

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
June 9, 2015**

The Business Meeting of Seminole City Council was held on Tuesday, June 9, 2015 at 7:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 7:00 p.m.

Councilor Plantamura provided the invocation and Pledge of Allegiance.

ROLL CALL:

Present were: Councilor Roger Edelman, Vice-Mayor Thom Barnhorn, Mayor Leslie Waters, Councilor Patricia Plantamura, Councilor James Quinn, Councilor Bob Matthews, City Manager Frank Edmunds, City Attorney John Elias and City Clerk Patty Beliveau. Councilor Chris Burke was not present.

INTRODUCTIONS AND PRESENTATIONS:

~none~

1. PUBLIC COMMENTS:

Chris Kerbo (13349 87th Ave N., Seminole, FL 33776) a public policy student at St. Petersburg College thanked the city for their support in the Public Policy Program and – regarding agenda item #6 - establishing a social media policy.

Dan Hester (10050 Bayou Grande Ave., Seminole, FL 33772) spoke on MEOW NOW a 501(C)(3) non-profit organization. Mr. Hester asked city council to donate a surplus city vehicle to MEMO WOW to transport cats.

2. APPROVAL OF MINUTES – MEETING MINUTES of May 26, 2015.

Motion made by Councilor Matthews seconded by Councilor Quinn to approve Business Meeting Minutes of May 26, 2015.

Councilor Plantamura stated she considers the previous (May 12th) minutes and the May 26th minutes to be incorrect and incomplete.

MOTION PASSED 5-1

APPROVAL OF MINUTES – BUDGET WORKSHOP MEETING MINUTES OF MAY 20, 2015.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Quinn to approve Budget Workshop Meeting Minutes on May 20, 2015.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

3. CONSIDER A FIRST READING OF ORDINANCE NO. 11-2015 REGARDING FISCAL YEAR 2014 ENCUMBRANCES.

City Clerk Beliveau read Ordinance No. 11-2015 by title only. Mayor Waters recognized Director Kyne to explain. Director Kyne noted items received before year-end but not invoiced are set aside as an encumbrance and a reserve is established with FY14 appropriations to cover payment for projects that were not completely paid in 2014 (Engineer and Architect for the Community Center).

Motion made by Councilor Quinn seconded by Councilor Edelman to approve Ordinance No. 11-2015 on first reading.

Roll Call

Councilor Edelman	AYE
Vice-Mayor Barnhorn	AYE
Councilor Plantamura	AYE
Councilor Quinn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

4. CONSIDER APPROVAL OF RESOLUTION NO. 08-2015 ESTABLISHING FINDING A PUBLIC PURPOSE ASSOCIATED WITH THE LURIE FOUNDATION GRANT.

City Clerk Beliveau read Resolution 08-2015 by title only. Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds explained council previously passed a resolution accepting the grant from the Edward J. and Vivian E Lurie Charitable Trust. The grant is specific that will it provide meeting space for the Seminole based civic clubs and a permanent office space for the Greater Seminole Area Chamber of Commerce. The resolution to be adopted establishes a public purpose for the funds and the construction of the building.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Quinn to approve Resolution No. 08-2015 establishing a finding of public purpose associated with the Lurie Foundation Grant and the construction of a building to house the Greater Seminole Area Chamber of Commerce offices.

Councilor Edelman abstained from agenda item # 4.

MOTION PASSED 5-0

5. CONSIDER APPROVAL OF RESOLUTION NO. 10-2015 ADOPTING THE 2015 PINELLAS COUNTY LOCAL MITIGATION STRATEGY.

City Clerk Beliveau read Resolution No. 10-2015 by title only. Mayor Waters recognized Director Ely to explain. Director Ely explained that Pinellas County government along with 24 other local governments have partnered to devise a local mitigation strategy which addresses pre and post disaster issues. The resolution is a five year update and conforms to current FEMA regulations and standards.

Motion made by Councilor Edelman seconded by Vice-Mayor Barnhorn to approve Resolution 10-2015.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

6. CONSIDER APPROVAL OF RESOLUTION NO. 12-2015 ESTABLISHING A SOCIAL MEDIA POLICY.

City Clerk Beliveau read Resolution No. 12-2015 by title only. Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds noted in 2013 city council established a goal to implement a process for the use of Social Media. City Manager Edmunds explained an employee committee from the departments along with the IT group developed the social media policy.

Motion made by Councilor Quinn seconded by Councilor Matthews to approve Resolution 12-2015 establishing the City's Social Media Use policy.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

7. CONSIDER APPROVAL OF RESOLUTION NO. 13-2015 DIRECTING COUNCIL APPROVAL REGARDING CONTINGENCY ACCOUNT EXPENDITURES.

City Clerk Beliveau read Resolution No. 13-2015 by title only. Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds explained it has been his practice to seek city council authorization to expend contingency funds. The contingency account is maintained within the expenditure budget of the city manager and may vary from year to year. The funds are typically used to balance the budget but primarily intended for expenditures that were not planned for. Per council's direction Resolution No.13-2015 will become a city council policy.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Edelman to approve Resolution 13-2015 directing Council approval on Contingency Account Expenditures.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

8. CONSIDER AN APPOINTMENT TO THE MUNICIPAL FIREFIGHTER TRUST FUND BOARD.

Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds explained item 8 is a request to fill a vacancy created by Ms. Dottie Reeder's resignation. City Manager Edmunds noted previously council was notified of the vacancy and asked for suggestions for appointments. Dr. James Olliver submitted his application for consideration.

Motion made by Councilor Matthews seconded by Vice-Mayor Barnhorn to approve the appointment of Dr. James Olliver as the City appointed trustee to the City of Seminole Municipal Firefighters' Pension Trust fund for a term of two years.

Councilor Plantamura inquired if there was a list of other applicants for the position or was Dr. Olliver the only one considered for the seat.

City Manager Edmunds noted Dr. Olliver was the only name provided by council and the only current application for the position.

Councilor Plantamura inquired if there was a procedure where people from the public could have applied. She also noted she was never asked to give any candidates or people to consider for the position.

City Manager Edmunds noted an email was sent to council advising them of the vacancy and encouraged applications for the position.

Councilor Plantamura asked for a copy of the email.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

9. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXECUTE AN ENGAGEMENT CONTRACT WITH THE 2015 MUSIC IN THE PARK SERIES, SOUND AND LIGHT PRODUCTION COMPANY.

Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds explained item #9 and item #10 is regarding entertainment for the proposed 2015 Music in the Park series. GMS Audio has provided sound and lighting for the last several years with success.

Motion made by Councilor Edelman seconded by Vice-Mayor Barnhorn to authorize the City Manager to execute an engagement contract with the 2015 Music in the Park Series sound and light production company.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

10. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXECUTE ENGAGEMENT CONTRACTS WITH THE 2015 MUSIC IN THE PARK SERIES, MUSICAL GROUPS.

Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds noted the lineup of musical groups submitted and approved by the committee.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Quinn to authorize the City Manager to execute engagement contracts with the 2015 Music in the Park musical groups.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

11. CITY COUNCIL REPORTS:

Councilor Edelman – submitted his report to the city clerk

Vice-Mayor Barnhorn attended - Osceola High School 2015 graduation; recognized Drs. Adam and Maggie Bressler who treated forty children from the Sally House.

Councilor Plantamura – no report

Councilor Quinn addressed – Energy Summit hosted by the Tampa Bay Regional Planning Council; the Shoe and Sock Drive and the Blood Drive.

Councilor Matthews – attended the 2015 FCCMA Conference in Orlando where City Manager Edmunds received the “Career Excellence” award.

Mayor Waters – no report

12. CITY MANAGER REPORTS:

- Community Policing – Deputy Festa presented on city activity.
- City Manager Edmunds – noted council has received five proposals from law firms for city attorney services for council’s review. City Manager Edmunds suggested at the next business meeting if council could provide direction on how to proceed with the interview process.
- A three-ring binder was distributed to council members. The binder contains the thirteen selected finalists for the city manager position which were selected by the Baenziger Search Firm. A special council meeting is scheduled for Tuesday, June 16th @ 7:00 to discuss and select five candidates from the 13 candidate finalist list.

Councilor Plantamura inquired if the airfare and hotel for the five candidates is part of the \$24,000.00 expenditure that was paid to the firm? According to City Manager Edmunds the airfare and hotel expenses will be an additional cost to the city.

13. OLD BUSINESS:

~none~

14. NEW BUSINESS:

Motion made by Vice-Mayor Barnhorn and seconded by Councilor Mathews to postpone the workshop meeting scheduled for this evening regarding the discussion on “Charter Amendment - Section 3.07” to a later date when all council members are in attendance.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

Vice-Mayor Barnhorn noted in regards to Mr. Hester’s request; how much is calculated into the CIP for recovery of retired vehicles? City Manager Edmunds noted such vehicles are considered administrative vehicles and are not calculated for resale. The funds received go into the fund balance.

Councilor Matthews read an email received by council on 1/23/15 regarding city clerks. Councilor Plantamura noted the current city clerk was previously the city manager’s assistant and was promoted to Deputy City Clerk in June, 2014 and retroactively to January, 2014.

Councilor Quinn inquired about the model of the vehicles being retired by the city. City Manager Edmunds explained both vehicles are 1999 Jeep Cherokees. One has

approximately 78,000 miles and the other vehicle has 88,000 miles. City vehicles are sold on GovDeals, a government website, and the vehicles are posted according to the Kelly Blue Book value.

Mayor Waters – flag lapel pins were distributed to council members and each employee will also receive a flag lapel pin; mentioned the Summer Community Newsletter and that City Manager Edmunds will be recognized and throw the first pitch at the Ray’s Baseball Game on July 11, 2015 @ 4:10 p.m. For ticket information contact Becky Gunter. Mayor Waters is in the process of planning the Mayor’s Prayer Breakfast for next year.

Councilor Edelman inquired about the status of the city’s branding project. Councilor Edelman noted he has viewed several remarkable pictures of water towers that have been designed by other cities and was inquiring if council had any interest in redesigning the water tower. City Manager Edmunds noted he has a meeting with the Pinellas County Utility group and alerted council the water tower is county property. City Manager Edmunds explained the water tower is in need of maintenance and is a significant expense for the city to assume.

City Manager Edmunds reiterated the model, year and mileage of the two vehicles that will be retired in the near term. He noted both vehicles are in fair condition.

Vice-Mayor Barnhorn recommended and seconded by Councilor Quinn that one of the vehicle at its retirement date be donated to MEOOW NOW.

Councilor Plantamura noted she would like to know the blue book value of both vehicles before she makes her decision. Councilor Plantamura also asked for a legal opinion as to whether or not requests of financial things and of value to the city need to be publicly noticed as an agenda item to allow the public to weigh in.

Mayor Waters inquired if the city has previously donated items to non-profit organizations. City Manager Edmunds explained surplus furnishings have always been made available to Seminole schools. The city has also provided surplus furniture to the Historical Society.

City Attorney Elias noted he will research the legal opinion request and report back to council.

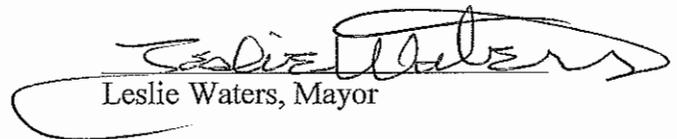
ALL IN FAVOR – PASSED 5 - 1

15. CONSIDER A MOTION FOR ADJOURNMENT

Motion made by Vice-Mayor Barnhorn. Mayor Waters declared the meeting adjourned at 8:18 p.m.

Date Approved: 6.23.15


Minutes prepared by City Clerk
Patricia Beliveau


Leslie Waters, Mayor