

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
February 9, 2016**

The Business Meeting of Seminole City Council was held on Tuesday, February 9, 2016, at 7:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 7:00 p.m.

Councilor Burke provided the invocation and the Pledge of Allegiance.

ROLL CALL:

Present were: Mayor Leslie Waters, Vice-Mayor Jim Quinn, Councilor Thom Barnhorn, Councilor Chris Burke, Councilor Roger Edelman, Councilor Bob Matthews, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Jay Daigneault and City Clerk Patty Beliveau.

INTRODUCTIONS AND PRESENTATIONS:

- Promotion of Michael Newman to Fire Lieutenant
Fire Chief Heather Burford announced Michael Newman's promotion to Fire Lieutenant.

1. PUBLIC COMMENTS:

none

2. APPROVAL OF MINUTES – ANNUAL WORKSHOP MEETING MINUTES OF JANUARY 16, 2016.

Motion made by Councilor Barnhorn seconded by Councilor Burke to approve Annual Workshop Meeting Minutes of January 16, 2016.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES – WORKSHOP MEETING MINUTES OF JANUARY 26, 2016.

Motion made by Councilor Burke seconded by Vice Mayor Quinn to approve Workshop Meeting Minutes of January 26, 2016.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES – BUSINESS MEETING MINUTES OF JANUARY 26, 2016.

Motion made by Councilor Matthews seconded by Councilor Barnhorn to approve Business Meeting Minutes of January 26, 2016.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

3. CONDUCT A PUBLIC HEARING. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 01-2016 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 8297 RIDGEWOOD CIRCLE.

City Clerk read Ordinance No. 01-2016 by title only. Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained agenda item numbers 3 and 4 are voluntary annexations and Staff is requesting City Council's approval for both agenda items.

Mayor Waters opened the public hearing. Receiving no public comments, Mayor Waters closed the public hearing.

Motion made by Councilor Edelman seconded by Councilor Burke to approve Ordinance No. 01-2016 on second and final reading.

Roll Call	
Councilor Springer	AYE
Vice-Mayor Quinn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

4. CONDUCT A PUBLIC HEARING. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 02-2016 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 9750 121ST STREET.

City Clerk read Ordinance No. 02-2016 by title only. City Manager Toney-Deal previously explained agenda item number 4.

Mayor Waters opened the public hearing. Receiving no public comments, Mayor Waters closed the public hearing.

Motion made by Vice Mayor Quinn seconded by Councilor Burke to approve Ordinance No. 02-2016 on second and final reading.

Councilor Edelman inquired about the annexation process, when annexing a whole parcel that includes the right-of-way, in this case, between 97th and 121st. Community Development Director Ely explained the City typically annexes adjoining right-of-way as part of the annexation, so that property owners do not have to go to the County when they need a right-of-way permit or if there is a sidewalk issue. There is a State Statute that the City has to adhere to with regard to annexation that can affect when adjoining right-or-way can be annexed. By State law, a City is allowed to annex adjoining rights-of-way as long as an enclave is not created.

Roll Call	
Councilor Springer	AYE
Vice-Mayor Quinn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

5. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE ENGAGEMENT CONTRACT WITH PYROTECNICO TO PROVIDE FIREWORKS DISPLAY AT THE 48TH ANNUAL POW WOW FESTIVAL.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained each year there are fireworks at the Annual Pow Wow event. Staff advertised for bids and Pyrotecnico was the lowest bidder. Staff is requesting City Council authorize an engagement contract with Pyrotecnico.

Motion made by Councilor Burke and seconded by Councilor Barnhorn to authorize the City Manager to execute the engagement contract with Pyrotecnico to provide the fireworks

display at the 48th Annual Pow Wow Festival.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

6. REQUEST AUTHORIZATION FOR THE CITY MANAGER TO APPROVE THE LOAN OF THE POW WOW CEREMONIAL LADLE TO THE CITY OF SEMINOLE HISTORICAL SOCIETY.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the Ladle was presented to the City of Seminole on April 19, 1969, by Chief Joe Dan Osceola. The Historical Society would like to display the Ladle at its new museum along with Chief Osceola's Ceremonial Jacket. Staff is recommending that the Ladle be loaned to the Historical Society with the understanding that the Ladle be returned to the City upon request or at such time that the Seminole Historical Society no longer utilizes it in a display.

Motion made by Councilor Matthews and seconded by Councilor Burke to authorize the City Manager to facilitate the loan of the Pow Wow Ceremonial Ladle to the City of Seminole Historical Society providing that the Ladle will be returned to the City upon request or at such time that the museum no longer utilizes it in a display, whichever comes first.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

7. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO ACCEPT THE DONATION OF COMPUTERS, RELATED HARDWARE AND SOFTWARE FOR THE ESTABLISHMENT OF A DIGITAL ARTS STUDIO AT THE CITY RECREATION CENTER.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained Council has received a copy of the itemization of the hardware and software that is being donated to the City along with a letter of transmittal from Mr. Mark Ely. During a previous Council Meeting, Mr. Ely explained and demonstrated the software and program capability. Staff is requesting Council accept the donation of computers and related software for a digital arts recreation studio at the City recreation center.

Motion made by Councilor Barnhorn and seconded by Councilor Matthews to accept the donation of computers, related hardware and software and to implement the creation of a digital arts recreation studio at the City recreation center and to hold the entity (Mr. Ely) making the donation harmless of any matters arising out of the creation and implementation of the digital arts studio.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

8. REQUEST APPROVAL AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CARDNO, INC., FOR PROFESSIONAL ENGINEERING SERVICES.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained this is the third of the Engineering firms that Council approved for General Engineering Services. The agreement has been approved as to form by City Attorney Daigneault and Staff is recommending City Council approval.

Motion made by Vice Mayor Quinn and seconded by Councilor Springer to authorize the City Manager to enter into a Professional Engineering Services Agreement with Cardno, Inc.

Public Works Director Hockenbury explained Cardno has been one of the City's engineering firm since 1998 and understands the city's needs.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

9. REQUEST APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXPEND CAPITAL IMPROVEMENT PROJECT (CIP) FUNDING IN THE AMOUNT OF \$149,191 FOR ROADWAY RESURFACING.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the request is a combination of roadway resurfacing and the allocation of CIP funds. Director Hockenbury provided a list of the roadways that are in need of resurfacing. Staff recommended that the City piggyback on the Manatee County contract for roadway resurfacing and the City of Lake Worth contract for striping. Staff is requested Council approval of the expenditure and to utilize Manatee County and the City of Lake Worth's bids.

Motion made by Vice Mayor Quinn and seconded by Councilor Burke to authorize the City Manager to utilize Manatee County bid #12-1479-DS and City of Lake Worth bid # 13-14-116 and expend CIP funds in the amount of \$149,191.00 for Asphalt Paving Systems, Inc. to resurface and restripe the identified roadways.

Director Hockenbury replied to Councilor Edelman's inquiry whether the resurfacing asphalt was the cold system process that the City previously used. Director Hockenbury explained the City has used the cold system technology over the last five years. Councilor Burke inquired when the resurfacing will begin. According to Director Hockenbury, once the agenda item is approved by Council, Staff will begin the conversation with Asphalt Paving Systems Inc. on the timeframe.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

10. CITY COUNCIL REPORTS:

Councilor Springer attended the Institute for Elected Municipal Officials conference in Tallahassee and the Mr. and Mrs. Seminole event.

Vice Mayor Quinn attended the Fire Station 29 Open House, the Florida League of Cities 2016 Legislative Action Days in Tallahassee and the Mr. and Mrs. Seminole event.

Councilor Burke – no report.

Councilor Edelman – filed his report with the City Clerk.

Councilor Barnhorn attended the Fire Station 29 Open House, Florida Literacy Week at Bardmoor, the Florida League of Cities 2016 Legislative Action Days in Tallahassee and the Mr. and Mrs. Seminole event.

Councilor Matthews attended the Fire Station 29 Open House and the Mr. and Mrs. Seminole event.

Mayor Waters attended the Fire Station 29 Open House, Florida Literacy Week at Oakhurst Early Learning School, a 100th birthday celebration for Bette Royal, and the Pinellas County Charter Review Commission Meeting.

11. CITY MANAGER REPORT:

•Community Policing

Deputy Festa attended the Fire Station 29 Open House, the Fit over Fifty program, the Point in Time Homeless Count event and has been patrolling the schools.

City Manager Toney-Deal mentioned that she attended the Florida County City Manager Association Winter Institute and was asked to facilitate a breakout session, the Fire Station 29 Open House and the Mr. and Mrs. Seminole event.

•Update On Seminole City Center

Pictures of the mall site were presented to City Council and the progress of the Bealls Store was discussed. Bealls is scheduled to request a certificate of occupancy (CO) on March 4th. She also mentioned the progress of Retail Row which is approximately 900 feet long and the removal of the Australian Pines. City Manager Toney-Deal noted Ulta has signed a lease and Stein Mart has an existing lease. Staff does not have any updates as to when they will open.

Councilor Burke inquired as to when the two-story building would be demolished. Director Ely explained the demolition of the two story building will occur once the Pinellas County Quality Management team receives the asbestos survey. Once the County gives approval, the project contractor will begin with the demolition.

Councilor Edelman inquired if there is a requirement to have the roadway from 80th to Liberty Lane completed before the opening of the Bealls store. Director Ely replied no, the road has to be serviceable so the trucks have access to the Bealls building.

- Reminder that City Council Meetings will start at 6:00pm as of February 23, 2016
City Manager Toney-Deal explained the next scheduled City Council meeting will begin at 6:00 p.m.

- Discuss Workshop Schedule for items discussed at Annual Workshop
City Manager Toney-Deal distributed a future Workshop Meeting list that was discussed at the January 16th Annual Workshop. City Manager Toney-Deal explained the handout is a tentative listing of Workshops along with the proposed dates. She suggested a Workshop be scheduled following the February 23rd Business Meeting to discuss the appointments to the Development Review Board vacancies and also discuss the National City Council Meeting event. She discussed the following proposed workshops: Annexation Strategies – March 2016, Charter Workshop – April 2016, Corridor Improvement Grant Program – May 2016 and Develop Annual Evaluation forms for City Manager and City Attorney – June 2016.

Mayor Waters asked if there was a motion to schedule a Workshop to discuss the appointment to the vacancies on the Development Review Board and discuss the National City Council Meeting event following the February 23, 2016, Business Meeting.

Motion made by Councilor Barnhorn seconded by Vice Mayor Quinn to schedule a Workshop following the February 23, 2016 Business Meeting.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

Mayor Waters noted Council consensus is to review the Development Review Board candidate resumes.

Councilor Matthews inquired on the discussion of the Annexation Strategies Workshop. Councilor Burke explained that during the annual workshop he mentioned annexation to see if Council could review the City's strategies and how the City can implement growth. Mayor Waters suggested the discussion of Annexation Strategies and Charter be added to the March Workshop.

Council's consensus was to schedule Workshop sessions following the first Business Meeting of each month on an as-needed basis.

City Manager Toney-Deal noted an electronic agenda demonstration workshop will be scheduled for April 12, 2016, following the Business Meeting.

12. OLD BUSINESS:

Councilor Barnhorn noted the Fit Over Fifty event was well attended.

13. NEW BUSINESS:

Councilor Edelman noted the Fisher House Open House at Bay Pines VA Medical Center is scheduled for February 18th from 5:30 p.m. to 7 p.m. The Fisher House is a program that provides hotel rooms to the families of wounded, injured, and ill military service members who are undergoing treatment at the VA Medical Center.

Mayor Waters mentioned the Real Heroes Don't Wear Capes event hosted by the American Legion Post 252 is scheduled for March 19th from 10 a.m. to 6 p.m. at the Seminole City Park. The award ceremony will be held at noon and will be recognizing Fireman of the Year, Law Enforcement Officer of the Year, EMT of the Year and Teachers of the Year.

Mayor Waters would like someone from the Pinellas County Water Department to present to Council a presentation on the drinking water supply, the age of the pipes and the types of pipes currently being used. City Manager Toney-Deal noted she will contact Pick Talley to discuss a presentation to Council.

Mayor Waters suggested that if the City has any "vote" signs in storage, Public Works should place them throughout the City on Primary Election Day, March 15th.

City Manager Toney-Deal noted the City will place the Primary Election information on the digital boards. City Manager Toney-Deal explained Staff will contact the Supervisor of Elections as to why the church removed City Council candidates' signs from the premise.

Mayor Waters noted the Seminole City Center tenant list should be posted on the City's website. She asked that Public Works add the Park Boulevard and Starkey Road construction status on their website and that the Community Center rental space be added to the Recreation Department website.

14. CONSIDER A MOTION FOR ADJOURNMENT:

Motion made by Councilor Matthews seconded by Vice Mayor Quinn to adjourn the meeting at 8:31 p.m.

Date Approved: Feb 23, 2014

Patricia Beliveau
Minutes prepared by City Clerk
Patricia Beliveau

Leslie Waters
Leslie Waters, Mayor