

Office of the City Clerk

**** Important Notice ****

THIS NOTICE IS INTENDED TO PROVIDE THE GENERAL PUBLIC WITH INFORMATION CONCERNING FEES FOR PROPERTY DATA SEARCHES PERTAINING TO LIENS, OPEN/EXPIRED/BUILDING - PERMIT DATA, ASSESSMENTS, CODE ENFORCEMENT VIOLATIONS, AND/OR BUILDING CODE VIOLATIONS; EFFECTIVE MAY 1, 2013.

The following fees shall be established for specific types of property data searches as they relate to each property:

Lien, Assessment, Code Enforcement Violation or Building Code Violation - \$25.00 Open/Expired/Building - Permit Data - \$25.00

The following rush fees shall be established for specific types of property data searches as they relate to each property, with rush as defined as two-business days after receipt of payment:

Lien, Assessment, Code Enforcement Violation or Building Code Violation - \$50.00 Open/Expired/Building - Permit Data - \$50.00

Payment of the above fees are due and payable within 30 days of service. Service shall not be rendered on overdue accounts. An overdue account is considered to be any individual or entity that has been provided service and whose payment has not been received beyond 30 days from the date of the service being provided.

Sincerely,

ann Marie Mancuso

Ann Marie Mancuso, Interim City Clerk