

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
May 12, 2015**

The Business Meeting of Seminole City Council was held on Tuesday, May 12, 2015 at 7:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 7:00 p.m.

Councilor Matthews provided the invocation and Pledge of Allegiance.

ROLL CALL:

Present were: Councilor Roger Edelman, Vice-Mayor Thom Barnhorn, Mayor Leslie Waters, Councilor Chris Burke, Councilor Patricia Plantamura, Councilor Bob Matthews, City Attorney John Elias, City Manager Frank Edmunds and City Clerk Patty Beliveau. Councilor James Quinn was not present.

INTRODUCTIONS AND PRESENTATIONS:

- Presentation – Grant Presentation to Catholic Charities – Pinellas Hope
Vice-Mayor Barnhorn presented a \$2500.00 check to Mr. Mark Dufva, Executive Director for Catholic Charities, Diocese of St. Petersburg, Inc. in support of the Pinellas Hope Project.
- Proclamation – Public Works Week
Councilor Edelman presented Public Works Director Hockenbury with the Public Works Proclamation.

1. PUBLIC COMMENTS:

Ms. CJ Metcalf (10517 Silhavy Dr., Seminole, FL 33774) inquired of council's consideration for the use of Seminole's city park for the Moving Wall event scheduled for March 2016.

2. APPROVAL OF MINUTES – MEETING MINUTES of April 14, 2015.

Motion made by Councilor Burke seconded by Vice-Mayor Barnhorn to approve Business Meeting Minutes on April 28, 2015.

Councilor Plantamura requested a change to the business meeting minutes. Councilor Plantamura referenced page 8 – fourth paragraph to be modified to reflect the following:

“She has spent two days in the French Embassy in Washington DC for a two day forum” vs.
“She has been invited to the French Embassy.”

ALL IN FAVOR TO AMEND THE APRIL 14, 2015 BUSINESS MEETING MINUTES. MOTION TO APPROVE CARRIED UNANIMOUSLY

3. CONDUCT A PUBLIC HEARING. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 09-2015 REGARDING CHAPTER 70 LAND DEVELOPMENT CODE AMENDMENTS.

City Clerk Beliveau read Ordinance No. 09-2015 by title only. Mayor Waters recognized Director Ely to explain. Director Ely noted this was a four year process to update the land development code proposal in its entirety. Council’s comments were incorporated into the ordinance as suggested during the first public hearing.

Mayor Waters opened the public hearing. Receiving no other public comments, Mayor Waters closed the public hearing.

Motion made by Councilor Burke seconded by Vice-Mayor Barnhorn to approve Ordinance No. 09-2015 on second and final reading.

Roll Call	
Councilor Edelman	AYE
Vice-Mayor Barnhorn	AYE
Councilor Burke	AYE
Councilor Plantamura	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

4. CONSIDER A FIRST READING OF ORDINANCE NO. 10-2015 REGARDING FUND BALANCE ALLOCATION.

City Clerk Beliveau read Ordinance No. 10-2015 by title only. Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds explained this Ordinance allocates the remaining of the FY14 year-end fund balance to the FY17 CIP account: \$50,000.00 for the Public Works Department for trees and plants replacement along Seminole Blvd. and \$150,000.00 for the Fire Station 32 construction.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Matthews to approve Ordinance No. 10-2015 on first reading.

Roll Call	
Councilor Edelman	AYE
Vice-Mayor Barnhorn	AYE
Councilor Burke	AYE
Councilor Plantamura	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

5. CONSIDER APPROVAL OF RESOLUTION NO. 05-2015 ESTABLISHING INFORMATION DISTRIBUTION POLICY AS IT RELATES TO CITY COUNCIL MEMBERS.

City Clerk Beliveau read Resolution No. 05-2015 by title only. Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds explained the Resolution will establish a policy that has been in practice for nearly 20 years. The practice has been that any information forwarded to one council member is distributed to all council members. City Manager Edmunds also noted if the distribution is costly or time consuming, the remaining council members will be asked if they would prefer a copy of the material.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Burke to approve Resolution No. 05-2015.

MOTION PASSED 5 TO 1

6. CONSIDER APPROVAL OF RESOLUTION NO. 06-2015 DIRECTING THE FORMAT OF CITY COUNCIL MEETING MINUTES.

City Clerk Beliveau read Resolution No. 06-2015 by title only. Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds noted in 2009, city council unanimously passed two separate motions that meeting minutes are to be summarized or minimized to be consistent with Florida Statute – which are action minutes.

Motion made by Councilor Edelman seconded by Councilor Burke to approve Resolution No. 06-2015.

MOTION PASSED 5 TO 1

7. CONSIDER APPROVAL OF RESOLUTION NO. 07-2015 REVISING THE 2013-2019 CITY COUNCIL GOALS AND ESTABLISHING 2015-2019 GOALS.

City Clerk Beliveau read Resolution No. 07-2015 by title only. Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds stated during the annual workshop, council discussed city council's goals. He provided a status of the goals. During the annual meeting, council included a new goal, the construction and redesign of Johnson Blvd. which will be funded by the remaining infrastructure tax revenue – the Penny for Pinellas fund.

Motion made by Councilor Burke seconded by Vice-Mayor Barnhorn to approve Resolution No. 07-2015 revising and establishing city council goals.

Councilor Plantamura noted two additional goals in the 2015-2019 city council goals are to encourage more recycling and more public art in the community.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

8. CONSIDER APPROVAL OF RESOLUTION NO. 11-2015 RECOGNIZING ST. PETERSBURG COLLEGE PROVOST DR. JAMES OLLIVER.

City Clerk Beliveau read Resolution No. 11-2015 by title only.

Motion made by Councilor Edelman seconded by Vice-Mayor Barnhorn to approve Resolution No. 11-2015 recognizing Dr. James Olliver, Provost, St. Petersburg College, Seminole Campus.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

9. CONSIDER APPROVAL AND AUTHORIZE THE MAYOR TO SIGN THE PLAT FOR RECORDING FOR SEMINOLE GROVES.

Mayor Waters recognized Director Ely to explain. Director Ely noted this is a follow-up to the development agreement of the Seminole Groves property (previously the Orange Blossom property) for a fifty-three lot subdivision.

Motion made by Councilor Burke seconded by Vice-Mayor Barnhorn to approve the plat for the Seminole Groves project and authorize the Mayor to sign the plat for recording.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

10. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT FOR CONDUCTING THE SEMINOLE MUNICIPAL ELECTION.

Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds noted this is a standard contract provided by the Supervisor of Elections in order to conduct the November election.

Motion made by Councilor Matthews seconded by Vice-Mayor Barnhorn to authorize the city manager to execute a contract for conducting the Seminole Municipal Elections November 3, 2015 with the Pinellas County Supervisor of Elections.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

11. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO ISSUE THE REQUEST FOR PROPOSALS FOR LEGAL SERVICES.

Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds noted Attorney Elias will be retiring in August, 2015 and it's necessary to seek proposals from attorneys or law firms for city attorney services.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Burke to authorize the Request for Proposals associated with legal services as provided this evening.

Councilor Plantamura inquired if the pay structure would remain the same. City Manager Edmunds noted the city is seeking proposals on what their retainer fees may be and their hourly rate. The fees may be higher than what we have experienced in the past.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

12. CONSIDER APPROVAL AND AUTHORIZE THE CITY MANAGER TO EXPEND CIP FUNDS NOT TO EXCEED \$37,000.00 FOR THE PURCHASE OF A 2016 FORD F350 UTILITY TRUCK.

Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds noted Public Works is in need of replacing a utility truck and is requesting CIP funds. Public Works is utilizing the statewide bid contract for the purchase.

Motion made by Councilor Matthews seconded by Councilor Burke to authorize the City Manager to expend CIP funds, not to exceed \$37,000.00 for the purchase of a 2016 Ford F350 utility truck.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

13. PRESENTATION OF THE FISCAL YEAR 2016 CAPITAL IMPROVEMENT BUDGET.

Mayor Waters recognized City Manager Edmunds to explain. City Manager Edmunds presented the draft CIP proposal projection for the next ten year estimated expenses. The FY16 appropriation is \$348,851.00 and will be fully funded through FY17. For FY16, Administration is allocating the following: \$150K – street resurfacing; \$100K – drainage improvement; \$450k – Lurie grant project; \$2.2M – Fire Station 32 construction; \$200K – Waterfront Park; purchase for a vehicle replacement for the community development department and \$13,500 – radio replacement for Public Works.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

14. PRESENTATION OF THE FISCAL YEAR 2016 OPERATING BUDGET.

Mayor Waters recognized City Manager to explain. City Manager Edmunds presented the proposed 2016 Operating Budget of \$15,657,090.00. It presents a 3.3% decrease from the current year's amended budget and maintains the current millage rate of 2.4793 mils. It also proposes to fund all the existing services, the greater use of technology and several administrative positions. A budget workshop is scheduled on May 20, 2015 beginning at 6:00 p.m.

15. CITY COUNCIL REPORTS:

Councilor Edelman – no report

Vice-Mayor Barnhorn attended: Tribute to Teachers Breakfast; the Elevator Pitch at St. Petersburg College; the Principal Appreciation Breakfast; the Seminole Elementary Centennial celebration; Dr. Oliver's Retirement Reception and 2015 Relay for Life event.

Councilor Burke – no report

Councilor Plantamura – mentioned a public hearing is scheduled for May 19th at the Pinellas County Courthouse regarding the price increase for water, sewer and reclaimed water.

Councilor Matthews – mentioned the Seminole Elementary Centennial celebration and the large attendance.

Mayor Waters – submitted her report to the city clerk.

16. CITY MANAGER REPORTS:

- Community Policing – Deputy Festa presented activity in the city.
- Critical dates for the city manager selection process:
 - June 16th – special meeting to select finalists.
 - June 25th – the city will sponsor a reception for the finalists at the Community Building in the evening. During the day, the finalists will meet with the management team and tour city facilities.
 - June 26th – beginning at 8:30 a.m., council will meet for 1:1 interviews with the finalists at city hall. After lunch, council will interview the candidates as a whole.
 - June 30th – special meeting to select and announce the next city manager.

City Manager Edmunds noted all the sessions will be open to the public with the exception of the 1:1 interviews scheduled for the morning of June 26th.

- City Manager Edmunds spoke to City Council regarding the April 13th, April 22nd and May 4th emails from Councilor Plantamura. There was a general discussion by Council.

The Mayor called a point of privilege and handed the gavel to Vice-Mayor Barnhorn. Vice-Mayor Barnhorn recognized Mayor Waters. Mayor Waters motioned to instruct City Manager Frank Edmunds and for that matter, future City Managers to report to Council all communications from Councilor Plantamura that are not timely or relevant. The City Manager shall report at the next council meeting following the receipt of such requests and communications. Also, I would like to authorize the City Manager to appropriately charge a fee for all public records by Councilor Plantamura that are not timely or relevant. Motion was seconded by Councilor Matthews.

Roll Call

Councilor Edelman	AYE
Vice-Mayor Barnhorn	AYE
Councilor Burke	AYE
Councilor Plantamura	NAY
Councilor Matthews	AYE
Mayor Waters	AYE

MOTION PASSED – 5 – 1

Councilor Burke asked if Council needed to provide direction regarding the City Manager's practice of conducting breakfast/lunch business meetings. Councilor Burke stated the manager should not stop the practice.

Councilor Burke motion that the city manager uses his discretion when expending city funds when dealing with City staff, seconded by Vice-Mayor Barnhorn.

During the motion, Councilor Plantamura had stepped away from the dais.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

17. OLD BUSINESS:

- Consider naming the St. Petersburg College Public Policy Associate in Training Program

Mayor Waters explained the training program. Vice-Mayor Barnhorn noted during the previous council meeting, it was voted to include Dr. Olliver's name to the program naming. However, Dr. Olliver thanked council but declined the offer.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Burke to authorize and approve the naming the Public Policy Associate in Training Program in St. Petersburg College to the Frank Edmunds Public Policy Management Associate Program.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

18. NEW BUSINESS:

None

19. CONSIDER A MOTION FOR ADJOURNMENT

Motion made by Councilor Quinn seconded by Councilor Burke to adjourn the meeting at 9:12 p.m.

Date Approved: *May 26 2015*

Patricia Beliveau
Minutes prepared by City Clerk
Patricia Beliveau

Leslie Waters
Leslie Waters, Mayor