

**BUSINESS MINUTES  
SEMINOLE CITY COUNCIL  
February 14, 2017**

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The Business Meeting of the Seminole City Council was held on Tuesday, February 14, 2017, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Springer provided the invocation and the Pledge of Allegiance.

**ROLL CALL:**

Present were: Mayor Leslie Waters, Vice Mayor Chris Burke, Councilor Thom Barnhorn, Councilor Roger Edelman, Councilor Bob Matthews, Councilor Jim Quinn, Councilor Trish Springer, City Manager Ann Toney-Deal, Assistant City Attorney Erica Augello and City Clerk Patty Beliveau.

**INTRODUCTIONS AND PRESENTATIONS:**

- National 2-1-1 Day Proclamation  
Vice Mayor Chris Burke presented Tampa Bay Cares Executive Director Micki Thompson with the National 2-1-1 Day Proclamation. Ms. Thompson explained the program and their services.
- Forward Pinellas Presentation  
Executive Director Whit Blanton of Forward Pinellas “Integrating Land Use & Transportation” made a presentation on “A Regional Decision-making Process for Tampa Bay.
- CERT Certificates of Appreciation  
Fire Chief Heather Burford presented the Community Emergency Response Team Certificate of Appreciation to Mayor Leslie Waters, Councilor Thom Barnhorn and Councilor Jim Quinn for their involvement in the program.

**1. PUBLIC COMMENTS:**

Mr. Adam Zubek – address 12945 91<sup>st</sup> Avenue, Seminole, Florida 33776, explained his on-line petition to save the Water Tower.

**2. APPROVAL OF MINUTES – BUSINESS MEETING MINUTES OF JANUARY 24, 2017.**

Motion made by Councilor Quinn seconded by Councilor Matthews to approve the Business Meeting Minutes of January 24, 2017.

**ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.**

**APPROVAL OF MINUTES – WORKSHOP MEETING MINUTES OF JANUARY 24, 2017.**

Motion made by Vice Mayor Burke seconded by Councilor Barnhorn to approve the Workshop Meeting Minutes of January 24, 2017.

**ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY**

**3. CONSIDER A FIRST READING OF ORDINANCE NO. 11-2017 AUTHORIZING A BUDGET AMENDMENT TO INCREASE ADMINISTRATION AND PUBLIC WORKS ACCOUNTS BY \$211,212.**

City Clerk Beliveau read Ordinance No. 11-2017 by title only. Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained that the \$192,162 appropriation to the Interfund Transfer Account was from the sale of the City property located on 113<sup>th</sup> Street and the \$19,050 was for Public Works “Professional Service Account” for the engineering and design work for Waterfront Park and the City Park Restroom project.

Motion made Vice Mayor Burke seconded by Councilor Quinn to approve Ordinance No. 11-2017 on first reading.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**4. CONDUCT A PUBLIC HEARING. CONSIDER FINAL APPROVAL OF THE PROPOSED DEVELOPMENT AGREEMENT REGARDING PROPERTY LOCATED AT 8680 PARK BOULEVARD.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained this was the second and final reading for the approval of the Development Agreement for a car wash at the location of the former Manhattan Hairstyling Academy. During the January 24, 2017, Council Meeting, Council approved the proposed Development Agreement on first reading.

Motion made Vice Mayor Burke seconded by Councilor Quinn to approve the proposed Development Agreement with Seminole Park Car Wash, LLC.

Mayor Waters opened the Public Hearing. Receiving no Public Comments, Mayor Waters closed the Public Hearing.

Vice-Mayor Burke inquired about the timeline for the project. Property owner, Mr. Anderson stated the plan is to begin the construction in April and complete in seven (7) months. He noted that they will be installing three (3) speed tables along the Bowling Alley building.

<b>Roll Call</b>	<b>AYE</b>
Councilor Springer	AYE
Councilor Quinn	AYE
Vice Mayor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Mayor Waters	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**5. CONDUCT A PUBLIC HEARING. CONSIDER FINAL APPROVAL OF AN AMENDMENT TO A DEVELOPMENT AGREEMENT REGARDING PROPERTY LOCATED AT 9075 82ND AVENUE.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal stated the Development Agreement is for the property located at 9075 82<sup>nd</sup> Avenue and recognized Community Development Director Ely to explain.

Director Ely stated the amendment to the Development Agreement and that it specifies the concept plan, with the lots reconfiguration, a larger retention pond and plans of a gated community.

Motion made Councilor Quinn seconded by Councilor Barnhorn to approve the proposed Development Agreement amendment with Frain Enterprises, Inc. and Outer Ring, LLC.

Mayor Waters opened the Public Hearing. Receiving no Public Comments, Mayor Waters closed the Public Hearing.

<b>Roll Call</b>	<b>AYE</b>
Councilor Springer	AYE
Councilor Quinn	AYE
Vice Mayor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Mayor Waters	AYE

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**6. CONSIDER AUTHORIZING THE CITY MANAGER TO APPROVE EXPENDITURE OF CAPITAL IMPROVEMENT PLAN FUNDS IN THE AMOUNT OF \$5,000 FOR THE PURCHASE OF 10 iPad Air 2 128GB TABLETS.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained with the implementation of the Granicus paperless agenda program, tablets will be required for each Council Member, City Manager, City Clerk and an additional tablet for the IT department. The City Attorney desires to utilize his current computer.

Motion made by Councilor Barnhorn seconded by Councilor Springer to authorize the expenditure of capital improvement plan funds in the amount of \$5,000 for 10 iPad Air 2 128GB tablets.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**7. CONSIDER AUTHORIZING THE CITY MANAGER TO APPROVE EXPENDITURE OUT OF CAPITAL IMPROVEMENT PLAN FUNDS IN THE AMOUNT OF \$3,291.08 FOR RECREATION CENTER COMPUTER EQUIPMENT.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained that the recreation center database was recently updated and requires computers with a higher level of specification. The front desk computer, the aquatics office computer and two administrative office computers will need to be replaced.

Motion made by Councilor Springer seconded by Councilor Barnhorn to authorize the Administration Department to expend \$3,291.08 out of the Capital Improvement Fund's Recreation Division allocation for the purchase of four new computers for the Recreation Division.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**8. CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE THE SOUND AND LIGHT ENGAGEMENT CONTRACT, IN THE AMOUNT OF \$1,500, WITH GMS AUDIO, LLC FOR THE 2017 POW WOW FESTIVAL.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the GMS Audio, LLC provided the sound and lighting at last year's Pow Wow event. The Seminole Pow Wow Festival Committee and City Staff is requesting that GMS Audio, LLC provide the sound and lighting equipment at the 2017 Pow Wow Festival event.

Motion made by Councilor Barnhorn seconded by Councilor Quinn to authorize the City Manager to execute the sound and light engagement contract, in the amount of \$1,500, with GMS Audio, LLC for the 2017 Pow Wow Festival.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**9. CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE THE ENGAGEMENT CONTRACT WITH PYROTECNICO TO PROVIDE THE FIREWORKS DISPLAY AT THE 49TH ANNUAL POW WOW FESTIVAL.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the Recreation Division received two quotes for fireworks for the Pow Wow Festival event; one for \$6,500 from Pyrotecnico and the other for \$7500 from Zambelli. The Pow Wow Committee and staff is requesting that Pyrotecnico provide the fireworks display on Saturday, March 11, 2017.

Motion made by Councilor Quinn seconded by Vice Mayor Burke to approve an engagement contract with Pyrotecnico to provide the 49<sup>th</sup> Annual Pow Wow's fireworks display.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**10. CONSIDER APPOINTMENT OF VOLUNTEERS TO SERVE AS THE 2017 SEMINOLE POW WOW FESTIVAL AND PARADE COMMITTEE.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the Recreation Staff is recommending Council's approval of the 2017 Pow Wow Committee who volunteer for the three day festival in areas such as vendor liaison, parade, information, stage, hospitality and other areas as needed.

Barbara Liberatore Allen  
Bill Barbosa  
Tony Kelly  
David Kinsey  
Gerry Kinsey

Harold "Doc" Kinsey  
Gerry Milot  
Jelene Mingo  
Elielen Newsome

Carolyn Smith  
Susan Sousa  
Jacob Valentine  
Gretchen Wells

Motion made by Councilor Springer seconded by Vice Mayor Burke to appoint the above listed volunteers to serve as the 2017 Seminole Pow Wow Festival and Parade Committee.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

**11. CITY COUNCIL REPORTS:**

Councilor Springer attended the Seminole Fire Rescue Open House.

Councilor Quinn – no report.

Vice Mayor Burke – no report.

Councilor Edelman attended the Seminole Fire Rescue Open House and was a speaker at the Seminole Rotary Club.

Councilor Barnhorn attended the Fit Over Fifty, 22<sup>nd</sup> Annual Appreciation Luncheon for Emergency Personnel, CERT Training session, Smoothie King Grand Opening, Pinellas

Legislative Delegation Meeting, Florida League of Cities – FAST Fly-In Federal Advocacy in Washington D.C. and the Suncoast League of Cities Meeting.

Mayor Waters submitted her report to the City Clerk.

## **12. CITY MANAGER REPORT:**

### **•Seminole City Center Report**

A temporary certificate of occupancy has been issued for Banfield Pet Hospital, the building permit for the interior build-out of Hair Cuttery has been issued and the interior build-out plans for ABC Fine Wine & Spirits is being reviewed. Also received was a permit for the interior and exterior renovation for the previous Texas Roadhouse.

### **•City Park Restroom Update**

The City Park Restroom renovation is completed.

### **•City Banners Presentation**

Council received a hard copy of the suggested City banner. The banner will be a royal blue color, the lettering will be symmetric and the design will appear on both sides of the banner.

Council was in unanimous consensus on the new design of the City banner.

### **•Community Policing Report**

The Sheriff's Office moved to a twelve (12) hour work shift, on February 25, 2017. The Sheriff's Office will be partnering with Safe Harbor and will be cleaning up the area around the Bay Pines Veteran's area; February 15, 2017, the Sheriff's Office will have "Coffee with a Cop" at the McDonald's Restaurant on 7003 Seminole Boulevard.

### **•Discuss Frequency of Chamber of Commerce Activity Reports**

City Manager stated that after further discussion with the President of the Chamber, they agreed that the reporting schedule will remain the same.

City Manager Toney-Deal stated that Staff has experienced issues regarding scheduling grant recipients to attend a Council meeting. City Manager Toney-Deal suggested a letter be sent to all grant recipients advising them if they would like to request funds for next fiscal year, they will need to send a written request for said funds and explained how the funds will be utilized. When the budget is approved, Staff will send the recipients a letter letting them know whether their request is approved and advise they will need to contact the City Clerk to arrange a check presentation during a Council Meeting. The recipients will then be scheduled to attend a council meeting to accept the Grant. All grant funds will need to be presented before January 31th. Vice Mayor Burke suggested that we ask the recipients to include in their letter how the funds will affect "city" residents.

Council consensus was for staff to create a process that would identify organizations that are interested in receiving city grant funds; they must explain how the funds will be utilized (i.e. for "City" residents) and must contact the City Clerk for a council presentation in order to receive awarded funds.

- Schedule Council Workshop to Discuss Potential Penny for Pinellas IV Projects  
Council was in consensus to schedule a March 28<sup>th</sup> workshop to discuss the city's projects for the Penny for Pinellas funds.

#### Employee Recognition

City Manager Toney-Deal recognized the Fire Department for the great job on the Seminole Fire Rescue Open House event; a resident thanked the Fire Department for coming to his rescue during a fall; Seminole Historical Society thanked Kasey Little for assisting with the room set up at the Community Building and assisting with the power point presentation equipment; and the England Brothers Construction staff thanked Building Official Jim Ford for all his efforts in assisting with construction issues.

### **13. OLD BUSINESS:**

Fire Chief Burford explained she contacted Sunstar Operation Director Richard Schomp and stated he will reiterate the usage of the audio devices during the day or nighttime calls to his staff.

Vice Mayor Burke inquired the status of the City's Penny History request.

Mayor Waters requested an analysis of the zombie house that is located at Seminole Lake Country Club Estates.

Councilor Quinn requested that the City Manager request an Engineering Report from the County on the Water Tower.

### **14. NEW BUSINESS:**

Motion made by Councilor Barnhorn seconded by Councilor Quinn to excuse Councilor Edelman from the February 28, 2017, Council Meeting.

**ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.**

### **15. CONSIDER A MOTION FOR ADJOURNMENT:**

Motion made by Councilor Barnhorn seconded by Councilor Quinn to adjourn the meeting at 8:01 p.m.

Date Approved: Feb 28, 2017

*Patricia Beliveau*  
Minutes prepared by City Clerk  
Patricia Beliveau

*Leslie Waters*  
Leslie Waters, Mayor