

**BUSINESS MINUTES  
SEMINOLE CITY COUNCIL  
FEBRUARY 23, 2016**

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The Business Meeting of Seminole City Council was held on Tuesday, February 23, 2016, at 6:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 6:00 p.m.

Councilor Edelman provided the invocation and the Pledge of Allegiance.

**ROLL CALL:**

Present were: Mayor Leslie Waters, Vice-Mayor Jim Quinn, Councilor Thom Barnhorn, Councilor Chris Burke, Councilor Roger Edelman, Councilor Bob Matthews, Councilor Trish Springer, City Manager Ann Toney-Deal, City Attorney Jay Daigneault and City Clerk Patty Beliveau.

**INTRODUCTIONS AND PRESENTATIONS:**

None

**1. PUBLIC COMMENTS:**

None

**2. APPROVAL OF MINUTES – WORKSHOP MEETING MINUTES OF FEBRUARY 9, 2016.**

Motion made by Councilor Edelman seconded by Vice Mayor Quinn to approve Workshop Meeting Minutes of February 9, 2016.

**ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.**

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**APPROVAL OF MINUTES – BUSINESS MINUTES OF FEBRUARY 9, 2016.**

Motion made by Councilor Matthews seconded by Councilor Barnhorn to approve Business Meeting Minutes of February 9, 2016.

**ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.**

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**3. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE ENGAGEMENT CONTRACTS WITH THE FOLLOWING ENTERTAINERS WHO WILL PERFORM AT THE 2016 POW WOW FESTIVAL:**

- A.) FRANK CANNON
- B.) CHRISTINE LUCEUS (RXN BAND)
- C.) STEVE MALLA (KOLUMBO ENTERTAINMENT)
- D.) RUSTY REIM (HARD COUNTRY ROOSTER)
- E.) RON SCARCELLI (VOICES OF JAZZ)
- F.) ELI WHITE

Mayor Waters recognized City Manager Toney-Deal explained. City Manager Toney-Deal explained the listed entertainers have been chosen for this year's Pow Wow event. She noted the contracts have been reviewed and approved as to form by City Attorney Daigneault.

Motion made by Councilor Barnhorn seconded by Councilor Edelman to authorize the City Manager to execute the engagement contracts for the above cited entertainers to perform at the 2016 Pow Wow Festival.

**ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.**

**4. CONSIDER THE APPOINTMENT OF VOLUNTEERS TO THE 2016 POW WOW FESTIVAL AND PARADE COMMITTEE.**

Mayor Waters recognized City Manager Toney-Deal to explain. City Manager Toney-Deal explained Staff is recommending Council approval of the 2016 Seminole Pow Wow Committee volunteer list. She noted the volunteers have been part of the Pow Wow Committee for a few years and are experienced in the Pow Wow Festival and Parade event.

Motion made by Councilor Burke seconded by Vice Mayor Quinn to appoint the listed volunteers to serve as the 2016 Seminole Pow Wow Festival and Parade Committee.

Councilor Burke read the Pow Wow Committee volunteer names: Barbara Liberatore Allen, Bill Barbosa, Tammy Bibelhauer, Tony Kelly, David Kinsey, Gerry Kinsey, Doc Kinsey, Gerry Milot, Jelene Mingo, Eileen Newsome, Carolyn Smith, Susan Sousa, Jacob Valentine and Gretchen Wells.

**ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.**

**5. CITY COUNCIL REPORTS:**

Councilor Springer attended the Suncoast League of Cities Meeting and Luncheon event.

Vice Mayor Quinn attended the Fisher House Open House at Bay Pines and was the guest speaker at the Seminole AARP #2569 Chapter Luncheon.

Councilor Burke visited the new Culver's Restaurant on Park Boulevard.  
Councilor Edelman noted he filed his report with the City Clerk.

Councilor Barnhorn attended the Fisher House Open House at Bay Pines and the Suncoast League of Cities Meeting and Luncheon event.

Councilor Matthews – no report.

Mayor Waters noted she filed her report with the City Clerk.

## **6. CITY MANAGER REPORT:**

City Manager Toney Deal noted she attended the Suncoast League of Cities Meeting and Luncheon Event.

### **•MARCH CALENDAR OF EVENTS**

Included in the packet is the March calendar of events.

### **•UPDATE ON SEMINOLE CITY CENTER**

Bealls is scheduled for a Certificate of Occupancy on March 4<sup>th</sup>.

### **•UPDATE ON COMMUNITY/OFFICE BUILDING (LURIE PROJECT)**

A pre-bid meeting was held on February 18<sup>th</sup>. There may be additional contractors that may participate in the process and some have requested the submission deadline be extended. Mason Blau and Associates have volunteered to assist with the project.

City Manager Toney-Deal recognized Recreation Director Gunter to explain the upcoming Pow Wow events. Director Gunter explained the Pow Wow is a three day event and noted the funds raised will assist in funding the community Winterfest and Halloween programs. Director Gunter distributed a handout listing the Pow Wow activities.

She further explained the Pow Wow Parade is scheduled for Saturday morning and the lineup will be identical to the Holiday Parade. A Mascot Mania event and the Soccer Dog Show are two new programs added to the event.

City Manager Toney-Deal explained that historically during the Winterfest and Pow Wow Parade events, Council would place a "City of Seminole – Council Member" magnet on their vehicles. This year, Staff only has six magnets and the magnets are worn. City Manager Toney-Deal provided a sample copy of the artwork for new magnets to Council for their consideration. Council consensus selected the magnet where a City logo is centered on both sides.

Mayor Waters advised Council to contact the City Clerk if they plan on participating in the Pow Wow Parade. Council will need to provide their own transportation.

Mayor Waters requested that a copy of the Pow Wow Parade lineup be forwarded to Council.

**7. OLD BUSINESS:**

Councilor Barnhorn provided Council with a Florida League of Cities – Continuing Education in Ethics handout. He mentioned the City of Largo Public Library will be hosting a Continuing Education in Ethics session on May 24<sup>th</sup>. The League will also be offering the session online.

**8. NEW BUSINESS:**

Councilor Edelman noted he was made aware by City Manager Toney-Deal that Director Kyne would be extending his employment for another year. He explained after reviewing the City's Policy and Procedure manual, he questioned if the City is violating any City policy by allowing an individual to receive more vacation time than what is stated in the Policy and Procedure guidelines. After some discussion, the City Manager indicated when she did this, based on past practice; she believed she was authorized to do this.

Councilor Edelman noted if the City has a policy in place, the guidelines should be followed.

City Manager Toney-Deal explained it was her belief that she has the authority to grant extra vacation time to an employee. She further noted after some discussion with City Attorney Daigneault, that he suggested if an employee is granted extra vacation time that the process be institutionalized. She indicated others have also previously been granted extra vacation time during their hiring process.

Councilor Edelman inquired how it would affect other employees that fall into that same category. City Attorney Daigneault stated he did not know and would have to do some research to understand the impact and make a recommendation to Council.

Councilor Matthews noted he is concerned about the extension and the additional time off for an employee without prior knowledge of Council. Council previously reviewed and approved the Policy and Procedure manual which should be followed.

City Attorney Daigneault stated he was made aware of the extension by the City Manager and that this type of practice has previously been conducted. He indicated it may not be a good practice and suggested the manual be changed or the practice be stopped.

Councilor Burke noted Council cannot contemplate the issue until each Council Member has been briefed on the subject.

City Manager Toney-Deal stated she will continue to work with the City Attorney to review the Policy and Procedure manual and bring forth a revised version for Council review and approval.

Councilor Edelman brought forth an additional topic regarding communication and how it is key to any successful organization. Motion was made by Councilor Edelman seconded by Councilor Matthews to consider a 360 review with the City Manager. It will be an opportunity for Council, City Attorney and selected Staff to sit down and (may be done anonymously) have an open dialogue about what is going on with the City, and the likes and dislikes of the City Manager, Council and Staff.

Councilor Barnhorn shared that in Florida the Sunshine Law cannot be avoided.

Councilor Edelman explained the 360 Review process. Councilor Edelman restated his motion and seconded by Councilor Matthews to consider a 360 review with the City Manager as soon as possible.

Roll Call

Councilor Springer	AYE	
Vice-Mayor Quinn		NAY
Councilor Burke	AYE	
Councilor Edelman	AYE	
Councilor Barnhorn		NAY
Councilor Matthews	AYE	
Mayor Waters		NAY

**VOTE PASSED – 4 TO 3**

Councilor Edelman explained this will be a joint review reflecting on what is going on with the City, Department Heads, Council, City Manager and City Attorney.

Councilor Burke pointed out that the motion was to “consider” a 360 Review Process.

Mayor Waters requested an outline or white paper describing the process be provided to Council. Councilor Edelman stated he will provide Council with documentation of the process.

**9. CONSIDER A MOTION FOR ADJOURNMENT:**

Motion made by Councilor Burke seconded by Councilor Springer to adjourn the meeting at 8:11 p.m.

Date Approved: March 5, 2016

  
Minutes prepared by City Clerk  
Patricia Beliveau

  
Kesslie Waters, Mayor