BUSINESS MINUTES
SEMINOLE CITY COUNCIL
JUNE 14, 2016

The Business Meeting of the Seminole City Council was held on Tuesday, June 14, 2016, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Edelman provided the invocation and the Pledge of Allegiance.

ROLL CALL:
Present were: Mayor Leslie Waters, Vice-Mayor Jim Quinn, Councilor Chris Burke, Councilor Thom Barnhorn, Councilor Roger Edelman, Councilor Bob Matthews, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Jay Daigneault and City Clerk Patty Beliveau.

INTRODUCTIONS AND PRESENTATIONS:

- Mosquito Control Presentation – Pinellas County
  Mr. Rob Krueger, Entomology & Education Support Specialist for Pinellas County, presented on Mosquito Control and Vegetation Management. He presented a synopsis of the Zika virus.

- Seminole Pow Wow Parade Game Presentation
  Miss Jenna Platthy presented a Pow Wow board game she created that includes games and rides from the Pow Wow event.

1. PUBLIC COMMENTS:

- Ms. Rayma Barnhorn – address 11084 Duncan Street, Seminole, Florida 33772 spoke about the severity of the Zika virus.

- Mr. Ed and Mrs. Paula Ludwig – address 11017 86th Avenue North inquired about the status of the traffic and speeding on 86th Avenue.

- Ms. Trina Watkins – address P.O. Box 8650, Seminole, Florida 33775 spoke regarding the Pinellas Seminole Women's Club and the usage of the Seminole Community Room.

- Mr. Evan McCullough – address 7801 86th Avenue North, Pinellas Park, Florida 33782 spoke about the Relay for Life of Seminole.

2. APPROVAL OF MINUTES – MEETING MINUTES OF MAY 24, 2016.

Motion made by Vice Mayor Quinn seconded by Councilor Burke to approve Business Meeting Minutes of May 24, 2016.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

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3. CONSIDER A FIRST READING OF ORDINANCE NO. 04-2016 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 11117 – 69TH AVENUE NORTH.

City Clerk Beliveau read Ordinance No. 04-2016 by title only. Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained that agenda items three (3) through seven (7) are voluntary annexations. All annexations have been reviewed by the Community Development staff and by City Attorney Daigneault and they are in compliance with State Statutes for annexed into the City.

Motion made by Councilor Barnhorn seconded by Councilor Burke to approve Ordinance No. 04-2016 on first reading.

Roll Call	**AYE**
Councilor Springer	AYE
Vice Mayor Quinn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

4. CONSIDER A FIRST READING OF ORDINANCE NO. 05-2016 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 12178 – 97TH AVENUE NORTH.

City Attorney Daigneault read Ordinance No. 05-2016 by title only.

Motion made by Councilor Edelman seconded by Councilor Springer to approve Ordinance No. 05-2016 on first reading.

Roll Call	AYE
Councilor Springer	AYE
Vice Mayor Quinn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

5. **CONSIDER A FIRST READING OF ORDINANCE NO. 06-2016 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 12033 and 12034 – 97TH AVENUE NORTH.**

City Attorney Daigneault read Ordinance No. 06-2016 by title only.

Motion made by Councilor Springer seconded by Councilor Edelman to approve Ordinance No. 06-2016 on first reading.

Roll Call	AYE
Councilor Springer	AYE
Vice Mayor Quinn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

6. **CONSIDER A FIRST READING OF ORDINANCE NO. 07-2016 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 11793, 11794 AND 11806 – 96TH PLACE.**

City Attorney Daigneault read Ordinance No. 07-2016 by title only.

Motion made by Councilor Burke seconded by Vice Mayor Quinn Burke to approve Ordinance No. 07-2016 on first reading.

Roll Call	AYE
Councilor Springer	AYE
Vice Mayor Quinn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

7. **CONSIDER A FIRST READING OF ORDINANCE NO. 09-2016 REGARDING A VOLUNTARY ANNEXATION OF PROPERTY LOCATED AT 11290 PARK BOULEVARD.**

City Attorney Daigneault read Ordinance No. 09-2016 by title only.

Motion made by Vice Mayor Quinn seconded by Councilor Burke to approve Ordinance No. 09-2016 on first reading.

Roll Call	AYE
Councilor Springer	AYE
Vice Mayor Quinn	AYE
Councilor Burke	AYE
Councilor Edelman	AYE
Councilor Barnhorn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

8. **CONSIDER APPROVAL OF RESOLUTION NO. 03-2016 AMENDING THE CLASSIFICATION AND COMPENSATION PLAN FOR CITY EMPLOYEES, PROVIDING FOR AN EFFECTIVE DATE.**

City Attorney Daigneault read Resolution No. 03-2016 by title only.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained this agenda item was going to be advanced to City Council during the Budget Workshop; however, due to some vacancies and an opportunity for reorganization, this item

is included in the packet for Council consideration. The City Manager reviewed the current Classification and Compensation Plan and the proposed changes.

City Manager Toney-Deal further explained that the implemented cost is a combination of salary and fringe benefits. The total annual cost for implementation is $4,115.

Motion made by Councilor Burke seconded by Councilor Springer to approve Resolution No. 03-2016 amending the Classification and Compensation Plan for City employees, providing for an effective date.

Councilor Edelman inquired who makes the decision on where to place the positions and how grade levels are determined. City Manager Toney-Deal explained that she reviewed this as part of the budget preparation process and met with the Director of Administration to evaluate how and at what level the job descriptions and responsibilities the employees are classified (the appropriate classification compared to other positions/responsibilities etc.)

City Manager Toney-Deal stated employees may receive an increase within a pay range at the time of their employee evaluation.

Councilor Matthews suggested that these types of items be discussed during the budget process and stated that the City conducts a comparison of salary every five years.

City Manager Toney-Deal explained the City does conduct a periodical comparison of positions and salary in order to keep in the range with other municipalities and that this is being advanced at this time so the Fire Department can reorganize certain positions after the retirement of the Assistant Chief.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

9. CONSIDER THE REAPPOINTMENT OF MR. MICHAEL J. ESTIGO TO THE FIRE PENSION BOARD OF TRUSTEES.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained that Staff and the Fire Pension Board recommend that the Council re-appoint Mr. Michael J. Estigo to the Fire Pension Board of Trustees.

Motion made by Vice Mayor Quinn seconded by Councilor Matthews to re-appoint Michael J. Estigo as the fifth trustee to the City of Seminole Municipal Firefighters' Pension Trust Fund Board of Trustees.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

10. CONSIDER A VOTING DELEGATE TO THE FLORIDA LEAGUE OF CITIES 90th ANNUAL CONFERENCE.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained that each year, the City is requested to designate a Council Member as the City's voting delegate during the Florida League of Cities Annual Business Conference. The elected designee will partake in business meetings and make decisions that will determine the leadership and direction of the Florida League of Cities.

Motion made by Vice Mayor Quinn seconded by Councilor Matthews to appoint Councilor Barnhorn as the City of Seminole's voting delegate.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

11. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH THE PINELLAS COUNTY SUPERVISOR OF ELECTIONS TO CONDUCT THE 2016 CITY OF SEMINOLE MUNICIPAL ELECTION ON NOVEMBER 8, 2016.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained City Attorney Daigneault has reviewed and approved as to form the contract with the Supervisor of Election to conduct the November 8, 2016, Municipal General Election.

Motion made by Councilor Barnhorn seconded by Council Matthews to authorize the City Manager to execute a contract with the Pinellas County Supervisor of Elections to conduct the November 8, 2016, City of Seminole Municipal Election.

Councilor Burke inquired about the cost for the 2016 Elections and if the City Manager would provide a spreadsheet showing the cost comparison for the last four elections, especially the cost for the March elections versus the November elections.

City Manager Toney-Deal explained the cost would be a separate bill and she will provide the analysis to Council.

Council consensus is for Staff to provide Council with the total cost of the City's election for the last four years.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

12. CONSIDER A REQUEST FROM THE GENERAL FEDERATION OF WOMEN'S CLUBS (GFWC) PINELLAS SEMINOLE WOMEN'S CLUB TO WAIVE THE RENTAL FEE AT THE COMMUNITY BUILDING FOR ITS ANNUAL FASHION SHOW FUNDRAISER.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained that the local representative spoke under "audience comments" earlier in the meeting and provided Council a summary of the event. The Recreation Department is recommending Council approve the waiving of fees for the event and the rental fee for the use of the Community Building for the February 25, 2017, annual Fashion Show, but retain the staffing fees.

Motion made by Councilor Edelman seconded by Councilor Springer to approve waiving the fees for the GFWC Pinellas Seminole Woman's Club rental of the Community Building on February 25, 2017, but retain the staffing fee for its annual Fashion Show fundraiser.

Councilor Burke inquired if the Community Building is rented by the hour. Recreation Director Gunter explained the cost is approximately $600 for a six to eight hours timeframe and the Recreation Department receives a copy of the non-profit organization's 501(c)(3) documentation. The waiving of a fee is consistent with what they provide to other local non-profit organizations.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

13. REQUEST APPROVAL TO AWARD BID AND TO EXPEND BUDGETED CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS IN THE AMOUNT OF $37,070 FOR THE PURCHASE OF REPLACEMENT TREADMILLS FOR THE RECREATION CENTER FITNESS CENTER.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the Recreation Department would like to replace seven (7) treadmills at $4,985 each, after trade-in, with Athletic Concepts. Staff is recommending using what appears to be the second low bidder because of the included maintenance fee which is less and covers more equipment.

Motion made by Councilor Barnhorn seconded by Councilor Burke to authorize the City Manager to award the bid to Athletic Concepts and authorize CIP funding in the amount of $37,070 for the trade-in purchase of seven (7) replacement treadmills for the Fitness Center.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

14. CITY COUNCIL REPORTS:

Councilor Springer – congratulated the 2016 Seminole and Osceola High School graduates and attended the Fire Station 32 groundbreaking event.

Vice-Mayor Quinn – attended the Memorial Day Ceremony at the Bay Pines VA Hospital, the Florida Sheriff's Youth Ranch Annual Awards Banquet event, Osceola High School

Commencement at Tropicana Field, the Relay for Life Wrap-Up Party and donated blood at Fire Station 29.

Councilor Burke – stated that Largo's Relay for Life is scheduled for September 24th.

Councilor Edelman submitted his report to the City Clerk. Kid's Appreciation Day has been rescheduled for June 24th from 10 a.m. to 12 p.m.

Councilor Barnhorn – attended the Memorial Day Ceremony at the Bay Pines VA Hospital and the Fire Station 32 Groundbreaking event.

Councilor Matthews – attended the Fire Station 32 Groundbreaking event.

Mayor Waters – submitted her report to the City Clerk. She thanked City Manager Toney-Deal for her participation in hosting 10 high school students who were recommended by the American League Auxiliary that will be participating in the Girls State program, a one week program in Tallahassee. She also thanked City Attorney Daigneault for providing a 2016 Legislative Summary that may impact the City.

15. CITY MANAGER REPORT:

City Manager Toney-Deal noted that the Florida League of Cities announced that the City of Seminole is the recipient of the 2016 Environment Stewardship Achievement Award for the State of Florida.

•Community Policing

Deputy Festa explained the traffic related calls on 86th Avenue. He noted there were 145 incidents from March 14th through June 14th that were addressed by the Sheriff's Office. Deputy Festa noted that the Sheriff's Office has issued 13 citations and 99 verbal/written warnings since March 2016. Deputy Festa also stated they will be participating in the Kids Appreciation Day event and the Texas Roadhouse Rib Eating Challenge scheduled for June 27th at 5 p.m.

Councilor Edelman inquired if there are options to place speed signs or speed humps on 86th Avenue. Deputy Festa stated there is a location where a speed sign could be placed. City Manager Toney-Deal explained speed humps are detrimental to public safety units and other options should be considered. Community Development Director Ely added that the City has an adopted Resolution that states the City does not use speed humps because they interfere with the Emergency Management Response units.

Councilor Burke inquired if Council could have a copy of the results of the speed survey that was administered by Public Works Director Hockenbury and the vehicle count results by the Sheriff's Office.

Deputy Festa explained the Sheriff's office has an off-duty detail officer at the location for five hours, twice a week, at various dates and times.

Vice Mayor Quinn suggested that a letter be forwarded to the residents of 86th Avenue informing them of the actions taken by both the City and Sheriff's Department.

Councilor Matthews suggested stop signs be placed on 86th Avenue at the 111th and 108th intersections.

•Seminole City Center
Site plan has been approved for Outparcel 1, building plans for LA Fitness are in for review, the interior build out plans for Rack Room Shoes are in for review, and Ulta has received a sign permit. The City is accepting permits for the theater shortly. Community Development Director Ely noted the City is working with the architect on the color scheme, etc.

•Quarterly Fire Pension Report
A copy of the Quarterly Fire Pension Report was included in the Council Agenda.

•BP Settlement Funds
The County is requesting that municipalities resubmit their requests and inquired if Staff should resubmit the three items suggested earlier. She suggested a staff person be designated to attend the July 12th meeting and represent the City. The three items previously submitted are the traffic conditions around Seminole High, Seminole Middle and Bauder Elementary Schools, the utility fund for the Water Tower and funds for Waterfront Park.

Councilor Burke suggested that the City not resubmit the traffic conditions around the schools on 86th Avenue and 131st Street since the DOT has plans to address that area. His suggestion is to place crosswalks on 102nd Avenue and 113th Street.

Councilor Matthews volunteered to attend the Pinellas County Board of County Commissioners meeting on July 12th.

Motion made by Councilor Matthews seconded by Councilor Burke to submit to the County, Seminole's request to have BP Oil funds allocated for the utility funds for the Water Tower and for Waterfront Park and the crosswalk at 102nd Avenue and 113th Street.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

A Grand Opening is scheduled for June 27th at 10:00 a.m. for the Digital Art Studio room at the Recreation Center and a Public Opening at 5:30 p.m.

16. OLD BUSINESS:

•Chamber/Civic Building (Edward J. and Vivian E. Lurie Charitable Fund Grant)

City Manager Toney-Deal presented a quote for geotechnical work at Waterfront Park. She explained that the cost would be $4,250 and funds could come from the City's Professional

Service Fund Account. She further explained that $250 would be for the Engineering firm's management services and $4,000 for the geotechnical work.

Motion made by Councilor Matthews seconded by Councilor Barnhorn to pay for the geotechnical work from the City's Professional Service Fund Account.

Under discussion, Dr. Olliver explained that the Chamber had a meeting regarding the location of the Chamber building at Waterfront Park and the sale of its building on 113th Street. The Chamber agreed to move forward with investigating the sale of the property.

The motion was restated as follows:
Motion made by Councilor Matthews seconded by Councilor Barnhorn to hire Deuel & Associates to conduct the geotechnical work at Waterfront Park and the funds for the service to come from the City's Professional Service Fund Account.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

Councilor Edelman inquired if Council and Staff could change the name of the Lurie and Chamber Building to "Welcome Center" Building.

Council consensus was to change the wording from the Lurie/Chamber Building to the "Welcome Center" Building.

Councilor Matthews requested that the City's Mission Statement be placed back on the city's business cards. City Manager Toney-Deal stated she would look into this matter.

Councilor Matthews suggested that employees have the opportunity to discuss any issues directly with City Attorney Daigneault. Council discussion was that employees should not discuss issues directly with the City Attorney.

Motion made by Councilor Matthews seconded by Councilor Barnhorn to televise all future workshops.

ALL IN FAVOR. MOTION PASSED 6 - 1.

Councilor Springer stated that she had some issues with the traffic on 86th Avenue. She expressed the need for a workshop.

Council consensus was to schedule a workshop to discuss 86th Avenue.

Motion made by Councilor Barnhorn seconded by Vice Mayor Quinn to install stop signs along 86th Avenue.

Councilor Burke suggested that Council meet with Deputy Festa, the City's "Department of Transportation team" and Director Ely to discuss options for 86th Avenue.

Vice Mayor Quinn suggested that the City get a full-time traffic patrol officer.

Mayor Waters suggested Council table the workshop and let Staff work with the Sheriff's office for a solution and options and make a recommendation to Council.

Councilor Barnhorn withdrew his motion to install stop signs along 86th Avenue.

Motion made by Councilor Burke seconded by Councilor Matthews to table the workshop and have staff work with the Sheriff's office for traffic options on 86th Avenue.

ALL IN FAVOR. MOTION PASSED UNAMINOUSLY.

17. NEW BUSINESS:

Mayor Waters suggested Council consider changing the Charter, Section 14-9 "Time for qualifying" period, from two weeks to one week. Councilor Matthews suggested it should be consistent with other municipalities.

Mayor Waters suggested that the "City's Founding Fathers" project be passed along to the Historical Society for them to pursue and determine how the City can recognize them.

Council consensus to forward the project to the Seminole Historical Society and request they provide Council with suggestions.

Mayor Waters requested that Staff work on sponsoring a "Day at the Rays" game event. She suggested a Seminole Day be coordinated with the Fire Department Honor Guard and the Seminole High School Band.

Council consensus was to coordinate a "Seminole Day at the Ray".

18. CONSIDER A MOTION FOR ADJOURNMENT:

Motion made by Councilor Edelman seconded by Councilor Burke to adjourn the meeting at 9:30 p.m.

Date Approved: 6.28.16

Patricia Beliveau

Minutes prepared by City Clerk
Patricia Beliveau

Leslie Waters

Leslie Waters, Mayor