

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
APRIL 26, 2016**

The Business Meeting of Seminole City Council was held on Tuesday, April 26, 2016, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Vice Mayor Quinn provided the invocation and the Pledge of Allegiance.

ROLL CALL:

Present were: Mayor Leslie Waters, Vice-Mayor Jim Quinn, Councilor Chris Burke, Councilor Thom Barnhorn, Councilor Roger Edelman, Councilor Bob Matthews, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Jay Daigneault and City Clerk Patty Beliveau.

INTRODUCTIONS AND PRESENTATIONS:

- Arbor Day Proclamation –
Councilor Springer presented Public Works Director Hockenbury with an Arbor Day Proclamation.

Director Hockenbury explained on Thursday, April 28th, the Public Works Department will be conducting a cooperative educational program and a tree planting with the Library's home school program. They will be planting a tree at the Recreation Center's rear parking lot area. He also stated that we have been a "Tree City" for 15 years.

1. PUBLIC COMMENTS:

Mr. Ed & Mrs. Paula Ludwig, address 11017 86th Avenue North, thanked Vice Mayor Quinn and Councilor Barnhorn for visiting and discussing the speeding problem with the residents. He discussed the speeding analysis/study and inquired if there was anything more that can be done to address the situation.

Mr. Britt Barr, address 11792 Kay Court, expressed his support in allowing chickens in the City. He explained the health advantages and had a signed petition from the community in support of residents raising chickens.

Dr. Olita Layton, address 4183 Coquina Key Drive, St. Petersburg, FL. also expressed her support in allowing chickens in the City and its positive health factor.

2. APPROVAL OF MINUTES – MEETING MINUTES OF APRIL 12, 2016.

Motion made by Vice Mayor Quinn seconded by Councilor Burke to approve Business Meeting Minutes of April 12, 2016.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES – WORKSHOP MEETING MINUTES OF APRIL 12, 2016.

Motion made by Councilor Barnhorn seconded by Vice Mayor Quinn to approve Workshop Meeting Minutes of April 12, 2016.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

3. CONSIDER THE APPOINTMENT OF BERNY JACQUES TO THE DEVELOPMENT REVIEW BOARD.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained during a previous Council meeting, Ms. Tia Gerretz was appointed to the Developmental Review Board as a regular member and Mr. Jacques as the alternate. However, Ms. Gerretz accepted a position with the City and resigned from the Developmental Review Board. Mr. Jacques is interested in serving on the Development Review Board as a regular member and Staff is requesting Council’s consideration to appoint Mr. Jacques, as a regular member, to the Developmental Review Board.

Motion made by Councilor Burke seconded by Councilor Edelman to appoint Mr. Berny Jacques to the Developmental Review Board for a one (1) year term to expire on March 31, 2017.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

4. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXPEND CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS IN THE AMOUNT OF \$27,515 FOR THE PURCHASE OF A 2016 FORD F150 4X4 TRUCK (PUBLIC WORKS DEPARTMENT).

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the funds for the purchase of the 2016 Ford F150 and noted the funds are in the

Capital Improvement Project account. She further explained the purchase was scheduled to occur last year; however, Public Works was able to utilize the truck for an additional year. Fleet Management advised Staff that the maintenance costs will continue to increase on the existing 2004 F150 4x4 pickup truck. City Manager Toney-Deal is requesting the expenditure of the budgeted CIP funds for the purchase of the Ford F150 pickup truck for the Public Works Department.

Motion made by Councilor Matthews seconded by Councilor Barnhorn to authorize the City Manager to expend CIP funds not to exceed \$27,515 for the purchase of a 2016 Ford F150 4x4 pickup truck for the Public Works Department utilizing the Florida Sheriff's Association Contract #15-23-0904.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

5. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXPEND CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS IN THE AMOUNT OF \$23,952 FOR THE PURCHASE OF A 2016 FORD F150 TRUCK WITH LIFT-GATE (RECREATION DEPARTMENT).

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained that agenda item #5 was similar to agenda item #4. The purchase was scheduled to occur last year; however, the Recreation Department was able to utilize the truck for an additional year. Fleet Management advised Staff that the maintenance costs will continue to increase on the existing 2004 F150 pickup truck. The 2016 Ford F150 is not a 4x4, however it does include a lift-gate.

Motion made by Councilor Burke seconded by Councilor Springer to authorize the City Manager to expend CIP funds in the amount of \$23,952 for the purchase of a 2016 Ford F150 pickup truck with a lift-gate for the Recreation Department utilizing the Florida Sheriff's Association Contract #15-23-0904.

Councilor Edelman inquired why the 2004 Ford pickup truck was being replaced since it only had 41,000 miles. City Manager Toney-Deal advised him that even though the truck had low miles, Fleet Management advised Staff of the increase in maintenance costs due to the usage and wear and tear on the truck.

Vice Mayor Quinn suggested for future purchases, Staff should consider a four-wheel drive truck so it can be utilized in case of a catastrophe.

Councilor Burke inquired if the funds were allocated in FY15 and did the funds rollover to FY16 for the purchase of the trucks. City Manager Toney-Deal explained Staff estimates the life of the equipment. The dollar amount is prorated and allocated each year until the purchase of the vehicle.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

6. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXPEND CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS NOT TO EXCEED \$18,000 FOR THE PURCHASE OF LIBRARY COLLECTION MATERIALS.

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained the funds are allocated for the purchase of library material (books, DVDs, CDs, etc.). At the end of each fiscal year, money not used for library collection purchases are transferred to the Capital Improvement Project fund where it accumulates to be expended for future library collection material purchases. Staff is requesting Council consider the expenditure of up to \$18,000 for the purchase of library collection materials.

Motion made by Councilor Barnhorn seconded by Councilor Edelman to approve expenditure of up to \$18,000 from the Capital Improvement Project fund for the purchase of library collection materials (books, DVDs, CDs, etc.).

Administration Director Kyne explained each year Council authorizes \$80,000 to be expended for library material. When the library places a large order and that order is not completely filled, that portion of the order is then cancelled. The money that is utilized from the previous year is placed in the CIP to be used at a later time for library collection material items.

Councilor Burke inquired if the City receives donations from the County for the Library. City Manager Toney-Deal stated the City is a member of the Pinellas County Library Cooperative program and the Library is a beneficiary of funds. During our Budget discussion, you will notice a line item where it indicates how much the Library will be receiving from the Library Cooperative.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

7. CITY COUNCIL REPORTS:

Councilor Springer attended the St. Petersburg College Elevator Pitch event and Art in the Park.

Vice Mayor Quinn attended the Suncoast League of Cities monthly meeting, the Relay for Life event at Osceola High School, a 5K Run at Walsingham Park to raise awareness of child abuse, Art in the Park at Seminole City Park and the AARP monthly meeting.

Councilor Burke – no report.

Councilor Edelman attended the St. Petersburg College Award Ceremony and a pre-meeting with Earth Fare.

Councilor Barnhorn attended the Suncoast League of Cities monthly meeting, the Relay for Life event at Osceola High School, a 5K Run at Walsingham Park to raise awareness of

child abuse and participated in the CERT smoke detector mission at Lake Seminole Mobile Home Park, the St. Petersburg College Elevator Pitch event and Art in the Park.

He also reported that the Seminole History Society will be hosting a Wine & Desserts, “A Night at the Museum” event. The event will be held on May 13, 2016 from 7 pm – 9 pm at the Seminole Museum’s Backyard. Tickets are \$15.00 and the music will be provided by Gypsy Wind and to save the date.

Councilor Matthews attend the Tampa Bay Regional Planning Council Future of the Region Awards event. The awards ranged from improving Emergency Preparedness to Solar Application for Private and Public use.

Mayor Waters submitted her report to the City Clerk.

8. CITY MANAGER REPORT:

- May Calendar of Events
The May Calendar is included in the Council packet.

- Update on Seminole City Center
Community Development Director Ely explained Building Permits and Site Plans for Outparcel 2 (Pollo Tropical) and Outparcel 6 which is proposed to contain Chipotle and Pei Wei & Building 7 are ready for pick up. The shell building construction for the building that will contain Sports Authority and Petco is under construction and Earth Fare is coming along. Retail Row is under construction for the 5 Below Store and Ulta has signed a lease but have not submitted their build-out plans.

- FL League of Cities Municipal Achievement Award Submissions Endorsement
City Manager Toney-Deal asked Council for a motion to endorse the City’s applications for the Florida League of Cities achievement award. The City has two projects that will qualify for this award: Red, White and Blue Initiative and the Environmental Stewardship Program Solar Energy and the LEED building at the EOC facility.

Motion made by Vice Mayor Quinn second by Councilor Burke to submit to the Florida League of Cities applications for the Annual for the Red, White and Blue Initiative and the Environmental Stewardship Award.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

- MakerFest at Seminole Community Library
The MakerFest information is included in the packet.

- BP Settlement
City Manager Toney-Deal explained the BP settlement with Pinellas County. The County is considering endorsing an Arts project and seeking feedback on how to reallocate the remaining money. The County is considering community input on how the money should

be utilized. She further stated that she would like to advance a list of ideas to the County for consideration. Ideas such as: the all access playground at Waterfront Park, the consideration of placing solar lighting at Waterfront Park (i.e. solar panels on top of the gazebo and restrooms), the renovation of the Water Tower Park which is owned by the Utilities Division and roadway improvements outside the city limits in the Seminole High School, Seminole Middle School, and Bauder Elementary area.

Mayor Waters suggested that Council provide feedback regarding the ideas or any other ideas to the City Manager by Friday, April 29th.

- Budget Workshop Meeting
The Budget Workshop Meeting is scheduled for Tuesday, June 21st at 5 p.m. City Manager Toney-Deal stated based on the outcome of this meeting, future workshops may be scheduled.

City Clerk Beliveau distributed a copy of the Waterfront Park master plan. City Manager Toney-Deal explained that Staff is requesting a slight deviation from the original master plan. The new proposed concept plan shows a curved roadway into the Park, which will avoid any conflicts with the all access playground area. It will allow the playground area, which includes the restrooms and gazebo area, a more open space concept. City Manager Toney-Deal requested Council's approval to amend the original master plan.

Motion made by Councilor Barnhorn seconded by Vice Mayor Quinn to accept the changes to the master plan per the diagram.

Councilor Springer inquired about the number of parking spaces at Waterfront Park. City Manger Toney-Deal noted there is a total of thirty-six parking spaces.

Councilor Edelman inquired about the two entrances for future trail expansions. He asked if that is going across our boundaries back to the Hutchinson property. City Manager Toney-Deal explained that was the mangroves area between the park and the townhomes. She added there is a possibility that the City may work an arrangement that the City is be able to utilize that property.

Mayor Waters inquired when the work will start on the entrance and roadway into the park. Public Works Director Hockenbury explained once Council approves the change, he will work with the site Engineer for a timeline. He anticipates it will take several months to complete the process.

Councilor Edelman inquired about the hole in the northeast side of the diagram that shows a hole filled with water and inquired if the hole would be graded over. Public Works Director

Hockenbury noted that the modified plan shows the hole graded and will create swells on the property to address the stormwater.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

City Manager Toney-Deal recognized Mayor Waters and Councilor Barnhorn for receiving the 2016 Home Rule Hero Awards.

City Manager Toney-Deal stated that she received a letter recognizing the City and Finance Director Kyne with the Government Finance Officers Association Disguised Presentation Award for the City's Budget. The award will be forwarded to the City at a later date for presentation.

9. OLD BUSINESS:

Councilor Quinn inquired about the traffic issues surrounding the Seminole City Center on 86th Avenue and Seminole Boulevard. He inquired if the City should consider changing the part-time traffic officer to a full-time traffic officer.

City Manager Toney-Deal explained that she would like to evaluate the situation. She further noted that Staff along with Deputy Festa, have identified areas that need to be addressed. The need for a full-time traffic officer should be addressed during the budget process.

10. NEW BUSINESS:

Mayor Waters noted at the May 24th Council Meeting, Senator Jeff Brandes and Representative Larry Ahern will be presenting the City with a \$100,000 check for the Waterfront Park project.

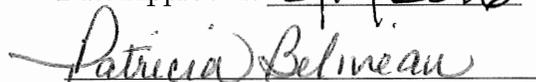
Mayor Waters requested for consideration of two workshops, 1) discuss and create a list of City needs that the legislation could fund and 2) a Citizen's Academy Alumni group that can support city projects or create their own City projects. City Manager Toney-Deal confirmed that there was a consensus to hold the workshop.

The Hurricane Seminar scheduled for May 21, 2016 from 10 a.m. to 12 p.m. at the St. Petersburg College Library.

11. CONSIDER A MOTION FOR ADJOURNMENT:

Motion made by Councilor Edelman seconded by Councilor Burke to adjourn the meeting at 7:15 p.m.

Date Approved: 5/16/2016


Minutes prepared by City Clerk
Patricia Beliveau


Leslie Waters, Mayor