0524-5110	Office Supplies	-	1,000	-	
01-0524-5210	Operating Supplies	4,582	4,800	7,200	
01-0524-5410	Books/Publications/Mbrships	1,078	1,675	2,000	
01-0524-5440	Training	1,766	1,300	1,300	
OPERATING SUBTOTAL		220,950	243,057	254,500	5%
01-0524-6401	Capital Equipment	-	-	-	
35-0524-6926	Capital Vehicles	-	-	36,000	
CAPITAL SUBTOTAL		-	-	36,000	N/A
TOTAL CODE ADMINISTRATION & INSPECTIONS		518,502	606,731	651,400	7%

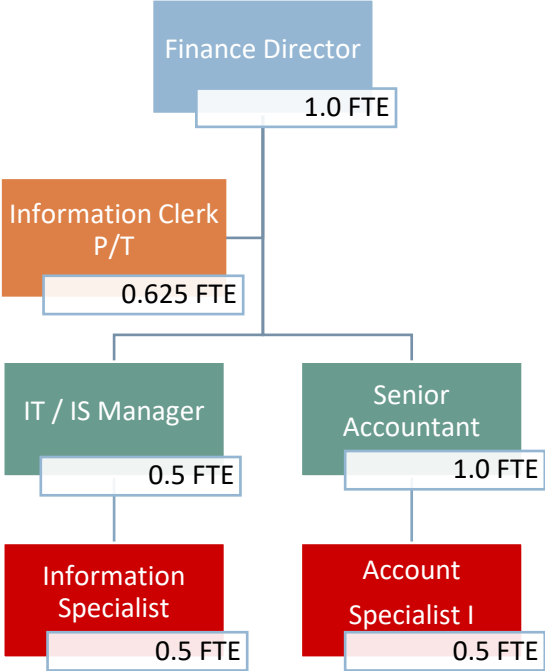


FINANCE

CITY OF SEMINOLE FY 2020-2021 ADOPTED BUDGET



Finance Department
4.125 FTE





FINANCE

DEPARTMENT RESPONSIBILITIES

The Finance Department provide stewardship of public resources by safeguarding City assets and ensuring compliance with all applicable laws and accounting principles. Staff provides a foundation for the delivery of services to residents and constituents through accounts payable, payroll processing, technology management and support. The Finance Division is responsible for budget development and management, investment of City assets, processing accounts payable and accounts receivable, payroll and procurement. The Administration Division manages the City's network infrastructure, network security, website, communications systems, software applications and devices.

BUDGET SUMMARY

BY DIVISION	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Finance	281,763	300,389	327,000	
Administration	255,016	393,947	430,000	
Total	536,779	694,336	757,000	9%

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	362,765	513,685	415,500	
Operating	128,802	151,901	163,200	
Capital	-	28,750	178,300	
Other	45,210	-	-	
Total	536,777	694,336	757,000	9%

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	536,777	659,186	559,600	
CIP Fund	-	35,150	52,300	
Grants Fund	-	-	5,100	
Local Infra. Sales Tax Fund	-	-	140,000	
Total	536,777	694,336	757,000	9%

STAFFING

Shown in Full-time Equivalents (FTE)

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Change
Full-Time Positions				
Director of Administration	1	1	0	-1
Finance Director	1	1	1	0
Senior Accountant	1	1	1	0
Account Specialist I	0.5	0.5	0.5	0
IT/IS Manager	0	0.5	0.5	0
Information Tech. Specialist	0.5	0.5	0.5	0
Information Tech. Specialist II	0.5	0	0	0
Part-Time Positions				
Information Clerk	0.625	0.625	0.625	0
TOTAL FTE	5.125	5.125	4.125	-1



FINANCE

PERFORMANCE MEASURES

	FY 2018	FY 2019	FY 2020	FY 2021 Projected
Outputs				
Purchase Orders Issued	2,718	2,264	2,664	2,600
Payroll Direct Deposit Transactions	4,177	4,180	4,795	4,700
Technology devices supported	288	306	282	293
Website Home Page Views	86,435	61,574	66,594	70,000
Efficiency Measures				
Payroll Processed by Direct Deposit	100%	100%	100%	100%
General Fund ending Unassigned Fund Balance as a % of originally adopted budget. (Target > 25%)	30%	35%	27%	31%
Competitive purchasing solicitations issued / and as a % of Major Purchases	5 / 24%	4 / 24%	7 / 47%	5 / 50%
Live Checks Issued / % Voided	2,810 / 1.9%	2,088 / 2.2%	2,516 / 5.0%	2,600 / 1.9%
Effectiveness Measures				
GFOA Distinguished Budget and Comprehensive Annual Financial Reporting Awards Received	Y	Y	Y	Y
Website Scores by SiteImprove (new)				
Digital Certainty Index	N/A	N/A	91.0	Target > 90
Quality Assurance	N/A	N/A	99.0	Target > 90
ADA Accessibility	N/A	N/A	87.3	Target > 90
Search Engine Optimization	N/A	N/A	86.8	Target > 90



Seminole celebrates being debt-free by having a "Debt Retirement" party.





FINANCE

Administration Division

BUDGETARY HIGHLIGHTS

Within the Administration Division, total costs are increasing 9%. The vacant Director of Administration position has been

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	
		Actual	Budget	Budget	% Chg
01-0516-1200	Salaries full-time	83,030	163,215	79,100	
01-0516-1300	Salaries part-time	-	17,044	17,800	
01-0516-1500	Allowances	1,840	1,800	1,900	
01-0516-2100	FICA	6,336	13,796	7,600	
01-0516-2210	Retirement	7,016	28,164	8,200	
01-0516-2310	Health & Life Insurance	12,449	24,778	12,800	
01-0516-2320	LT Disability Insurance	756	992	200	
01-0516-2400	Workers' Compensation	239	221	200	
01-0516-2500	Unemployment Comp.	-	1,500	1,500	
PERSONNEL SUBTOTAL		111,666	251,510	129,300	-49%
01-0516-3101	Professional Services	10,147	7,500	12,500	
01-0516-3430	Contractual Services	8,481	4,201	5,500	
01-0516-4000	Travel & Per Diem	24	1,350	1,400	
01-0516-4110	Phone & Internet	2,215	2,275	2,300	
01-0516-4120	Postage	1,366	2,900	5,600	
01-0516-4310	Electric/Water/Sewer	9,611	13,320	13,400	
01-0516-4410	Leases	1,006	2,000	1,500	
01-0516-4500	Insurance	38,057	39,906	13,300	
01-0516-4610	Repair & Maintenance	8,575	1,375	5,200	
35-0516-4650	R&M- Bldg & Grounds	-	-	14,000	
01-0516-4790	Printing	3,018	6,200	8,000	
01-0516-4800	Promotional Activities	820	7,000	9,500	
01-0516-4920	Other Current Charges	991	4,550	4,000	
01-0516-5110	Office Supplies	1,388	1,650	2,000	
01-0516-5210	Operating Supplies	10,936	4,050	9,100	
35-0516-5290	Operating Supplies	-	6,400	-	
13-0516-5290	Operating Supplies	-	-	5,100	
01-0516-5410	Book & Publications	-	100	100	
01-0516-5430	Memberships	435	160	200	
01-0516-5440	Training	1,070	8,750	9,700	
OPERATING SUBTOTAL		98,140	113,687	122,400	8%
21-0516-6400	Capital Equipment	-	-	140,000	
35-0516-6400	Capital Equipment	-	28,750	13,800	
35-0516-6952	Vehicle Replacement	-	-	24,500	
CAPITAL SUBTOTAL		-	28,750	178,300	520%
01-0516-6905	Interfund Transfer	45,210	-	-	
OTHER SUBTOTAL		45,210	-	-	0%
ADMINISTRATION DIVISION TOTAL		255,016	393,947	430,000	9%



FINANCE

Finance Division

BUDGETARY HIGHLIGHTS

Within the Finance Division, total costs are increasing 9%. Personnel costs reflect a position update within the

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	
		Actual	Budget	Budget	% Chg
01-0513-1200	Salaries full-time	154,978	160,604	178,800	
01-0513-1300	Salaries part-time	16,790	17,344	19,600	
01-0513-1503	Education Pay	2,640	2,640	2,700	
01-0513-2100	FICA	12,435	13,830	15,400	
01-0513-2210	Retirement	28,753	31,390	33,000	
01-0513-2310	Health & Life Insurance	34,244	34,640	35,900	
01-0513-2320	LT Disability Insurance	1,025	1,487	500	
01-0513-2400	Workers' Compensation	236	240	300	
PERSONNEL SUBTOTAL		251,101	262,175	286,200	9%
01-0513-3200	Professional Services	10,040	12,000	15,000	
01-0513-3400	Contractual Services	7,399	14,840	15,200	
01-0513-4000	Travel & Per Diem	1,977	3,150	1,200	
01-0513-4110	Phone & Internet	1,724	719	1,800	
01-0513-4120	Postage	1,761	2,000	2,000	
01-0513-4790	Printing	3,912	580	600	
01-0513-4909	Bank Fees	1,014	800	300	
01-0513-5110	Office Supplies	698	975	1,000	
01-0513-5210	Operating Supplies	328	475	900	
01-0513-5410	Book, Pubs. Mbrships.	435	705	800	
01-0513-5440	Training	1,374	1,970	2,000	
OPERATING SUBTOTAL		30,662	38,214	40,800	7%
FINANCE DIVISION TOTAL		281,763	300,389	327,000	9%

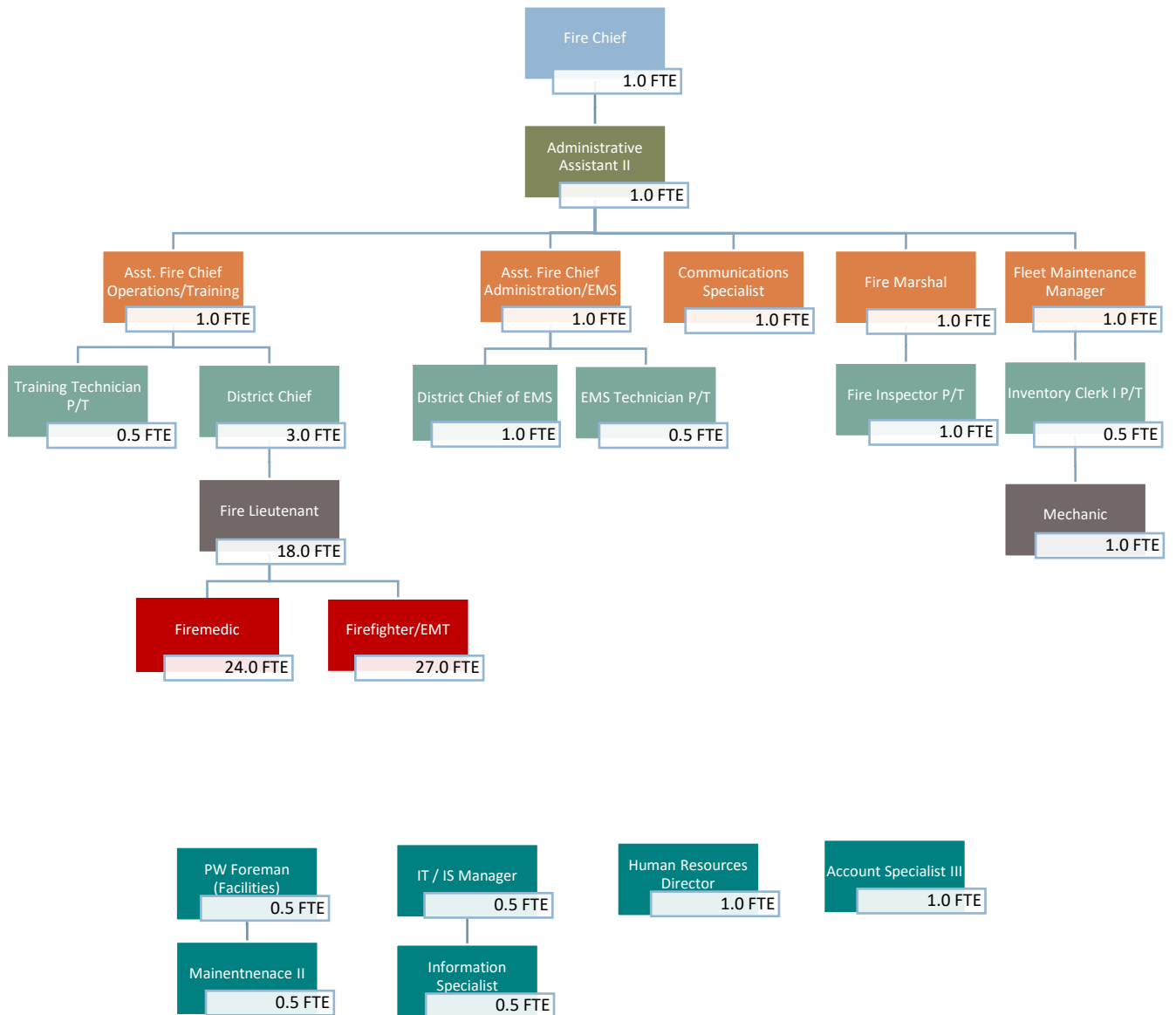


FIRE RESCUE

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



Fire / Rescue Department
87.5 FTE



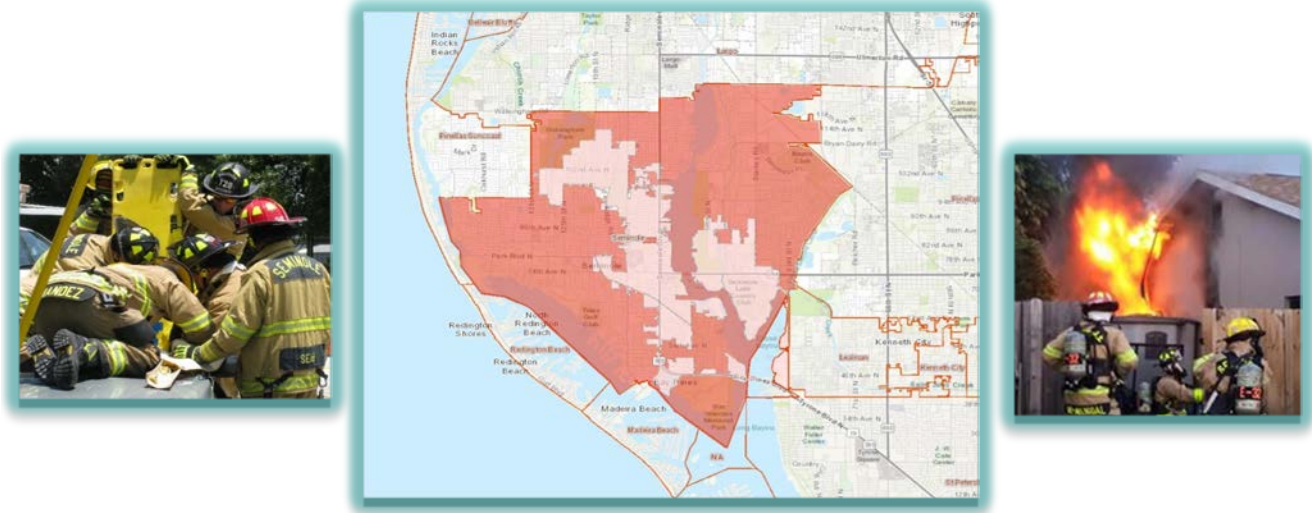


FIRE RESCUE

DEPARTMENT RESPONSIBILITIES

The Fire Rescue Department is divided into six divisions: Fire Administration, Emergency Medical Services (EMS), Life Safety Services, Fire Training, Fleet Maintenance, and Fire Operations.

EMS and Fire Operations personnel are divided into three shifts, each lasting twenty-four hours. The Department operates from four fire stations providing comprehensive public safety services that include emergency fire, rescue, hazardous materials mitigation and medical services, fire prevention and code enforcement, and public education.



Seminole Fire District in red, including city limits shown in pink

The Department funds 84 full-time and 5 part-time positions and staffs four advanced life support (ALS) fire engines, one aerial Basic Life Support (BLS) truck, an ALS support heavy rescue vehicle and a District Chief vehicle on a 24-hour a day basis. A hazardous materials vehicle, a brush fire fighting vehicle, a marine unit, and a number of support vehicles are staffed as needed. All field personnel and officers are State of Florida certified firefighters and are either Emergency Medical Technicians (EMTs) or Paramedics. The Insurance Services Office (ISO) Public Protection Classification rating for the Seminole Fire District is a Class 1 rating (on a ten-point scale with one being the best).

BUDGET SUMMARY

BY DIVISION	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Fire Administration	1,437,457	1,485,533	1,028,900	
Emergency Medical Services	2,352,901	2,551,549	2,628,200	
Life Safety Services	260,513	283,355	226,900	
Fire Training	167,532	187,449	214,900	
Fleet Maintenance	291,603	466,832	313,200	
Fire Operations	5,195,064	5,652,406	6,177,600	
Total	9,705,070	10,627,124	10,589,700	0%

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	9,239,000	9,992,624	10,438,700	
Grants Fund	869	1,000	1,000	
Local Infra. Sales Tax Fund	-	150,000	150,000	
CIP Fund	465,201	483,500	-	
Total	9,705,070	10,627,124	10,589,700	0%



FIRE RESCUE

The Fire Rescue Department's personnel costs for all divisions reflect a 6% increase over FY20 and reflect the second year of a three-year contract with IAFF Local #2896 with merit increases of up to 4% for both represented and general employees. Operating expenses are going up a modest 2% and capital expenses are down 54% in FY21.

BUDGET SUMMARY

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	7,396,494	8,186,257	8,643,300	
Operating	1,512,635	1,475,117	1,506,600	
Capital	650,221	965,750	439,800	
Other	145,720	-	-	
Total	9,705,070	10,627,124	10,589,700	0%

STAFFING

Shown in Full-time Equivalent (FTE)

Full-Time Positions	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Change
Fire Chief	1	1	1	0
Asst. Fire Chief of EMS	1	1	1	0
Asst. Fire Chief Ops. & Training	1	1	1	0
District Chief	3	3	3	0
District Chief of EMS	0	1	1	0
Lieutenant	15	18	18	0
FF/Paramedic	24	24	24	0
Firefighter/EMT	27	27	27	0
Fire Marshal	1	1	1	0
Fire Inspector	1	0	0	0
Public Affairs Officer	1	1	0	-1
Communications Specialist*	0	0	1	1
Maintenance Supervisor	1	1	1	0
Mechanic	1	1	1	0
Administrative Assistant II	1	1	1	0
Human Resources Director*	1	1	1	0
Account Specialist III♦	1	1	1	0
IT/IS Manager †	0	0.5	0.5	0
IT Specialist †	0.5	0.5	0.5	0
IT Specialist †	0.5	0	0	0
Public Works Foreman ▲	0.5	0.5	0.5	0
Building Maint. Tech. II ▲	0.5	0.5	0.5	0
Part-Time Positions				
Fire Inspector	0	1	1	0
Training Technician	0.5	0.5	0.5	0
Counter Clerk	0.5	0.5	0.5	0
EMS Technician	0.5	0.5	0.5	0
TOTAL FTE	83.5	87.5	87.5	0

* Position is funded by Fire Administration but reports to City Manager.

♦ Position funded by Fire Administration but operates in Finance Department.

† Positions partially funded by Fire Administration but operate in Finance Department.

▲ Positions partially funded by Fire Administration but operate in Public Works.



FIRE RESCUE

PERFORMANCE MEASURES

	FY 2018	FY 2019	FY 2020	FY 2021 Projected
Outputs				
Total Department Responses	12,555 (-1%)	12,713	11,700*	11,900*
Number of Periodic Fire Inspections	800	261*	600	800
Number of Residents Taught Fire Safety	8,600 (+3%)	8,706	7,500**	250**
Number of Residents Taught CPR, AED or First Aid	300 (+3%)	355	250**	100**
Number of Community Emergency Response Team	30	40	30**	0**
Efficiency Measures				
Fire Rescue operating costs per capita (includes unincorporated residents served by Seminole Fire Rescue)	\$ 76.75	\$ 80.98	\$ 82.66	\$ 87.65
Effectiveness Measures				
ISO* fire insurance rating (Target: At or below 3, peer	1	1	1	1
Response Time Compliance	100%	100%	100%	100%
Percentage of Responses Handled by First Due	95.0%	95.5%	96.0%	96.0%
Fire Station 29	>90%	90.2%	>90%	>90%
Fire Station 30	>90%	80.9%	>90%	>90%
Fire Station 31	>90%	82.39%	>90%	>90%
Fire Station 32	>90%	82.18%	>90%	>90%
* Total call volume dropping 1,000 calls is due to newly implemented Growth Management Initiative.				
** Due to FY20 staffing vacancy and COVID-19				





FIRE RESCUE

Fire Administration Division

BUDGETARY HIGHLIGHTS

Within the Fire Administration Division, the elimination of a FY20 fire apparatus replacement is resulting in a 31% decrease for FY21. Personnel costs are increasing 5% in alignment with a maximum 4% merit increase for eligible employees and a health insurance increase of 8%. Operating expenses are decreasing slightly due to recently negotiated insurance contracts. This decrease is offset by scheduled technology replacements including server replacements at City Hall and the Emergency Operations Center (EOC) at a cost of \$16,800 in the capital budget.

LINE ITEM BUDGET		FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-1522-1200	Salaries	355,820	395,822	413,600	
01-1522-1400	Overtime	548	2,240	2,200	
01-1522-1503	Education Pay	6,600	5,160	4,000	
01-1522-1500	Allowances	1,985	1,440	2,300	
01-1522-2100	FICA	26,339	30,789	32,100	
01-1522-2230	Retirement	41,009	47,862	51,200	
01-1522-2310	Health & Life Insurance	78,374	81,044	90,000	
01-1522-2320	LT Disability Insurance	3,279	3,662	900	
01-1522-2400	Workers' Compensation	6,499	6,316	4,800	
PERSONNEL SUBTOTAL		520,453	574,335	601,100	5%
01-1522-3101	Professional Services	86,500	51,056	51,200	
01-1522-3400	Contractual Services	36,226	35,350	25,800	
01-1522-4000	Travel & Per Diem	1,972	4,655	4,000	
01-1522-4110	Phone & Internet	19,942	15,560	18,000	
01-1522-4120	Postage	1,263	1,200	1,200	
01-1522-4310	Electricity	18,446	23,000	23,000	
01-1522-4320	Water/Sewer	431	530	600	
01-1522-4490	Rentals & Leases	71,930	71,930	72,000	
01-1522-4500	Insurance	27,776	28,977	15,000	
01-1522-4610	Repair & Maintenance	8,305	10,300	9,500	
01-1522-4721	Printing	777	1,100	1,100	
01-1522-4910	Other Current Expenses	676	500	1,000	
01-1522-5110	Office Supplies	2,036	5,000	5,000	
01-1522-5210	Operating Supplies	25,203	14,950	26,000	
13-0522-5239	Fire Safety Grant Operating Supplies	869	1,000	1,000	
01-1522-5400	Books, Pubs. & Memberships	1,362	1,740	1,800	
01-1522-5440	Training	2,369	4,850	4,800	
OPERATING SUBTOTAL		306,083	271,698	261,000	-11%
21-0522-6200	Capital Buildings	-	150,000	-	
35-0522-6400	Capital Equipment	-	483,500	-	
01-1522-6400	Capital Equipment	-	6,000	16,800	
35-0522-6917	Capital Equipment	465,201	-	150,000	
CAPITAL SUBTOTAL		465,201	639,500	166,800	-74%
01-1522-6903	Interfund Transfer	145,720	-	-	
OTHER SUBTOTAL		145,720	-	-	N/A
TOTAL FIRE ADMINISTRATION		1,437,457	1,485,533	1,028,900	-31%



FIRE RESCUE

Emergency Medical Services (EMS) Division

BUDGETARY HIGHLIGHTS

Within the EMS Division, personnel costs are increasing 5% in alignment with the contract between the City and IAFF Local 2896, and will provide for a merit increase of up to 4% for eligible employees. Health insurance is budgeted to increase 8%. Operating expenses are decreasing 12%, or \$42,000, to reflect savings from recently negotiated liability insurance premiums. No capital expenses are budgeted for FY21.



LINE ITEM BUDGET

		FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-1622-1200	Salaries	1,050,759	1,196,996	1,263,800	
01-1622-1202	Relief Staffing	374,331	389,147	427,800	
01-1622-1402	Overtime	128,893	-	-	
01-1622-1503	Special Pays	26,376	33,450	26,400	
01-1622-1509	Allowances	4,312	4,900	5,500	
01-1622-2100	FICA	82,301	91,925	96,000	
01-1622-2230	Retirement	160,610	168,549	230,400	
01-1622-2310	Health & Life Insurance	244,721	269,207	229,800	
01-1622-2320	LT Disability Insurance	8,713	10,935	3,000	
01-1622-2400	Workers' Compensation	48,266	42,407	43,600	
01-1622-2500	Unemployment Compensation	-	2,125	2,000	
	PERSONNEL SUBTOTAL	2,129,282	2,209,641	2,328,300	5%
01-1622-3101	Professional Services	28,311	27,250	28,000	
01-1622-4500	Insurance	88,883	93,438	50,900	
01-1622-4660	Repair & Maintenance	49,389	121,820	116,100	
01-1622-4912	Licenses & Permits	2,460	600	3,300	
01-1622-5240	Operating Supplies	54,481	98,510	101,000	
01-1622-5430	Memberships	95	290	600	
	OPERATING SUBTOTAL	223,619	341,908	299,900	-12%
TOTAL EMS		2,352,901	2,551,549	2,628,200	3%



FIRE RESCUE

Life Safety Services Division

BUDGETARY HIGHLIGHTS

The Life Safety Services Division's personnel expenses are decreasing \$58,000 or 23% due to the reclassification of the Public Affairs Officer position to a Communications Specialist. In addition, the full-time Fire Inspector position has been reclassified as two part-time positions. Operating costs will remain relatively flat in this Division for FY21.

LINE ITEM BUDGET		FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-1722-1200	Salaries full-time	166,124	170,664	91,200	
01-1722-1310	Salaries part-time	-	-	41,800	
01-1722-1400	Overtime	2,070	1,300	1,300	
01-1722-1503	Special Pay	(330)	600	1,400	
01-1722-1504	Allowances	667	1,260	1,300	
01-1722-2100	FICA	12,094	13,304	10,400	
01-1722-2210	Retirement	13,287	16,260	11,300	
01-1722-2310	Health/Life Insurance	29,738	37,586	29,200	
01-1722-2320	LT Disability Insurance	802	1,583	200	
01-1722-2400	Workers' Compensation	7,198	6,990	3,100	
PERSONNEL SUBTOTAL		231,650	249,547	191,200	-23%
01-1722-3101	Professional Services	580	1,340	700	
01-1722-3400	Contractual Services- Technology	5,475	2,160	2,300	
01-1722-4000	Travel & Per Diem	77	2,230	2,200	
01-1722-4110	Phone & Internet	4,509	3,100	4,000	
01-1722-4120	Postage	-	390	400	
01-1722-4520	Insurance	1,379	1,468	1,600	
01-1722-4660	Repair & Maintenance	1,219	1,500	2,100	
01-1722-4721	Printing	500	500	500	
01-1722-5110	Office Supplies	497	700	700	
01-1722-5240	Operating Supplies	4,532	7,450	8,600	
01-1722-5410	Books & Publications	1,551	2,000	2,000	
01-1722-5430	Memberships	310	490	500	
01-1722-5440	Training	8,234	10,480	10,100	
OPERATING SUBTOTAL		28,863	33,808	35,700	6%
TOTAL LIFE SAFETY SERVICES		260,513	283,355	226,900	-20%





FIRE RESCUE

Fire Training Division

BUDGETARY HIGHLIGHTS

The Fire Training Division's personnel costs are increasing 17% in FY21 based on a FY20 mid-year equity adjustment for the only staff member assigned to this Division, FY21 merit increase budgeted at 4%, and an increase in health insurance of 8%. Operating costs are relatively flat over the prior year's level.



LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	% Chg
		Actual	Budget	Budget	
01-1822-1200	Salaries Full-time	72,727	76,928	91,500	
01-1822-1310	Salaries Part-time	12,702	12,432	14,100	
01-1822-1500	Special Pays	600	-	-	
01-1822-1500	Allowances	780	740	800	
01-1822-2100	FICA	6,055	6,873	8,200	
01-1822-2210	Retirement	11,768	11,914	17,900	
01-1822-2230	Health & Life Insurance	18,760	19,138	19,800	
01-1822-2310	LT Disability Insurance	-	704	200	
01-1822-2320	Workers' Compensation	4,800	4,660	3,400	
PERSONNEL SUBTOTAL		128,192	133,389	155,900	17%
01-1822-3101	Professional Services	610	740	800	
01-1822-4000	Travel & Per Diem	2,729	2,510	3,400	
01-1822-4110	Phone & Internet	1,476	1,150	1,800	
01-1822-4120	Postage	27	100	100	
01-1822-4520	Insurance	378	400	500	
01-1822-4600	Repair & Maintenance	3,927	2,450	3,000	
01-1822-5110	Office Supplies	198	400	400	
01-1822-5210	Operating Supplies	12,947	17,650	16,800	
01-1822-5410	Books, Pubs., Memberships	1,857	1,060	1,400	
01-1822-5440	Training	13,131	17,600	20,800	
01-1822-5490	Tuition Reimbursement	2,060	10,000	10,000	
OPERATING SUBTOTAL		39,340	54,060	59,000	9%
TOTAL FIRE TRAINING DIVISION		167,532	187,449	214,900	12%



FIRE RESCUE

Fleet Maintenance Division

BUDGETARY HIGHLIGHTS

The Fleet Maintenance Division's Budget is decreasing by \$154,000 in FY21 due to the elimination of the budgeted roof replacement that occurred in FY20. Personnel and operating budgets are increasing nominally in this division. Operating costs reflect the reallocation of communications and insurance costs citywide. The capital budget includes the cost to replace the heavy duty vehicle lift at the Fleet Maintenance garage at a cost of \$57,500.

LINE ITEM BUDGET		FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-1922-1200	Salaries full-time	130,676	133,491	135,600	
01-1922-1310	Salaries part-time	12,628	13,160	13,800	
01-1922-1400	Overtime	716	1,250	1,300	
01-1922-1500	Allowances	1,040	1,000	1,300	
01-1922-2100	FICA	10,397	11,256	11,600	
01-1922-2210	Retirement	13,007	14,048	13,600	
01-1922-2310	Health & Life Insurance	30,826	31,005	32,000	
01-1922-2320	Long-term Disability Insurance	1,175	1,219	400	
01-1922-2400	Workers' Compensation	3,567	3,164	2,900	
PERSONNEL SUBTOTAL		204,032	209,593	212,500	1%
01-1922-3101	Professional Services	-	150	200	
01-1922-3424	Contractual Services	1,957	4,490	4,600	
01-1922-4000	Travel & Per Diem	82	-	-	
01-1922-4110	Communications	2,067	2,400	3,500	
01-1922-4120	Postage	188	200	200	
01-1922-4310	Electricity	5,812	6,100	6,100	
01-1922-4320	Water, Sewer	570	600	600	
01-1922-4330	Propane	-	300	300	
01-1922-4512	Insurance	6,103	4,984	5,300	
01-1922-4600	Repair & Maintenance	27,792	14,200	13,600	
01-1922-4922	Licenses & Permits	-	175	200	
01-1922-5110	Office Supplies	618	200	300	
01-1922-5210	Operating Supplies	14,880	6,790	7,900	
01-1922-5440	Training	-	400	400	
OPERATING SUBTOTAL		60,069	40,989	43,200	5%
01-1922-6200	Capital Buildings	-	140,000	-	
01-1922-6490	Capital Equipment	27,502	76,250	57,500	
CAPITAL SUBTOTAL		27,502	216,250	57,500	-73%
TOTAL FLEET MAINTENANCE DIVISION		291,603	466,832	313,200	-33%

Seminole Fire Rescue utilizes a heavy duty hydraulic lift to maintain heavy apparatus such as pumper trucks and fire engines. This equipment will be replaced in FY 2021.





FIRE RESCUE

Fire Operations Division

BUDGETARY HIGHLIGHTS

The Fire Operations Division comprises more than half of the Fire Rescue Department's annual expenses each year. Personnel costs are increasing over 7% and reflect a 4% merit increase for eligible employees, an 8% increase in health insurance and increased costs in the City's contribution to the *Florida Statutes* Chapter 175 Fire Pension Plan. Operating costs are increasing 10% and include replacement of an air conditioner at Fire Station #30 (\$8,000), and incremental increases for services and operating supplies.

Capital costs for FY21 include thermal imaging cameras (\$60,000), hydraulic extrication equipment (\$55,000), a replacement of a concrete ramp into the bay at Fire Station #29 (\$50,000), replacement of a light duty vehicle (\$35,500), and firefighting hose (\$15,000).

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	% Chg
		Actual	Budget	Budget	
01-2522-1200	Salaries full-time	2,249,028	3,088,748	3,151,800	
01-2522-1310	Salaries part-time	15,512	17,651	18,400	
01-2522-1402	Overtime	207,319	129,381	165,000	
01-2522-1503	Special Pay	69,394	56,070	80,800	
01-2522-1504	Allowances	13,817	13,823	15,900	
01-2522-2100	FICA	218,497	246,091	244,800	
01-2522-2210	Retirement	732,537	460,375	716,200	
01-2522-2310	Health & Life Insurance	517,917	629,570	641,300	
01-2522-2320	Long-term Disability Insurance	25,528	29,112	7,500	
01-2522-2400	Workers' Compensation	133,336	138,931	112,600	
PERSONNEL SUBTOTAL		4,182,885	4,809,752	5,154,300	7%
01-2522-3110	Professional Services	25,793	38,420	38,600	
01-2522-3400	Contractual Services	62,219	56,250	56,200	
01-2522-3504	Administrative Charges	223,810	247,176	287,200	
01-2522-4000	Travel & Per Diem	2,424	5,620	4,100	
01-2522-4110	Phone & Internet	18,920	24,740	22,400	
01-2522-4120	Postage	605	500	600	
01-2522-4311	Electricity	57,694	56,000	58,000	
01-2522-4310	Water/Sewer & Storm. Fees	8,853	11,200	11,900	
01-2522-4330	Natural Gas	4,504	5,500	5,500	
01-2522-4333	Propane	1,698	1,500	1,400	
01-2522-4512	Insurance	25,854	26,608	27,600	
01-2522-4600	Repair & Maintenance	191,827	86,240	106,200	
01-2522-4721	Printing	30	250	300	
01-2522-4912	Licenses & Permits	1,705	480	4,000	
01-2522-5110	Office Supplies	1,810	2,750	2,800	
01-2522-5210	Operating Supplies	216,506	162,460	174,400	
01-2522-5410	Books, Pubs. & Mbrships.	970	1,230	1,600	
01-2522-5440	Training	9,439	5,730	5,000	
OPERATING SUBTOTAL		854,661	732,654	807,800	10%
01-2522-6400	Capital Equipment	127,518	110,000	215,500	
01-2522-6921	Vehicles	30,000	-	-	
CAPITAL SUBTOTAL		157,518	110,000	215,500	96%
TOTAL FIRE OPERATIONS		5,195,064	5,652,406	6,177,600	9%



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LAW ENFORCEMENT

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



LAW ENFORCEMENT

DEPARTMENT RESPONSIBILITIES

Law enforcement services are provided through a contract with the Sheriff of Pinellas County. Services include a full range of traditional police services such as patrol, traffic enforcement, community policing, investigations, detention, and prosecution. Special law enforcement services are also provided, such as canine, drug intervention and special operations.

BUDGETARY HIGHLIGHTS

The contract for the Pinellas County Sheriff's Office to provide general law enforcement services increased 2.55% in FY21. Funding for additional neighborhood patrols and traffic enforcement is flat, yielding a 2.4% increase overall.

BUDGET SUMMARY

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	-	-	-	
Operating	1,786,677	1,904,568	1,950,500	
Capital	-	-	-	
Other	-	-	-	
Total	1,786,677	1,904,568	1,950,500	2%

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	1,786,677	1,904,568	1,950,500	
Total	1,786,677	1,904,568	1,950,500	2%

STAFFING

Shown in Full-time Equivalents (FTE)

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Position Change
Full-Time Positions	0	0	0	0
Part-Time Positions	0	0	0	0
TOTAL FTE	0	0	0	0

LINE ITEM BUDGET

	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-0521-3440 Sheriff's Office Contractual Svcs.	1,736,088	1,790,468	1,836,400	
01-0521-3490 Other Contractual Services	49,815	112,600	112,600	
01-0521-4110 Phone & Internet	774	1,500	1,500	
OPERATING SUBTOTAL	1,786,677	1,904,568	1,950,500	2%
TOTAL LAW ENFORCEMENT	1,786,677	1,904,568	1,950,500	2%

PERFORMANCE MEASURES

	FY 2018	FY 2019	FY 2020	FY 2021 Projected
Efficiency Measures				
Law enforcement cost per capita	\$ 93.32	\$ 96.18	\$ 94.55	\$95.50

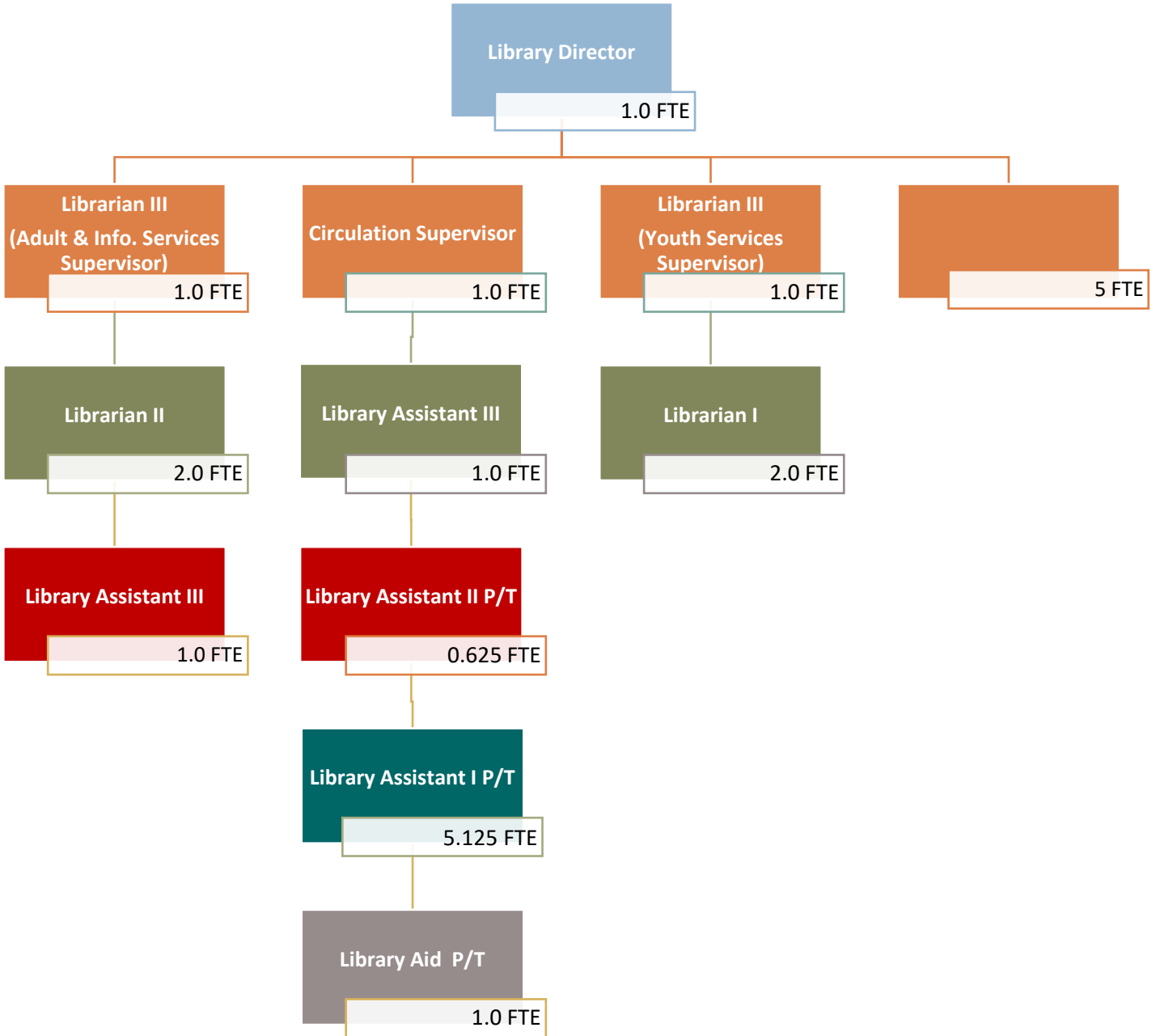


LIBRARY

CITY OF SEMINOLE FY 2020-2021 ADOPTED BUDGET



Library Department
17.25 FTE





LIBRARY

DEPARTMENT RESPONSIBILITIES

Library Administration provides oversight of all library functions and the library facility including managing the operational and capital improvements budgets, monitoring and evaluating employee performance and ensuring staff are providing excellent customer service. Library Administration also coordinates relations with other city departments and divisions, and with other libraries and library organizations.

Circulation Services is responsible for the handling of library materials including check-out, check-in, reserves, overdues and fines associated with all library materials and for library card registrations. The Circulation Supervisor also has responsibility for coordinating the use of library meeting rooms and general supervision of library volunteers.



Information Services helps patrons find information using the Library's vast collection of print and electronic resources, and provides reader advisory services for adult readers. Information Services staff members also assist patrons using the Library's public Internet computers and wireless Internet services, and by providing technology assistance with mobile devices used to access the Library's digital collections. Information Services staff select adult materials (including books, magazines, CDs, audiobooks and DVD/Blu-Ray materials), review digital resources, and evaluate the print collection to maintain relevance and excellent condition. Information Services staff also design and implement relevant informational, leisurely and cultural programs for the adult community, and deliver outreach services to promote the Library and its resources.

Technical Services is responsible for the cataloging and processing of donated materials, and new materials purchased from vendors that arrives uncatalogued and unprocessed. Other responsibilities include discarding obsolete or badly damaged materials.

Youth Services is responsible for selecting children and young adult materials (including books, magazines, CDs, audiobooks and DVD/Blu-Ray materials), and evaluating the youth collection to maintain relevance and excellent condition. Youth Services also provides reader advisory services for youth, and assistance to young students needing information for school assignments. Youth Services staff also encourage and promote the love of reading and lifelong learning for children of all ages, from pre-school through high school, by designing and implementing library programs, and providing outreach visits and group tours.

BUDGET SUMMARY

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	1,035,204	1,105,183	1,025,200	
Operating	55,729	62,625	84,100	
Capital	78,345	80,000	126,000	
Other	-	-	-	
Total	1,169,278	1,247,808	1,235,300	-1%



LIBRARY

BUDGET SUMMARY

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	1,169,278	1,247,808	1,212,000	
Grants Fund	-	-	23,300	
Total	1,169,278	1,247,808	1,235,300	-1%

BUDGETARY HIGHLIGHTS

The Library Budget for FY21 is decreasing 1% over the prior year's level. Significant cost savings will come from contracting out the cataloging and processing of new materials, which eliminates the need for one Librarian II position that has been vacated through retirement. The cost of cataloging new materials has been added to the capital budget, in addition to a \$20,000 increase in the Library's circulation materials budget. This line item has been at the same funding level since FY12 and the ability to increase this line item, while decreasing the Library's Budget overall, was the result of strategic cost savings efforts.

STAFFING

Shown in Full-time Equivalents (FTE)

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Position Change
Full-Time Positions				
Library Director	1	1	1	0
Circulation Supervisor	1	1	1	0
Librarian III	2	2	2	0
Librarian II	3	3	2	-1
Librarian I	2	2	2	0
Library Assistant III	2	2	2	0
Part-Time & Seasonal Positions				
Librarian I	0.5	0.5	0.5	0
Library Assistant II	0.625	0.625	0.625	0
Library Assistant I	5.125	5.125	5.125	0
Library Aide	1	1	1	0
Library Aide (Seasonal)	0	0	0	0
TOTAL FTE	18.25	18.25	17.25	-1





LIBRARY

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	% Chg
		Actual	Budget	Budget	
01-0571-1200	Salaries full-time	557,856	619,199	540,400	
01-0571-1310	Salaries part-time	206,778	187,340	211,700	
01-0571-1400	Overtime	2,354	1,032	1,000	
01-0571-1503	Education Pay	9,570	10,560	10,600	
01-0571-2100	FICA	58,153	60,739	58,400	
01-0571-2210	Retirement	79,567	90,720	78,100	
01-0571-2310	Health & Life Insurance	115,502	129,050	122,600	
01-0571-2320	LT Disability Insurance	4,274	5,490	1,300	
01-0571-2400	Workers' Compensation	1,149	1,053	1,100	
PERSONNEL SUBTOTAL		1,035,203	1,105,183	1,025,200	-7%
01-0571-3190	Professional Services	11,306	13,775	13,800	
01-0571-4000	Travel & Per Diem	727	1,000	1,200	
01-0571-4120	Postage	1,633	1,000	1,000	
01-0571-4610	Maintenance & Repair	2,178	2,500	2,000	
01-0571-4790	Printing	600	600	1,100	
01-0571-4912	Licenses & Permits	180	1,250	200	
01-0571-5110	Office Supplies	7,814	11,500	10,000	
01-0571-5290	Operating Supplies	24,250	20,400	19,500	
13-0571-5290	Operating Supplies	-	-	23,300	
01-0571-5410	Books, Pubs, Mbrships	8,495	9,200	10,600	
01-0571-5440	Training	(1,454)	1,400	1,400	
OPERATING SUBTOTAL		55,729	62,625	84,100	34%
01-0571-6600	Books, Pubs, Lib. Materials	78,345	80,000	126,000	
CAPITAL SUBTOTAL		78,345	80,000	126,000	58%
01-0571-6912	Interfund Transfer	-	-	-	
OTHER SUBTOTAL		-	-	-	0%
TOTAL LIBRARY		1,169,277	1,247,808	1,235,300	-1%

PERFORMANCE MEASURES	FY 2018	FY 2019	FY 2020	FY 2021 Projected
Outputs				
Hours Open to Public	3,678	3,678	2,271	3,345
Print Circulation	241,658	247,326	180,097	220,000
Digital Circulation	6,790	6,879	51,585	52,000
Total Print & Digital Circulation	248,448	254,205	231,682	272,000
Library Visits	236,598	223,195	120,097	190,000
Programs Held	641	803	728	700
Program Attendance	16,261	18,511	14,056	14,000
Volunteer Hours	N/A	2,102	3,669	3,500
Registered Cardholders	33,483	35,835	37,068	38,000
Efficiency Measures				
Library website hits*	N/A	51,624	57,474	55,000
Cost per circulation	N/A	\$ 3.07	\$ 3.17	\$ 3.11
Attendees of Library programming	N/A	\$ 10.53	\$ 13.06	\$ 15.10
Effectiveness Measures				
Circulation Rate per Cardholder	7.4	7.1	6.3	7.5
Annual Cost per Cardholder	\$ 34.92	\$32.63	\$29.70	\$33.39



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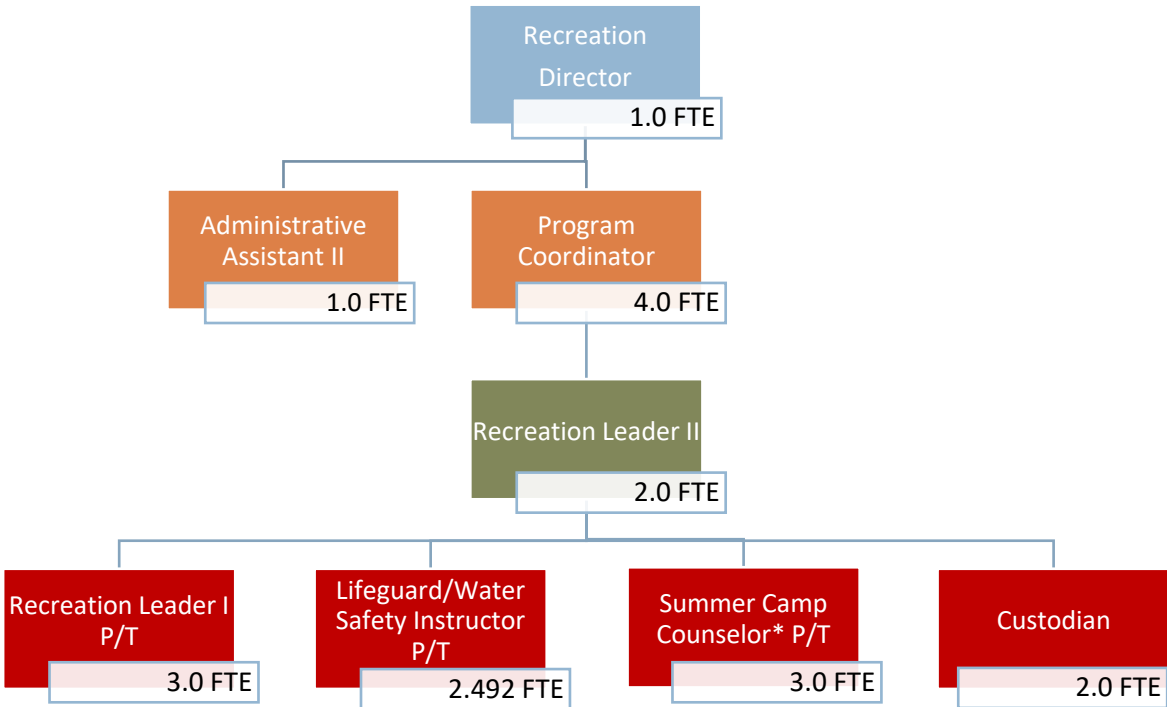


RECREATION

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



Recreation Department
18.492 FTE



*Seasonal summer camp counselors are classified as Recreation Leader I



RECREATION

DEPARTMENT RESPONSIBILITIES

The Recreation Department offers three different Children's' Break Camps (Holiday, Spring and Summer Enrichment Camps), as well as providing care through various organized activities for the children of Seminole and surrounding cities during the time that the children are out of school. These activities include swimming, roller skating, crafts, ice skating, digital art, and special events.

Athletic programming for the community includes sports activities for men, women, boys and girls. Athletic opportunities will include adult basketball and volleyball, as well as youth basketball, soccer, flag football, swimming, cross country, and volleyball. The classes offered by this division reach all age groups throughout the City. The classes include athletics, art, hobbies, crafts, instructional classes, physical fitness, the arts, and children's play group. The Recreation Division is responsible for conducting special events for the community through such offerings as Halloween Field of Screams, Music in the Park, Winterfest, Fit Over 50, Holiday Night Parade, Breakfast with Santa, Pow Wow Festival and Parade, Teen Freaky Fridays, and Yard Sales.

BUDGET SUMMARY

BY DIVISION	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Athletics	82	101,535	109,500	
Aquatics	222	141,579	160,900	
Special Events	81,382	81,028	78,600	
Recreation	1,422,960	1,218,202	2,211,900	
Total	1,504,646	1,542,344	2,560,900	66%

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	787,220	847,743	857,900	
Operating	477,714	665,501	600,600	
Capital	100,000	29,100	1,102,400	
Other	139,712	-	-	
Total	1,504,646	1,542,344	2,560,900	66%



BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	1,313,438	1,328,816	1,327,700	
Grants Fund	100,000	-	12,200	
Special Events Fund	81,382	81,028	78,600	
Local Infra. Sales Tax	-	-	1,000,000	
CIP Fund	9,826	132,500	142,400	
Total	1,504,646	1,542,344	2,560,900	66%



RECREATION

STAFFING

Shown in Full-time Equivalent (FTE)

	FY 2019	FY 2020	FY 2021	Position
	Budget	Budget	Budget	Change
Full-Time Positions				
Recreation Director	1	1	1	0
Program Coordinator	3	4	4	0
Administrative Assistant II	1	1	1	0
Recreation Leader II	3	2	2	0
Recreation Leader I	0	0	0	0
Custodian	2	2	2	0
Part-Time & Seasonal Positions				
Recreation Leader I	2.875	3	3	0
Lifeguard/WSI/Pool Staff	2.492	2.492	2.492	0
Recreation Leader I (Camp Counselors)	3	3	3	0
TOTAL FTE	18.367	18.492	18.492	0



PERFORMANCE MEASURES

	FY 2018	FY 2019	FY 2020	FY 2021 Projected
Outputs				
Recreation Center Visits	77,745	81,637	35,435	64,939
Recreation Cards Issued	4,162	3,344	2,319	2,500
Special Event Attendees	23,450	28,956	15,014	22,473
Pool Visitors	9,126	7,888	8,564	8,500
Summer Camp Enrollees	2,583	2,247	1,708	2,179
Programs Offered	241	359	211	300
Athletic Enrollees	407	404	261	400
Number of Rentals	2,869	893	1,619	1,700
Efficiency Measures				
Recreation Cards per Capita	23%	18%	12%	13%
Recreation Operating Costs per Capita	\$ 70.98	\$ 75.09	\$ 59.62	\$ 72.93
Program Cost Recovery Rates (new)				
Athletics	N/A	N/A	31%	25%
Aquatics Revenue	N/A	N/A	11%	16%
Special Events	111%	89%	37%	100%
Effectiveness Measures				
Rental Income	\$ 85,923	\$ 86,371	\$ 63,980	\$ 78,758
Pool Visitors per Hour	N/A	8	11	11
% of Recreation Visitors with Membership (new)	N/A	N/A	N/A	Target >80%
% Pool Visitors with Membership (new)	N/A	N/A	N/A	Target >80%



RECREATION

Athletics Program



BUDGETARY HIGHLIGHTS

Within the Athletics program, \$6,000 for contracted instructors has moved from the Recreation program to the Athletics program to better align costs with Divisions.

LINE ITEM BUDGET	FY 2019	FY 2020	FY 2021	% Chg
	Actual	Budget	Budget	
01-0572-1200 Salaries full-time	-	38,553	40,100	
01-0572-1310 Salaries seasonal	71	17,220	13,400	
01-0572-1503 Special Pay	-	1,320	1,400	
01-0572-1509 Allowances	-	480	500	
01-0572-2100 FICA	5	4,367	4,300	
01-0572-2210 Retirement	6	5,338	4,600	
01-0572-2310 Health Insurance	-	4,146	9,500	
01-0572-2320 L/T Disability Insurance	-	327	100	
01-0572-2400 Workers' Compensation	-	76	100	
PERSONNEL TOTAL	82	71,827	74,000	3%
01-0572-3100 Professional Services	-	510	500	
01-0572-3495 Contractual Sports Officials	-	9,385	14,400	
01-0572-4000 Travel & Per Diem	-	1,596	900	
01-0572-4912 Licenses & Permits	-	216	200	
01-0572-5250 Operating Supplies	-	17,303	18,000	
01-0572-5440 Training	-	698	1,500	
OPERATING SUBTOTAL	-	29,708	35,500	19%
TOTAL ATHLETICS PROGRAM	82	101,535	109,500	8%





RECREATION

Aquatics Program



BUDGETARY HIGHLIGHTS

In the Aquatics program, one part-time, year-round position has been shifted from the Recreation to the Aquatics program at a cost of approximately \$18,000.

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	% Chg
		Actual	Budget	Budget	
01-0573-1200	Salaries full-time	153	40,745	42,600	
01-0573-1310	Salaries part-time	38	0	58,000	
01-0573-1300	Salaries seasonal		60,471	16,800	
01-0573-1509	Allowances	-	480	1,100	
01-0573-2100	FICA	15	7,743	9,200	
01-0573-2210	Retirement	16	9,464	5,100	
01-0573-2310	Health & Life Insurance	-	7,861	9,500	
01-0573-2320	L/T Disability Insurance	-	371	100	
01-0573-2400	Workers' Compensation	-	1,818	1,900	
PERSONNEL TOTAL		222	128,953	144,300	12%
01-0573-3490	Contractual Services	-	1,000	1,000	
01-0573-4000	Travel & Per Diem	-	-	900	
01-0573-4690	Repair & Maintenance	-	500	1,600	
01-0573-4912	Licenses & Permits	-	585	900	
01-0573-5200	Operating Supplies	-	10,501	11,300	
01-0573-5430	Dues/Memberships	-	40	200	
01-0573-5440	Training	-	-	700	
OPERATING SUBTOTAL		-	12,626	16,600	31%
TOTAL AQUATICS PROGRAM		222	141,579	160,900	14%



Recreation Program



RECREATION

Within the Recreation Center's operating budget, \$40,000 is budgeted in the CIP Fund for replacement of chairs and tables for events and a new air conditioning unit for the office area. Recreation's capital budget for FY21 includes \$1,000,000 for preliminary engineering and design for the renovation or replacement of the City's Recreation Center, \$75,000 for a replacement 24-passenger van, and \$27,400 for Fitness Center equipment.

		FY 2019	FY 2020	FY 2021	
LINE ITEM BUDGET		Actual	Budget	Budget	% Chg
01-0575-1200	Salaries full-time	422,685	346,939	356,300	
01-0575-1310	Salaries seasonal	110,217	57,017	57,100	
01-0575-1300	Salaries part-time	49,901	61,687	37,800	
01-0575-1400	Overtime	7,654	6,894	6,900	
01-0575-1503	Allowances	8,720	5,760	6,100	
01-0575-2100	FICA	45,462	36,132	35,000	
01-0575-2210	Retirement	53,838	56,843	48,600	
01-0575-2310	Health & Life Insurance	70,083	65,817	85,600	
01-0575-2320	L/T Disability Insurance	3,330	3,201	900	
01-0575-2400	Workers' Compensation	8,081	2,555	1,300	
PERSONNEL TOTAL		779,971	642,845	635,600	-1%
01-0575-3110	Professional Services	390	323	300	
01-0575-3485	Contractual Instructors	48,243	70,000	63,000	
01-0575-3490	Contractual Services	11,760	16,475	12,600	
01-0575-3491	Camps	20,184	29,985	30,000	
01-0575-3511	Senior Trips/Programming	2,986	13,000	12,300	
01-0575-4000	Travel & Per Diem	3,067	4,199	3,500	
01-0575-4110	Phone & Internet	12,175	12,000	12,100	
01-0575-4120	Postage	294	300	300	
01-0575-4310	Electricity	174,712	162,000	165,000	
01-0575-4320	Water/Sewer	7,945	8,500	9,000	
01-0575-4460	Rentals & Leases	12,927	15,988	16,000	
01-0575-4500	Insurance	34,259	35,254	32,100	
01-0575-4610	Repair & Maintenance	4,853	9,502	8,800	
35-0575-4650	CIP Repair & Maintenance	-	63,000	18,000	
01-0575-4704	Printing	7,823	9,400	7,700	
01-0575-4890	Promotional Activities	1,567	1,000	1,000	
01-0575-4912	Licenses & Permits	4,314	7,504	4,300	
01-0575-5110	Office Supplies	6,143	6,500	5,800	
01-0575-5210	Operating Supplies	35,348	36,973	35,500	
13-0575-5290	Operating Supplies	-	-	12,200	
35-0575-5290	Operating Supplies	9,826	40,400	22,000	
01-0575-5400	Books & Pubs. & Memberships	1,703	1,774	1,600	
01-0575-5440	Training	2,758	2,180	800	
OPERATING SUBTOTAL		403,277	546,257	473,900	-13%
13-0575-6340	Capital Improvements	100,000	-	-	
21-0572-6200	Capital Buildings	-	-	1,000,000	
35-0575-6400	CIP Capital Equipment	-	29,100	27,400	
35-0575-6962	Capital Vehicles	-	-	75,000	
CAPITAL SUBTOTAL		100,000	29,100	1,102,400	3688%
01-0575-6913	Interfund Transfer	139,712	-	-	
OTHER SUBTOTAL		139,712	-	-	0%
TOTAL RECREATION PROGRAM		1,422,960	1,218,202	2,211,900	82%



RECREATION

Special Events Program

BUDGETARY HIGHLIGHTS

Within the Special Events' Budget, operating expenses have decreased slightly to reflect smaller events as the public reacts to the COVID-19 health crisis.

LINE ITEM BUDGET	FY 2019	FY 2020	FY 2021	
	Actual	Budget	Budget	
33-0574-1300 Salaries	752	1,000	800	
33-0574-1400 Overtime	6,121	2,500	2,500	
33-0574-2100 FICA	58	500	500	
33-0574-22510 Retirement	14	118	200	
PERSONNEL TOTAL	6,945	4,118	4,000	-3%
33-0574-3400 Contractual Services	43,257	50,300	48,600	
33-0574-5210 Operating Supplies	31,180	26,610	26,000	
OPERATING SUPPLIES	74,437	76,910	74,600	-3%
TOTAL SPECIAL EVENTS PROGRAM	81,382	81,028	78,600	-3%



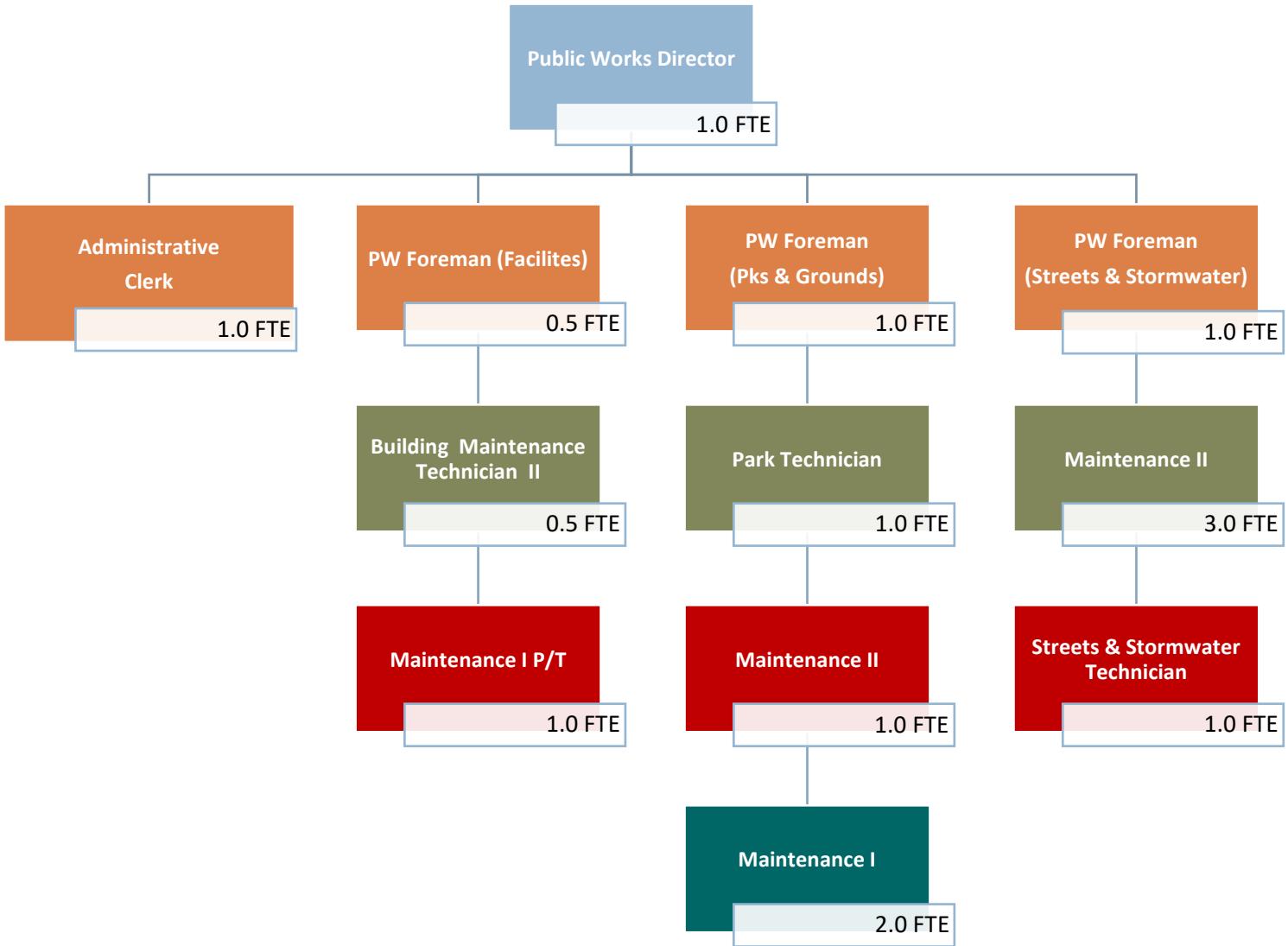


PUBLIC WORKS

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



Public Works Department
14.0 FTE





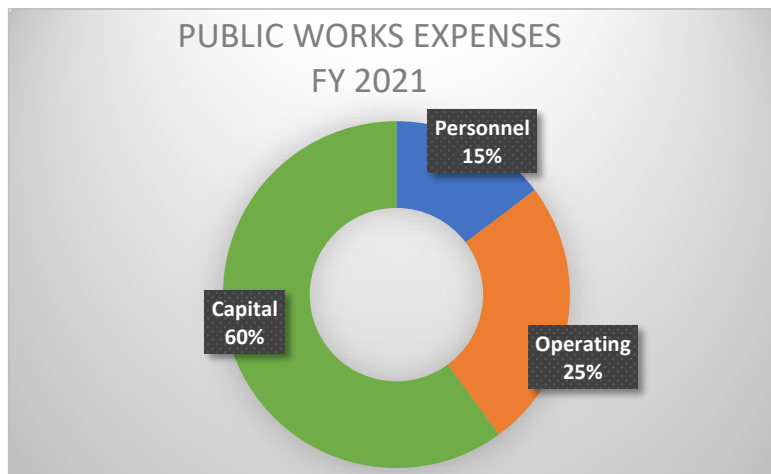
DEPARTMENT RESPONSIBILITIES

The Public Works Department is responsible for the construction, maintenance and repair of 94 lane miles of roadway, storm drains, sidewalks, signs, signalization and streetlights. The Department also maintains all City facilities and provides for a safe and attractive parks system to enhance the quality of life for our residents and visitors.

BUDGET SUMMARY

BY DIVISION	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Administration	1,323,172	649,062	617,200	
Facilities Maintenance	1,989,858	360,393	273,900	
Parks & Grounds	2,160,195	2,970,093	2,272,800	
Streets & Stormwater	651,167	2,490,575	2,803,800	
Total	6,124,392	6,470,123	5,967,700	-8%

BY EXPENSE CATEGORY	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
Personnel	697,662	825,864	877,800	
Operating	817,443	1,792,299	1,505,700	
Capital	2,890,384	3,851,960	3,584,200	
Other	1,718,903	-	-	
Total	6,124,392	6,470,123	5,967,700	-8%

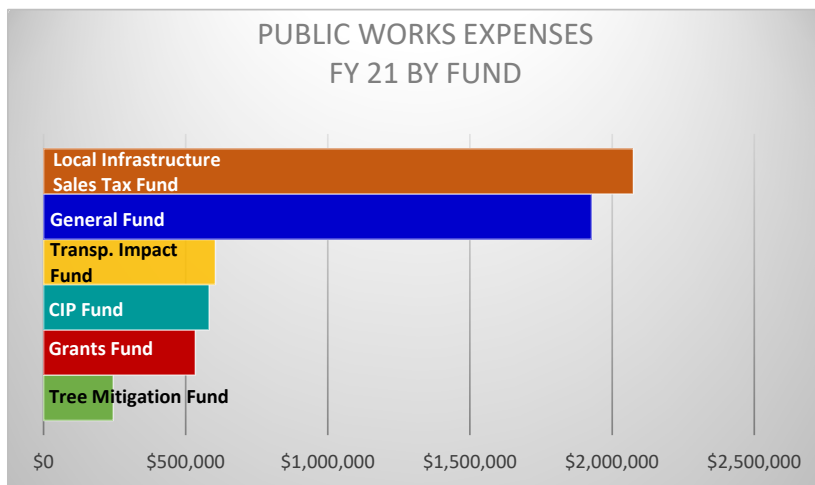




PUBLIC WORKS

BUDGET SUMMARY

BY FUND	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
General Fund	2,429,130	2,227,523	1,927,400	
Transp. Impact Fund	55,153	609,000	604,600	
Grants Fund	6,000	606,000	533,500	
Local Infra. Sales Tax Fund	1,685,486	2,324,600	2,075,100	
Tree Mitigation Fund	850	50,000	244,800	
CIP Fund	1,947,773	653,000	582,300	
Total	6,124,392	6,470,123	5,967,700	-8%



STAFFING

Shown in Full-time Equivalents (FTE)

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	Position Change
Full-Time				
Public Works Director	1	1	1	0
Administrative Assistant II	1	1	0	-1
Administrative Clerk	0	0	1	1
Public Works Supervisor	0	0	0	0
Public Works Foreman	2.5	2.5	2.5	0
Maintenance Technician II	1	1	0.5	-0.5
Maintenance Technician I	0	0	0	0
Parks Technician	1	1	1	0
Street/Stormwtr. Technician	1	1	1	0
Maintenance I	2	2	2	0
Maintenance II	2.5	3.5	4	0.5
Part-Time				
Maintenance I	1	1	1	0
TOTAL FTE	13	14	14	0



PUBLIC WORKS

Public Works Administration

BUDGETARY HIGHLIGHTS

The Administration Division's budget is decreasing 5% in FY21 as a result of various reductions in contractual services. These include a decrease in trash collection for City facilities based on a new contract, a decrease in the budget for the City's pro-rata share of Lake Seminole Stormwater Treatment operating and maintenance costs, and a decrease in traffic signal maintenance costs based on an audit conducted last year.

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	
		Actual	Budget	Budget	% Chg
01-0549-1200	Salaries	130,292	134,193	141,000	
01-0549-1400	Overtime	409	-	0	
01-0549-1503	Special Pay	1,100	1,320	1,400	
01-0549-1509	Allowances	560	480	500	
01-0549-2100	FICA	9,823	10,266	11,000	
01-0549-2210	Retirement	25,704	27,488	28,400	
01-0549-2310	Health & Life Insurance	23,321	24,626	25,500	
01-0549-2320	LT Disability Insurance	943	1,221	400	
01-0549-2400	Workers' Compensation	2,989	178	200	
PERSONNEL SUBTOTAL		195,141	199,772	208,400	4%
01-0549-3110	Professional Services	38,311	48,000	51,800	
01-0549-3485	Contractual Services	62,510	128,500	93,300	
01-0549-4000	Travel & Per Diem	1,113	2,000	1,600	
01-0549-4110	Phone & Internet	7,577	8,500	5,500	
01-0549-4120	Postage	66	400	400	
01-0549-4310	Electricity	216,857	237,000	237,000	
01-0549-4500	Insurance	16,102	16,105	8,000	
01-0549-4610	Copier Maintenance	-	-	2,000	
01-0549-5110	Office Supplies	1,828	2,400	2,400	
01-0549-5210	Operating Supplies	1,482	4,200	4,000	
01-0549-5430	Dues & Memberships	552	535	800	
01-0549-5440	Training	1,524	1,650	2,000	
OPERATING SUBTOTAL		347,922	449,290	408,800	-9%
01-0549-6400	Capital Equipment	6,138	-	-	
CAPITAL SUBTOTAL		6,138	-	-	N/A
01-0549-6901	Interfund Transfer	773,971	-	-	
OTHER SUBTOTAL		773,971	-	-	0%
TOTAL ADMINISTRATION		1,323,172	649,062	617,200	-5%



PUBLIC WORKS

Facilities Maintenance

BUDGETARY HIGHLIGHTS

The Facilities Maintenance Division added two part-time positions in FY 2020, moved from the Parks Maintenance Division, that are now being reflected for the first time in appropriations. Contractual services and repair and maintenance budgets have decreased as a cost-saving measure based on historical actuals. Insurance costs have increased based on reallocation of property insurance and vehicle insurance from the Public Works Administration Division.

LINE ITEM BUDGET		FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-0519-1200	Salaries full-time	31,642	43,144	43,300	
01-0519-1310	Salaries part-time	1,221	-	31,000	
01-0519-1400	Overtime	292	1,488	1,500	
01-0519-1509	Cell Phone Allowance	340	720	500	
01-0519-2100	FICA	2,374	3,337	5,700	
01-0519-2210	Retirement	2,628	4,079	6,200	
01-0519-2310	Health & Life Insurance	6,983	11,741	17,800	
01-0519-2320	LT Disability Insurance	598	397	100	
01-0519-2400	Workers' Compensation	916	449	700	
PERSONNEL SUBTOTAL		46,994	65,355	106,800	63%
01-0519-3485	Contractual Services	35,400	49,130	39,700	
01-0519-4000	Travel & Per Diem	8	200	200	
01-0519-4110	Phone & Internet	1,314	1,300	1,900	
01-0519-4310	Electricity	26,740	30,400	29,000	
01-0519-4320	Water/Sewer	3,124	3,000	3,200	
01-0519-4337	Natural Gas	264	1,000	600	
01-0519-4460	Rentals & Leases	4,481	2,000	2,000	
01-0519-4500	Insurance	476	498	12,900	
01-0519-4610	Repair & Maintenance	49,132	126,200	68,700	
35-0519-5110	Office Supplies	984	-	-	
01-0519-5210	Operating Supplies	6,908	9,900	8,300	
01-0519-5400	Books & Pubs. & Mbrships.	-	50	100	
01-0519-5440	Training	-	1,000	500	
OPERATING SUBTOTAL		128,831	224,678	167,100	-26%
35-0519-6202	Capital Building	132,674	50,000	-	
01-0519-6300	Capital Outlay	130,029	-	-	
01-0519-6490	Capital Equipment	8,900	20,360	-	
35-0519-6400	Capital Equipment	597,498	-	-	
CAPITAL SUBTOTAL		869,101	70,360	-	-100%
21-0519-7100	Principal	933,449	-	-	
21-0519-7200	Interest	11,483	-	-	
OTHER SUBTOTAL		944,932	-	-	0%
TOTAL FACILITIES MAINTENANCE		1,989,858	360,393	273,900	-24%



PUBLIC WORKS

Parks & Grounds

BUDGETARY HIGHLIGHTS

Personnel costs within this division are decreasing to reflect moving part-time positions to the Facilities Maintenance Division. Operating costs include \$234,800 in the Tree Mitigation Fund for final landscaping at Waterfront Park. Capital costs include \$550,000 for Blossom Lake Park, \$768,500 for Waterfront Park, three vehicle replacements.

LINE ITEM BUDGET	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	% Chg
01-0539-1200 Salaries Full-time	173,267	150,367	178,400	
01-0539-1310 Salaries- Part-time	16,116	37,122	-	
01-0539-1400 Overtime	2,550	5,252	2,500	
01-0539-1503 Special Pay	3,190	1,320	1,400	
01-0539-1509 Allowances	520	480	500	
01-0539-2100 FICA	14,789	14,446	13,800	
01-0539-2210 Retirement	16,138	17,656	15,000	
01-0539-2310 Health & Life Insurance	34,293	31,913	47,800	
01-0539-2320 LT Disability Insurance	1,428	1,379	500	
01-0539-2400 Workers' Compensation	7,251	12,947	5,500	
PERSONNEL SUBTOTAL	269,542	272,882	265,400	-3%
34-0539-3100 Tree Fund Prof. Svcs.	-	10,000	10,000	
01-0539-3110 Professional Services	1,315	150	1,000	
01-0539-3485 Contractual Services	104,853	138,888	116,200	
01-0539-4000 Travel & Per Diem	221	500	500	
01-0539-5110 Communications	-	-	600	
01-0539-4310 Electricity	9,636	16,000	18,000	
01-0539-4320 Water/Sewer	6,130	15,500	15,000	
01-0539-4460 Rentals & Leases	809	2,000	1,000	
01-0539-4500 Insurance	2,859	2,973	14,300	
01-0539-4610 Repair & Maintenance	29,063	57,500	55,000	
35-0539-4690 CIP Repair & Maintenance	-	-	20,000	
01-0539-4912 Licenses & Permits	-	-	500	
01-0539-5210 Operating Supplies	26,617	58,050	47,400	
13-0539-5273 Grant Fund- Op Supplies	-	250,000	-	
34-0539-5273 Tree Fund Operating Supp.	850	40,000	234,800	
01-0539-5410 Books & Publications	116	150	100	
01-0539-5440 Training	1,617	2,500	2,500	
OPERATING SUBTOTAL	184,086	594,211	536,900	-10%
01-0539-6490 Capital Equipment	32,528	-	-	
13-0539-6400 Capital Equipment	-	350,000	350,000	
21-0539-6106 Land Acquisition	740,554	-	-	
35-0539-6106 Land Acquisition	763,690	-	-	
21-0539-6300 Capital Improvements	-	1,385,000	893,500	
35-0539-6300 Capital Improvements	76,519	368,000	150,000	
35-0539-6400 Capital Equipment	93,276	-	-	
35-0539-6962 Vehicle Replacements	-	-	77,000	
CAPITAL SUBTOTAL	1,706,567	2,103,000	1,470,500	206%
TOTAL PARKS & GROUNDS	2,160,195	2,970,093	2,272,800	37%



PUBLIC WORKS

Streets & Stormwater

BUDGETARY HIGHLIGHTS

Within the Streets & Stormwater Division, repair and maintenance costs reflect Year 2 of the Pavement Management Plan for road resurfacing in the CIP Fund. In addition, road materials have been reduced back to historic levels after a one-time increase in FY20 for sidewalk repairs. The capital budget reflects rebudgeting FY20 Transportation Impact Fee and Local Infrastructure Sales Tax (Penny for Pinellas) funds for Johnson Boulevard and Liberty Lane. The capital budget also includes \$250,000 for Phase 1 of the Stormwater Master Plan Update and the acquisition of three digital traffic message boards through one-time grant funding.

LINE ITEM BUDGET		FY 2019	FY 2020	FY 2021	
		Actual	Budget	Budget	% Chg
01-0541-1200	Salaries	120,049	182,282	187,200	
01-0541-1400	Overtime	3,565	4,548	3,800	
01-0541-1503	Special Pay	-	2,640	2,700	
01-0541-1509	Allowances	660	480	1,000	
01-0541-2100	FICA	8,819	14,083	14,600	
01-0541-2210	Retirement	10,154	17,212	15,800	
01-0541-2310	Health & Life Insurance	35,780	47,705	62,100	
01-0541-2320	LT Disability Insurance	861	1,386	500	
01-0541-2400	Workers' Compensation	6,097	17,519	9,500	
PERSONNEL SUBTOTAL		185,985	287,855	297,200	3%
11-0541-3100	Professional Services	29,707	-	-	
01-0541-3485	Contractual Services	23,887	26,000	27,000	
01-0541-4000	Travel & Per Diem	816	500	500	
01-0541-4110	Communications	-	-	1,000	
01-0541-4460	Rentals & Leases	890	7,000	5,000	
01-0541-4500	Insurance	-	-	6,100	
01-0541-4610	Repair & Maintenance	2,971	11,000	10,000	
35-0541-4690	Repair & Maintenance	-	150,000	185,300	
01-0541-4890	Promotional Activities	43,806	9,000	18,000	
01-0541-5210	Operating Supplies	29,262	35,320	31,200	
13-0541-5290	Safety Grant Supplies	6,000	6,000	6,000	
01-0541-5301	Road Materials & Supplies	17,355	277,000	100,000	
01-0541-5430	Memberships	-	300	300	
01-0541-5440	Training	1,910	2,000	2,500	
OPERATING SUBTOTAL		156,604	524,120	392,900	-25%
01-0541-6361	Capital Improvements	-	45,000	-	
11-0541-6300	Capital Improvements	25,446	609,000	604,600	
13-0541-6300	Capital Improvements	-	-	125,000	
21-0541-6300	Capital Improvements	-	939,600	1,181,600	
35-0541-6300	Capital Improvements	283,132	-	150,000	
35-0541-6400	Capital Equipment	-	85,000	-	
13-0541-6400	Capital Equipment	-	-	52,500	
CAPITAL SUBTOTAL		308,578	1,678,600	2,113,700	26%
TOTAL STREETS & STORMWATER		651,167	2,490,575	2,803,800	13%



PUBLIC WORKS



PERFORMANCE MEASURES

	FY 2018	FY 2019	FY 2020	FY 2021 Projected
Outputs				
Linear feet of storm drain lined or replaced	2,307	1,072	1,258	1,500
Linear feet of sidewalk repaired	N/A	227	1,170	750
Pothole & patch fill material used (new)	N/A	N/A	16 tons	15 tons
Crack seal treatment completed (new)	N/A	N/A	4.6 lane miles	5 lane miles
Acres of Parks & Medians Maintained	33	38	38	38
Efficiency Measures				
Annual Cost per Acre Parkland	\$ 15,435	\$ 14,071	\$ 12,790	\$ 13,047
Annual Cost per Sq. Ft. for Facility Maintenance	\$ 1.74	\$ 2.05	\$ 2.32	\$ 1.78
Effectiveness Measures				
Residents per Acre of Parkland	1 per 637 residents	1 per 564 residents	1 per 564 residents	1 per 564 residents
Lane Miles of Roadways Rated:				
Excellent (Score: 92-100)	N/A	3	3	8
Very Good (Score: 82-91)	N/A	2	2	0
Good (Score: 68-81)	N/A	17	17	12
Fair (Score: 50-67)	N/A	14	14	16
Poor (Score: 35-49)	N/A	2	2	2
Very Poor (Score: 20-34)	N/A	0	0	0
Citywide Pavement Condition Index (PCI) (Florida Benchmark: 80)	N/A	67 / "Good"	67 / "Good"	75 / "Good"



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CAPITAL IMPROVEMENT PLAN

**CITY OF SEMINOLE
FY 2020-2021 ADOPTED BUDGET**



CAPITAL IMPROVEMENTS PLAN

DESCRIPTION

The Capital Improvements Plan (CIP) is an integral part of the budget process, and is updated annually. Through the use of this important financial document, the City is able to prioritize the timing and financing of each project. The CIP includes major, non-recurring expenditures over \$10,000 such as land, buildings, public infrastructure and equipment for the current and next five fiscal years.



Restroom facility at Waterfront Park under construction in FY20.

IMPACT OF CAPITAL ON THE OPERATING BUDGET

In developing the costs for each CIP project, careful attention is also given to identify the operating impact of projects on the recurring operating budget. Each CIP Project page has a designated area to discuss future operating impacts. Since many CIP Projects are replacement of existing infrastructure and equipment, the overall impact is minimal; however, a summary of estimated costs is listed below by year and by fund. These have been included in the long range financial projections in the Budget Summary section of this document.

Project	Fund	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Pavement Management	CIP	61,800	61,800	61,800	61,800	61,800
Waterfront Park	General	-	30,000	30,000	30,000	30,000
Stormwater Plan Update	General	-	-	<i>To be determined</i>		
Fire Station #129	General	-	-	-	60,000	60,000
TOTAL		\$ 61,800	\$ 91,800	\$ 91,800	\$ 151,800	\$ 151,800



CIP SUMMARY

Project	Fund	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	5 Year Total
Pavement Management Plan	Penny 3	1,056,600	-	-	-	-	\$ 1,056,600
	TIF	604,600	-	-	-	-	\$ 604,600
	Capital	150,000	157,300	187,700	97,800	261,000	\$ 853,800
Waterfront Park Construction	Penny 3	768,500	-	-	-	-	\$ 768,500
	Tree	194,800	-	-	-	-	\$ 194,800
Recreation Center Replacement	Penny	1,000,000	-	-	-	-	\$ 1,000,000
Blossom Lake Park Redevelopment	Grant	350,000	-	-	-	-	\$ 350,000
	Capital	150,000	-	-	-	-	\$ 150,000
	Penny 3	50,000	-	-	-	-	\$ 50,000
Stormwater Master Plan Update	Grant	125,000	125,000	-	-	-	\$ 250,000
	Penny 3	125,000	125,000	-	-	-	\$ 250,000
Citywide Fleet Replacements	Capital	212,500	40,000	103,000	152,000	30,000	\$ 537,500
	Capital/General	35,500	698,300	75,000	625,000	950,200	\$ 2,384,000
Server/SAN/Switch Replacements	Penny	140,000	-	-	-	-	\$ 140,000
	Capital	13,800	13,000	-	-	-	\$ 26,800
	General	16,800	-	-	-	-	\$ 16,800
Drainage Improvements	Capital	150,000	-	-	-	-	\$ 150,000
Fire Station 129	Penny 3	150,000	-	-	-	-	\$ 150,000
Park Monument Signs	Penny 3	75,000	-	-	-	-	\$ 75,000
Thermal Imaging Camera Replacements	General	60,000	-	13,000	-	-	\$ 73,000
Fleet Vehicle Lift Replacement	General	57,500	-	-	-	-	\$ 57,500
Hydraulic Extrication Equipment	General	55,000	-	-	-	-	\$ 55,000
Traffic Message Boards	Grant	52,500	-	-	-	-	\$ 52,500
Fire Station #29 Concrete Ramp Reconstruction	General	50,000	-	-	-	-	\$ 50,000
Facility HVAC Replacements	Capital	32,000	-	-	-	95,000	\$ 127,000
	General	8,000	-	-	-	-	\$ 8,000
Fitness Center Equipment	Capital	27,400	33,000	-	40,000	-	\$ 100,400
Park Electrical Panel Upgrades	Capital	20,000	-	-	-	-	\$ 20,000
Recreation Ctr. Furniture	Capital	22,000	-	-	5,400	6,000	\$ 33,400
Firefighting Hose Replacement	General	15,000	-	-	-	-	\$ 15,000
City Hall Exterior Rehabilitation	Penny	-	700,000	-	-	-	\$ 700,000
Radio Replacements	Capital	-	-	13,000	-	-	\$ 13,000
eSports Lounge	Capital	-	-	-	-	15,000	\$ 15,000
TOTAL BY FISCAL YEAR		\$ 5,767,500	\$ 1,891,600	\$ 391,700	\$ 920,200	\$ 1,357,200	\$ 10,328,200

Pavement Management Plan

PROJECT TYPE: Infrastructure- Rehab **DEPARTMENT:** Public Works

PROJECT DESCRIPTION:

City Council adopted a seven-year pavement management plan, commencing in FY 2020. FY 2020-21 roadway projects include the following:

108TH STREET N	LAKE VISTA DRIVE	82ND AVENUE N
110TH STREET N	108TH STREET N	84TH AVENUE N
79TH AVENUE N	108TH WAY N	84TH AVENUE N
80TH AVE	109TH STREET N	GROVE TERRACE
80TH AVENUE N	109TH WAY N	JOHNSON RD
81ST AVENUE N	111TH STREET N	OAKDALE TERRACE
81ST PLACE N	112TH STREET N	TEMPLE TERRACE
86TH AVENUE N	112TH WAY N	VALENCIA TERRACE

In addition, \$1,294,200 budgeted for FY 2020's Johnson Boulevard and Liberty Lane reconstruction is being rebudgeted in the Transportation Impact Fee Fund and Penny Fund.

ESTIMATED FINANCIAL IMPACT:

Prior to implementing the program, the City was spending approximately \$109,000 each year from the General Fund on preventative repair and maintenance based on a 5-year historical average. Implementation of the Pavement Management Plan increases annual maintenance to \$170,800 over the next five fiscal years, but strategically preserves roadways before they deteriorate to a point where more costly reconstruction is necessary. Therefore, recurring costs are increasing approximately \$61,800 on average; however, this spending will bring citywide pavement condition index up from a score of 67 to exceed the Florida benchmark of 80 by FY27 and reduce future capital outlay for road reconstruction.

LIFE EXPECTANCY OF PROJECT: 20 years

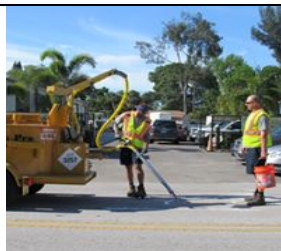
COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2019
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Preventative Maintenance	150,000	157,300	187,700	97,800	261,000	853,800
Reconstruction	367,000	379,400	365,900	415,500	257,800	1,785,600
<i>Rebudgeted from FY20</i>	1,294,200	-	-	-	-	1,294,200
SUBTOTAL	\$ 1,811,200	\$ 536,700	\$ 553,600	\$ 513,300	\$ 518,800	\$ 2,639,400

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
CIP Fund	150,000	157,300	187,700	97,800	261,000	853,800
Penny 3 Fund	367,000	379,400	365,900	415,500	257,800	1,785,600
<i>Rebudgeted from FY20</i>	689,600	-	-	-	-	689,600
<i>TIF Fund (rebudget from FY20)</i>	604,600	-	-	-	-	604,600
TOTAL	\$ 1,811,200	\$ 536,700	\$ 553,600	\$ 513,300	\$ 518,800	\$ 2,639,400



Various pavement treatments are used to preserve and extend the life of roadways, which is less costly than reconstruction.



Waterfront Park Construction

PROJECT TYPE: Infrastructure-New

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

Design and construction of Waterfront Park continues as determined by City Council, after soliciting public and staff input. In FY 2020, the observation boardwalk, waterfront access trail, pavilion, restroom, and inclusive ADA accessible playground will be constructed. FY 2021 funding will be used to construct a gazebo, install irrigation, and final landscaping. In addition, \$243,500 in funding from FY20 is being rebudgeted to FY21.

ESTIMATED FINANCIAL IMPACT:

Estimated operating costs are \$30,000 annually for electricity, water/sewer and grounds maintenance. These annual costs will be incurred beginning in late FY21 as final landscaping is installed. The costs will be absorbed in the current operating budget in FY21, but will be added to the FY22 Operating Budget.

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2019
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Construction	963,300	-	-	-	-	963,300
Maintenance	-	30,000	30,000	30,000	30,000	120,000
SUBTOTAL	\$ 963,300	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 1,083,300

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
General Fund	-	30,000	30,000	30,000	30,000	120,000
Penny 3 Fund	525,000	-	-	-	-	525,000
<i>Rebudgeted from FY20</i>	243,500					
<i>Tree Mitigation Fund</i>	194,800					
TOTAL	\$ 963,300	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 645,000

Waterfront Park kayak launch, below, opened in FY20. Below right is the park's concept plan.



Recreation Center Replacement

PROJECT TYPE: Building

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

The Seminole Recreation Center opened in 2000 after undergoing renovations to turn the former church into a City facility. The facility is reaching the end of its useful life and several major repairs are needed over the five-year planning period. Funding in FY 2021 will be for preliminary engineering and design to identify space needs, whether to reconstruct or renovate, and if reconstructed, how to plan the site on the existing property.

ESTIMATED FINANCIAL IMPACT:

Operating costs for the new Recreation Center are estimated to be similar to existing operating costs. No additional recurring costs are anticipated at this time.

LIFE EXPECTANCY: 50 years

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

COSTS	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
Preliminary Engineering & Design	1,000,000	-	-	-	-	1,000,000
Construction	-	-	-	-	-	-
TOTAL	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

PROJECT FUNDING SCHEDULE

FUNDING SOURCES	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
Penny 4 Fund	1,000,000	-	-	-	-	1,000,000
TOTAL	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000



Seminole's Recreation Center opened in 2000 after being renovated from an former church.

Blossom Lake Park Redevelopment

PROJECT TYPE: Improvement

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

The Blossom Lake Park Redevelopment project was initiated in September 2018 with a community meeting. Two community meetings were also held in 2019 to determine community desired amenities.

A matching grant in the amount of \$150,000 (\$150,000 City match from the CIP Fund) has been awarded from Florida Department of Environmental Protection's (FDEP) Florida Recreation Development Assistance Program (FRDAP). Funding will provide inclusive ADA accessible playground equipment that enable children of all abilities to play together.

A \$200,000 matching grant (\$50,000 City match from the Penny Fund) has been awarded from the Recreation Trails Project to construct 0.75 miles of 8-foot wide paved fitness trail with three exercise / fitness stations.

ESTIMATED FINANCIAL IMPACT:

Operating costs for the Blossom Lake Park after redevelopment are estimated to be similar to existing operating costs. There will be an slight decrease in maintenance costs for new playground structures that will under be warranty. New lighting will be solar and decrease electrical costs. No additional recurring costs are anticipated at this time.

LIFE EXPECTANCY OF PROJECT: Equipment: 15 years

COST ESTIMATE METHOD (SOURCE): By Vendor and Staff **DATE:** 2019
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Construction & Capital Equipment	550,000	-	-	-	-	550,000
TOTAL	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
CIP Fund	150,000	-	-	-	-	150,000
Penny Fund	50,000					50,000
Grants: FRDAP P19003 <i>due 4/30/21</i>	150,000	-	-	-	-	150,000
Grants: RTP <i>due TBD</i>	200,000	-	-	-	-	200,000
TOTAL	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000

Stormwater Master Plan Update

PROJECT TYPE: Infrastructure

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

The City's last master drainage plan was completed in 2000. In FY 2020, a Cooperative Funding Initiative (CFI) Grant was submitted to the Southwest Florida Water Management District (SWFWMD). Currently, the City is awaiting confirmation of grant award. The project will be spread over a two year period beginning in FY 20-21 with topographic mapping and an infrastructure inventory and assessment. The second year of the plan will include model development, watershed evaluation, floodplain analysis, and alternative Best Management Practices (BMP) Analysis Report to reduce flooding, and an assessment of the impacts of projected sea level rise, reduce pollutant loads, and improve water quality. With this information Public Works will put together a comprehensive plan to identify needed repairs and improvements for the next 10 years. This plan, once approved by City Council, will drive future year CIP projects and funding.

ESTIMATED FINANCIAL IMPACT:

The final Stormwater Master Plan Update, when adopted, will drive the level of funding required in future years to bring the stormwater system up to date on required maintenance and improvements. Recurring operating impacts for stormwater maintenance will be incorporated into the FY23 Operating Budget after the Master Plan Update is completed and adopted by City Council.

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Professional Services	250,000	250,000	-	-	-	500,000
TOTAL	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 500,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
Penny 3 Fund	125,000	125,000	-	-	-	250,000
Grant Fund	125,000	125,000	-	-	-	250,000
TOTAL	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 500,000

Citywide Vehicle Replacements

PROJECT TYPE: Vehicles **DEPARTMENT:** Various

PROJECT DESCRIPTION:

This project replaces existing vehicles that have reached the end of their useful life, which are sold or traded-in.

ESTIMATED FINANCIAL IMPACT:

Replacement of existing vehicles on a regular cycle will contain recurring repair costs for aging vehicles. No net impact on the operating budget is anticipated.

LIFE EXPECTANCY OF PROJECT:

7 to 11 years

COST ESTIMATE METHOD (SOURCE):

By Staff

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

CAPITAL COSTS	Dept.	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
2011 24-Passenger Van	Rec	75,000	-	-	-	-	75,000
2006 Ford F350 Dump Truck	PW- Parks	37,000	-	-	-	-	37,000
2004 Ford F150 4x4	PW- Parks	30,000	-	-	-	-	30,000
2009 Ford Escape	Admin	24,500	-	-	-	-	24,500
2011 Ford Ranger Pickup	CD-Code	18,000	-	-	-	-	18,000
2011 Ford Ranger Pickup	CD-Code	18,000	-	-	-	-	18,000
2002 Golf Cart (Utility Vehicle)	PW-Park	10,000	-	-	-	-	10,000
2006 Ford F250	PW-SS	-	30,000	-	-	-	30,000
2011 Ford Escape (50% Fire/50% Adm)	Admin	-	10,000	-	-	-	10,000
2009 Ford F350 1-ton Dump	PW	-	-	38,000	-	-	38,000
2007 Ford F250 liftgate	PW-SS	-	-	35,000	-	-	35,000
2013 Ford F150 XFT Pickup	PW- Adm	-	-	30,000	-	-	30,000
2004 John Deere Backhoe	PW	-	-	-	65,000	-	65,000
2013 Ford Transit Utility Van	PW	-	-	-	28,500	-	28,500
2014 Ford Transit Utility Van	PW	-	-	-	28,500	-	28,500
2017 John Deere Mower	PW-Park	-	-	-	15,000	-	15,000
2017 John Deere Mower	PW-Park	-	-	-	15,000	-	15,000
2015 Nissan Truck	PW	-	-	-	-	30,000	30,000
TOTAL		\$ 212,500	\$ 40,000	\$ 103,000	\$ 152,000	\$ 30,000	\$ 537,500

PROJECT FUNDING SCHEDULE

FUNDING SOURCES	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
CIP Fund	212,500	40,000	103,000	152,000	30,000	537,500
TOTAL	\$ 212,500	\$ 40,000	\$ 103,000	\$ 152,000	\$ 30,000	\$ 537,500



In FY 2020, the Public Works Bucket Truck was replaced.



Fire Rescue Fleet Replacements

PROJECT TYPE: Vehicles **DEPARTMENT:** Fire

PROJECT DESCRIPTION:
This project replaces existing Fire Rescue vehicles, including heavy apparatus, that have reached the end of their useful life. Replaced vehicles are sold or traded-in.

ESTIMATED FINANCIAL IMPACT:
Replacement of existing vehicles on a regular cycle will contain recurring repair costs for aging vehicles. No net impact on the operating budget is anticipated.

LIFE EXPECTANCY OF PROJECT: 7 to 11 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2020
of last cost estimate

PROJECT COST SCHEDULE

PROJECT COST SCHEDULE						
CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
2007 Ford Escape (100% County EMS)	-	-	-	-	-	-
2003 Ford Explorer	35,500	-	-	-	-	35,500
2012 Pierce ALS Engine	-	515,300	-	-	-	515,300
2004 Carolina Skiff Rescue Boat	-	83,000	-	-	-	83,000
2004 Ford Excursion (County)	-	45,000	-	-	-	45,000
1997 Ford F-250 Fleet	-	45,000	-	-	-	45,000
2011 Ford Escape (50% Fire)	-	10,000	-	-	-	10,000
2008 Ford F-250	-	-	37,500	-	-	37,500
2013 Ford F-150	-	-	37,500	-	-	37,500
2015 Pierce ALS Engine (Impel)	-	-	-	550,000	-	550,000
2009 Ford Escape	-	-	-	37,500	-	37,500
2014 Ford Escape	-	-	-	37,500	-	37,500
2016 Rosenbauer Commander (T29)	-	-	-	-	874,200	874,200
2015 Nissan Frontier	-	-	-	-	38,000	38,000
2015 Nissan Frontier	-	-	-	-	38,000	38,000
TOTAL	\$ 35,500	\$ 698,300	\$ 75,000	\$ 625,000	\$ 950,200	\$ 2,384,000

PROJECT FUNDING SCHEDULE

PROJECT FUNDING SCHEDULE						
	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
General Fund	35,500	-	-	-	-	35,500
CIP Fund	-	698,300	75,000	625,000	950,200	2,348,500
TOTAL	\$ 35,500	\$ 698,300	\$ 75,000	\$ 625,000	\$ 950,200	\$ 2,384,000



Server Replacements

PROJECT TYPE: Equipment

DEPARTMENT: Finance

PROJECT DESCRIPTION:

The City currently has 13 servers, 1 storage area network (SANs), and 11 network switches to support City operations. Servers are covered under warranty for five years and the City seeks to get 8-11 useful years of service from each unit. When servers are replaced, they are repurposed as back-ups until they are retired.

<u>Server</u>	<u>Year</u>	<u>Cost</u>	
City Hall server	2021	\$15,000	
Plan Review server	2021	\$15,000	<i>New for electronic plan review implementation</i>
PW/EOC server	2021	\$10,000	
Network switches (3)	2021	\$15,000	<i>City Hall</i>
Storage Area Networks (3)	2021	\$110,000	<i>City Hall, Recreation, PW/EOC</i>
Recreation/Library server	2022	\$10,000	

ESTIMATED FINANCIAL IMPACT:

There are no additional operating costs once servers are replaced.

LIFE EXPECTANCY OF PROJECT: 8-11 years

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2020
of last cost estimate

PROJECT COST & FUNDING SCHEDULE

		FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS							-
City Hall server	Penny	\$15,000	-	-	-	-	15,000
Plan Review server	Penny	\$15,000	-	-	-	-	15,000
PW/EOC server	Gen/CIP	\$10,000	-	-	-	-	10,000
Network switches (3)	CIP	\$15,000	-	-	-	-	15,000
Storage Area Networks (3)	Penny	\$110,000	-	-	-	-	110,000
Rec/Library server	CIP	-	13,000	-	-	-	13,000
TOTAL		\$ 165,000	\$ 13,000	\$ -	\$ -	\$ -	\$ 178,000

Drainage Improvements

PROJECT TYPE: Infrastructure- Repair

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

This funding is to complete emergency repairs and ongoing maintenance of the City's stormwater system until the Stormwater Master Plan Update is completed in FY 2022. The plan update will drive the level of funding required in future years to bring the stormwater system up to date on required maintenance and improvements.

ESTIMATED FINANCIAL IMPACT:

Recurring operating impacts for stormwater maintenance will be incorporated into the FY23 Operating Budget after the Master Plan Update is completed and adopted by City Council.

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
CAPITAL COSTS						
Repair and Maintenance	150,000	150,000	-	-	-	300,000
TOTAL	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 300,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
CIP Fund	150,000	150,000	-	-	-	300,000
TOTAL	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 300,000



Stormwater system repairs prevent localized flooding and ensures runoff is free of chemicals and pollutants before entering our waterways.



Seminole Fire Station 129 Bay Pines

PROJECT TYPE: Building

DEPARTMENT: Fire

PROJECT DESCRIPTION:

Fire Station 129 will be a Fire & EMS station to provide services to the residents and visitors of the Bay Pines area of Seminole Fire District. A Development Agreement from 2011 designated land, now owned by the City, for future station. Funding in FY 2019-2020 will be rebudgeted for FY 2020-21 to fine tune conceptual designs that currently exist. The City will also be proactively working with Pinellas County to develop a timeline for final design, construction and funding during the five-year planning period.

ESTIMATED FINANCIAL IMPACT:

Staffing of the new fire station, the most expensive cost, will be minimal as personnel will be shifted from existing stations (no new FTE are projected). Based on existing operating costs for the City's four fire stations, the City anticipates an additional \$200,000 in recurring operating expenses. Approximately 70% of those operating expenses will be offset through service fee revenue (\$140,000) received for providing Fire Rescue service to unincorporated Pinellas County residents, resulting in a net operating impact of \$60,000 annually. Recurring operating costs for the new fire station will be refined in final design.

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2019
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Professional Services	150,000	-	-	-	-	150,000
SUBTOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
Penny 3 Fund	150,000	-	-	-	-	150,000
TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Park Signage

PROJECT TYPE: Infrastructure-New

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

City Council approved the design of new masonry monument signs to for City parks and facilities. FY 2021 funding will be for the installation of new monument signs at Blossom Lake Park and Waterfront Park upon completion of development.

ESTIMATED FINANCIAL IMPACT:

Minor repair costs throughout the signs' useful life will be absorbed in the existing operating budget.

LIFE EXPECTANCY OF PROJECT: 30 years

COST ESTIMATE METHOD (SOURCE): By Vendor

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Construction	75,000	-	-	-	-	75,000
TOTAL	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
Penny Fund	75,000	-	-	-	-	75,000
TOTAL	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000



The Seminole City Council approved a new design, right, to install new and replace existing signs at City parks (above) and facilities.

Thermal Imaging Camera Replacement

PROJECT TYPE: Equipment

DEPARTMENT: Fire

PROJECT DESCRIPTION:

This project will replace four aged Thermal Imaging Cameras (TIC) used by firefighters to locate trapped victims during rescue operations and identify heat sources during firefighting operations. The current cameras are more than 12 years of age, lack the capabilities of new technology, and are becoming cost-prohibitive to repair.

ESTIMATED FINANCIAL IMPACT:

Minor repair costs throughout the useful life of the equipment will be absorbed in the existing operating budget.

LIFE EXPECTANCY OF PROJECT: 7

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
CAPITAL COSTS						
Capital Equipment	60,000		-	-	-	60,000
SUBTOTAL	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
General Fund	60,000	-	-	-	-	60,000
TOTAL	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Heavy Duty Vehicle Lift Replacement

PROJECT TYPE: Equipment

DEPARTMENT: Fire

PROJECT DESCRIPTION:

This project will replace an aged, in ground, hydraulic vehicle lift used to conduct repairs and routine maintenance on the City's fleet of vehicles. The current system is over 20 years old, is undersized, and parts are difficult to find due to the age of the unit. The replacement vehicle lift system will provide the added advantage of portability, which will assist with servicing and repairing vehicles. The life expectancy of the replacement heavy duty vehicle lift system is 12 years.

ESTIMATED FINANCIAL IMPACT:

Minor repair costs throughout the useful life of the equipment will be absorbed in the existing operating budget.

LIFE EXPECTANCY OF PROJECT: 12

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
CAPITAL COSTS						
Capital Equipment	57,500	-	-	-	-	57,500
SUBTOTAL	\$ 57,500	\$ -	\$ -	\$ -	\$ -	\$ 57,500

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
General Fund	57,500	-	-	-	-	57,500
TOTAL	\$ 57,500	\$ -	\$ -	\$ -	\$ -	\$ 57,500

Seminole Fire Rescue utilizes a heavy duty hydraulic lift to maintain heavy apparatus such as pumper trucks and fire engines.



Hydraulic Extrication Tool Replacement

PROJECT TYPE: Equipment

DEPARTMENT: Fire

PROJECT DESCRIPTION:

This project will replace an aged set of hydraulic extrication tools. Hydraulic extrication tools, (also known as "Jaws of Life"), are used to free victims trapped in vehicles and machinery after an accident has occurred. The current set of hydraulic extrication tools on Squad 29 is over 16 years of age. The equipment is underpowered for many newer safer vehicles on the road today and it is difficult to find replacement parts when needed. The life expectancy of a set of hydraulic extrication tools is 10 years.

ESTIMATED FINANCIAL IMPACT:

Minor repair costs throughout the useful life of the equipment will be absorbed in the existing operating budget.

LIFE EXPECTANCY OF PROJECT: 10

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Capital Equipment	55,000	-	-	-	-	55,000
TOTAL	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
General Fund	55,000	-	-	-	-	55,000
TOTAL	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000

Seminole Fire Rescue utilizes hydraulic extrication tool, also known as the "Jaws of Life," to free victims trapped in vehicles after an accident.



Traffic Message Boards

PROJECT TYPE: Equipment

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

The City has applied for funding from the Florida Department of Law Enforcement through its Coronavirus Emergency Supplemental Funding grant program to acquire three (3) trailer-mounted traffic message boards. The City has several major County thoroughfares located within City limits with average traffic counts ranging from 19,600 to 37,500 vehicles per day.

The acquisition of three combination solar-battery powered message boards that allow for remote content updates and come mounted on a trailer. Messaging content would remind travelers to wear masks to prevent the transmission of COVID-19, provide up-to-date testing location information, and vaccine availability and location sites in the future. Messaging would also notify drivers that free mask distribution is available at the Seminole Community Library, and that both City Hall and Fire Station #29 are donation sites for personal protective equipment.

ESTIMATED FINANCIAL IMPACT:

If awarded, this grant requires no City matching funds. Minor repair costs throughout the useful life of the equipment will be absorbed in the existing operating budget.

LIFE EXPECTANCY OF PROJECT: 10-15 years

COST ESTIMATE METHOD (SOURCE): _____ By Staff _____

DATE: 2020

of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
CAPITAL COSTS						
Equipment	52,500	-	-	-	-	52,500
TOTAL	\$ 52,500	\$ -	\$ -	\$ -	\$ -	\$ 52,500

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
Grants Fund	52,500	-	-	-	-	52,500
TOTAL	\$ 52,500	\$ -	\$ -	\$ -	\$ -	\$ 52,500

Fire Station 29 Concrete Ramp

PROJECT TYPE: Infrastructure- Repair

DEPARTMENT: Fire

PROJECT DESCRIPTION:

This project will replace a concrete pad located at the back entrance to Fire Station 29's vehicle bays. The concrete pad was originally installed in 1992 when the building was built and the concrete has deteriorated and is cracked throughout. Fire apparatus travel over this concrete to enter the building. The area is approximately 30 feet by 60 feet; a total of 1,800 sq. ft. of concrete.

ESTIMATED FINANCIAL IMPACT:

None.

LIFE EXPECTANCY OF PROJECT: 50 years

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2019
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Construction	50,000	-	-	-	-	50,000
SUBTOTAL	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
General Fund	50,000	-	-	-	-	50,000
TOTAL	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

This project will replace the concrete pad at the rear of Fire Station #29.



Citywide HVAC Replacements

PROJECT TYPE: Infrastructure- Repair

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

This project will replace substandard air conditioning units, chillers, and condensers that have reached the end of their useful life at City facilities. Staff have developed a replacement plan for all City facilities based on a 15-year life cycle. If a unit is still in good condition, replacement will be postponed. The following replacements are scheduled over the next five-year planning period.

FY 21: Council Control Room (2005 install) \$14,000; Recreation Center Office \$18,000; Station #30 (1 unit) \$8,000

FY 25: PW Admin/EOC (2010 install) \$63,000; PW Operations (2010 install) \$32,000

ESTIMATED FINANCIAL IMPACT:

Replacement of existing equipment on a regular cycle will contain recurring repair costs. No net impact on the operating budget is anticipated.

LIFE EXPECTANCY OF PROJECT: 15-20 years

COST ESTIMATE METHOD (SOURCE): By Contractor **DATE:** 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Capital Equipment	40,000	-	-	-	95,000	135,000
TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ 95,000	\$ 135,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
General Fund <i>Fire</i>	8,000	-	-	-	-	8,000
CIP Fund	32,000	-	-	-	95,000	127,000
TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ 95,000	\$ 135,000

Fitness Center Equipment Replacement

PROJECT TYPE: Equipment

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

The Recreation Fitness Center is heavily used by the community. Equipment is regularly inspected and maintained to extend its useful life. The following replacement schedule is planned:

FY 21: Three elliptical and 2 Gliders TS 750398 are were due for replacement in FY 15 & FY 19 respectively. The elliptical are 15 years old and the gliders are 6 years old. The machines are used daily and require additional maintained then the new pieces of equipment. **Cost: \$27,400**

FY 22: The City purchased 11 spin bikes in 2015. The bikes are used three times a week for indoor cycling classes. The average life span of a spin bike, in a commercial setting, is 8 years. **Cost: \$13,500**

FY 23: The 6 stationary bikes are were due for replacement in FY 19 but with ongoing maintenance the City anticipates replacement in FY 23 at which time the bikes will be 11 years old. **Cost: \$18,600**

FY 25: The City purchased 6 treadmills in FY 15. Treadmills are the most used equipment in the fitness center. The average commercial treadmill lasts between 7-10 years. The treadmills with the TV have been extremely popular and these will replace existing treadmills in FY 24. **Cost: \$40,000**

ESTIMATED FINANCIAL IMPACT:

Replacement of existing equipment on a regular cycle will contain recurring repair costs. No net impact on the operating budget is anticipated.

LIFE EXPECTANCY OF PROJECT: 7-15 years

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Equipment	27,400	13,500	18,600	-	40,000	99,500
TOTAL	\$ 27,400	\$ 13,500	\$ 18,600	\$ -	\$ 40,000	\$ 99,500

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
CIP Fund	27,400	13,500	18,600	-	40,000	99,500
TOTAL	\$ 27,400	\$ 13,500	\$ 18,600	\$ -	\$ 40,000	\$ 99,500

Citywide Electrical Panels

PROJECT TYPE: Equipment

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

This project will replace existing electrical panels which are beyond their useful life at City facilities. Staff have developed a replacement plan for all City facilities based on a 20-year life cycle. The following facilities are scheduled in FY 2020-21: City Park (1), Blossom Lake Park (2), Tennis Park (1).

ESTIMATED FINANCIAL IMPACT:

Minor repair costs throughout the useful life of the equipment will be absorbed in the existing operating budget.

LIFE EXPECTANCY:

20 years

COST ESTIMATE METHOD (SOURCE):

By Contractor

DATE:

2020

of last cost estimate

PROJECT COST SCHEDULE

COST	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
Capital Equipment	20,000	-	-	-	-	20,000
TOTAL	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

PROJECT FUNDING SCHEDULE

FUNDING SCHEDULE	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
CIP Fund	20,000	-	-	-	-	20,000
TOTAL	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

Electrical boxes and their structural supports at Blossom Lake Park, shown right, Tennis Park and City Park will be replaced in FY 2021.



Recreation Center Furniture Replacement

PROJECT TYPE: Equipment

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

FY 21: The Recreation Center opened with 400 black folding chairs, approximately 50 have broken and are no longer in use. The 350 remaining chairs are at the end of their functional useful life. The chairs will be replaced with padded seat style chairs similar to the ones in the Recreation Center's upstairs meeting room at a cost of \$14,000. In addition, 24 6-foot tables which have exceeded their useful life will be replaced at a cost of \$8,000.

FY 24: The staff desk at the Recreation Department are original to the facility. The metal desks are 24 years old and have exceed their useful life. There are six desks to be replaced at an estimated cost of \$5,400.

FY 25: Lobby furniture will be replaced at an estimated cost of \$6,000 in FY 2025.

ESTIMATED FINANCIAL IMPACT:

Minor repair costs throughout the useful life of the equipment will be absorbed in the existing operating budget.

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): By Vendor

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Furniture	22,000	-	-	5,400	6,000	33,400
TOTAL	\$ 22,000	\$ -	\$ -	\$ 5,400	\$ 6,000	\$ 33,400

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
CIP Fund	22,000	-	-	5,400	6,000	33,400
TOTAL	\$ 22,000	\$ -	\$ -	\$ 5,400	\$ 6,000	\$ 33,400



Tables and chairs used for events, left, will be replaced in FY 2021. Office desks will be replaced in FY 2024.



Firefighting Hose Replacement

PROJECT TYPE: Equipment

DEPARTMENT: Fire

PROJECT DESCRIPTION:

This project will replace aged hose used in firefighting operations. Each firefighting apparatus carries a variety of types and sizes of hose including; large diameter hose (LDH) for supply lines and hand held lines for extinguishment. Hose is tested annually per NFPA Standards and much of the Department hose is in need of replacing.

ESTIMATED FINANCIAL IMPACT:

None.

LIFE EXPECTANCY OF PROJECT: 10

COST ESTIMATE METHOD (SOURCE): By Staff **DATE:** 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Capital Equipment	15,000	15,500	16,000	16,500	-	63,000
SUBTOTAL	\$ 15,000	\$ 15,500	\$ 16,000	\$ 16,500	\$ -	\$ 63,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
General Fund	15,000	15,500	16,000	16,500	-	63,000
TOTAL	\$ 15,000	\$ 15,500	\$ 16,000	\$ 16,500	\$ -	\$ 63,000



City Hall Exterior Rehabilitation

PROJECT TYPE: Infrastructure- Repair

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

This project will rehabilitate City Hall exterior structural finishes including windows, stucco repair, tile replacement, painting, and sealant. This project will be evaluated during FY 2021 to determine the viability and cost to harden City Hall into a hurricane-rated facility.

ESTIMATED FINANCIAL IMPACT:

None.

LIFE EXPECTANCY OF PROJECT: 15 years

COST ESTIMATE METHOD (SOURCE): By Contractor

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY24	5 Year TOTAL
CAPITAL COSTS						
Contractual Services	-	700,000	-	-	-	700,000
TOTAL	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY24	5 Year TOTAL
FUNDING SOURCES						
Penny Fund	-	700,000	-	-	-	700,000
TOTAL	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000

This facility was first opened in 1992 as Seminole Community Library. Renovations in 2004 transformed the site to City Hall. The roof was restored in 2020 and additional exterior rehabilitation is planned for FY 2022.



Radio Replacements

PROJECT TYPE: Equipment

DEPARTMENT: Public Works

PROJECT DESCRIPTION:

In FY 2016, the City purchased twenty (20) radio replacements for use by Public Works staff. The cost of each radio unit was approximately \$365, or \$7,300. In addition, several ancillary devices such as multichargers, battery backups, and installation costs yielded a total cost of \$12,600. The useful life of these radios is 5 to 7 years and replacement is estimated by FY 2023.

The Fire Rescue Department anticipates replacing radios in FY 2027 at a cost of approximately \$200,000. The radio system was purchased in FY 2014 by Pinellas County with an estimated life of 10-13 years.

ESTIMATED FINANCIAL IMPACT:

Minor repair costs throughout the useful life of the equipment will be absorbed in the existing operating budget.

LIFE EXPECTANCY OF PROJECT: 7-10 years

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Capital Equipment	-	-	13,000	-	-	13,000
TOTAL	\$ -	\$ -	\$ 13,000	\$ -	\$ -	\$ 13,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
CIP Fund	-	-	13,000	-	-	13,000
TOTAL	\$ -	\$ -	\$ 13,000	\$ -	\$ -	\$ 13,000

eSports Lounge Gaming Computers

PROJECT TYPE: Equipment

DEPARTMENT: Recreation

PROJECT DESCRIPTION:

The Digital Den at the Recreation Center was converted into an eSports Lounge in FY 2020 to better accommodate the growing demand and interest in eSports. Most games operate on a 5-on-5 team match up. Five computers, along with gaming components, were purchased in FY 2020. In FY 2025, the computers and equipment will be replaced to keep up with the trends in esports.

ESTIMATED FINANCIAL IMPACT:

Computer maintenance costs will be minimal. In FY 2020, the internet bandwidth was increased at the Recreation Center from 16Mb per second to 400Mb per second and is already reflected in the Recreation Center's operating budget.

LIFE EXPECTANCY OF PROJECT: 5 years

COST ESTIMATE METHOD (SOURCE): By Staff

DATE: 2020
of last cost estimate

PROJECT COST SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
COSTS						
Equipment	-	-	-	-	15,000	15,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000

PROJECT FUNDING SCHEDULE

	FY21	FY22	FY23	FY24	FY25	5 Year TOTAL
FUNDING SOURCES						
CIP Fund	-	-	-	-	15,000	15,000
TOTAL	- \$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000



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GLOSSARY

CITY OF SEMINOLE FY 2020-2021 ADOPTED BUDGET



GLOSSARY

ACCRUAL BASIS - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

AD VALOREM TAX - A tax levied on the assessed value of real property. This tax is also known as property tax.

AMORTIZATION - (1) Gradual reduction, redemption or liquidation of the balance of an account according to a specified schedule of times and amounts. (2) Provision for the extinguishment of a debt by means of a Debt Service Fund.

APPROPRIATION - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose. An appropriation is usually limited in amount and as to the time when it may be expended.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes.

AVAILABLE FUND BALANCE - This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

BALANCED BUDGET - A budget in which planned funds available exceed or are equal to planned expenditures.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

BUDGETARY CONTROL - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL IMPROVEMENT PROJECT - A project involving the construction, purchase, replacement or renovation of land, buildings, streets, or other physical structures resulting in a fixed asset or an improvement to a fixed asset with a life expectancy of at least five (5) years which has a one-time acquisition cost of \$10,000 or more.



GLOSSARY

CAPITAL IMPROVEMENTS PLAN (CIP) - A comprehensive long-range schedule of approved capital improvement projects indicating priority in terms of need and ability to finance. The program full plan covers a ten-year period, the first year of which is adopted as the Capital Improvement Budget with an additional four projected years shown in the Budget.

CAPITAL EXPENDITURE - The purchase, acquisition or construction of any item having a unit cost of \$5,000 or more with a useful life of at least one year. Typical capital outlay includes vehicles, equipment, and facilities.

DEBT LIMIT - The maximum amount of gross or net debt which is legally permitted.

DEBT SERVICE - The payment of principal and interest on borrowed funds, such as bonds.

DEPARTMENT - An organizational unit responsible for carrying out a major governmental function, such as Fire Rescue or Recreation.

ENCUMBRANCE - An amount of money committed for the payment of goods and services not yet received or paid for.

FIDUCIARY FUND – Used to account for funds held in trust for others that cannot be used to support the governments programs. An example would be an employee pension fund.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. For the City this ranges from October 1 through September 30.

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. A unit cost of \$5,000 or more with a useful life of at least one year.

FRANCHISE - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FULL FAITH AND CREDIT - A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.



GLOSSARY

FULL-TIME POSITION - A position which qualifies for full City benefits, usually required to work 40 hours per week for regular employees or 56 hours per week for Fire Rescue personnel. All regular (non-Fire Rescue) part-time personnel working more than 30 hours per week are granted benefits as full-time employees.

FUND - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose.

FUND BALANCE – Available funds that can be included as a funding source in the following year's budget.

FUND TYPE - In governmental accounting, all funds are classified into eight generic fund types; General; Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally accepted accounting principles as propagated by the Governmental Accounting Standards Board.

GENERAL FUND - A fund containing revenues such as property taxes not designated by law for a special purpose. Some of the departments that are part of the General Fund include City Council, Fire Rescue and Law Enforcement.

GENERAL OBLIGATION BONDS - Bonds for the payment of which the full faith and credit of the issuing government are pledged.

GOAL - A long-range desirable result attained by achieving objectives designed to implement a strategy.

GOVERNMENTAL FUNDS – Apply to all funds except for the profit and loss funds. Examples are the General Fund and Special Events Fund.

GRANTS - Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

HOMESTEAD EXEMPTION - Pursuant to the Florida State Constitution, the first \$25,000 of assessed value of a home which the owner occupies as principal residence is exempt from the property tax. An additional second homestead may be available to some homeowners based on property value.



GLOSSARY

IMPACT FEE - A charge to a developer for infrastructure improvements that must be provided by the local government to serve the new development.

INTERFUND TRANSFER - Payment from one fund to another fund primarily for services provided.

INTERGOVERNMENTAL REVENUES - Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu to taxes.

LINE ITEM - A specific item or group of similar items defined in a unique account in the financial records. Revenue and expenditures are anticipated and appropriated at this level. This is the lowest level of detail at which justification is reviewed and decisions are made.

MILLAGE - The tax rate on real property based on \$1 per \$1,000 of assessed property value.

OBJECTIVE - Something to be accomplished that is described in specific, well-defined, and measurable terms.

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. The use of an annual operating budget usually required by law.

OPERATING COSTS - Expenses for such items as supplies, contractual services, and utilities.

ORDINANCE - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

PART-TIME POSITION - Part-time employees work less than 30 hours per week and are not entitled to full-time employee benefits.

PERSONNEL COSTS- Refers to costs directly associated with employees, including salaries and benefits.

PERFORMANCE MEASURES - Specific quantitative and qualitative measures of work performed toward meeting an objective of the department.



GLOSSARY

PROGRAM - A distinct function of city government provided to the public or a function providing support to the direct services of other departments.

PROPERTY TAX - A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

R&M - Repairs and Maintenance

RECLASSIFICATION - The moving of an existing position from one personnel classification (title) to another based on study by the Personnel Office that the person is performing the duties of a classification other than that in which the employee is currently placed.

RESERVE - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriated for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESOLUTION - A special or temporary order of a legislative body; and order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUES - An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in internal service funds.

ROLLED-BACK RATE - Under Florida law, the millage rate which when applied to the tax base, exclusive of new construction and annexations, would provide the same tax revenue to the City as was levied in the prior year.

SPECIAL ASSESSMENT - A compulsory levy made against certain properties to defray part or all costs of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUND - Fund used to account for the proceeds of a specific revenue source that are legally restricted to expenditures for specified purposes. An example is the Sewer Fund.

TAXABLE VALUE - The assessed value of property minus the homestead exemption and any other exemptions which may be applicable.



GLOSSARY

TEMPORARY POSITION - A temporary position is filled for a specified period of time, is not permanent in nature, and does not qualify for regular City benefits.

TRIM – “Truth in millage”. The “Truth in Millage Act, incorporated in Florida Statutes 200.065, requires that property owners be notified by mail of the proposed property taxes for the next fiscal year based on “tentative” budgets approved by the City, County, School board, and other taxing districts. The TRIM Act also includes specific requirements for newspaper advertisements of budget hearings.

TRUST AND AGENCY FUND - A type of fund used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

TRUST FUNDS - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other government and/or other funds.

USER CHARGES - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

UTILITY TAX - A tax levied by the City on the customers of various utilities such as electricity, telephone, gas and water.



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