

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
March 10, 2015**

The Business Meeting of Seminole City Council was held on Tuesday, March 10, 2015 at 7:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 7:00 p.m. Mayor Waters provided the invocation and Pledge of Allegiance.

ROLL CALL:

Present were: Councilor Roger Edelman, Vice-Mayor Thomas Barnhorn, Mayor Leslie Waters, Councilor Chris Burke, Councilor James Quinn, Councilor Bob Matthews, City Manager Frank Edmunds and City Attorney John Elias. Not present Councilor Patricia Plantamura and City Clerk.

INTRODUCTIONS AND PRESENTATIONS:

- **SYAA Grant Presentation**
Mayor Waters presented a \$5,000.00 check to SYAA President, Bryan McLachlan. Mr. McLachlan thanked city administration and council for the donation and noted the funds would be used towards the association's infrastructure.
- **Seminole Elementary Centennial Grant Presentation**
Mayor Waters presented a \$10,000.00 check to Principal Diane Cato, Ms. Kadi Tubbs and Christal Kotchman-Giardina for the Seminole Elementary Centennial event scheduled for May 2, 2015 from 11:00 a.m. to 3:00 p.m.
- **Distinguished Budget Award Presentation**
City Manager Edmunds presented the Budget Award to Director Harry Kyne.

1. PUBLIC COMMENTS:

~none~

2. APPROVAL OF MINUTES – WORKSHOP I MEETING MINUTES of February 24, 2015.

Motion made by Councilor Burke seconded by Councilor Quinn to approve Workshop I Meeting Minutes on February 24, 2015.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

APPROVAL OF MINUTES –MEETING MINUTES of February 24, 2015.

Motion made by Councilor Quinn seconded by Councilor Burke to approve Business Meeting Minutes on February 24, 2015.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

APPROVAL OF MINUTES – WORKSHOP II MEETING MINUTES of February 24, 2015.

Motion made by Councilor Edelman seconded by Councilor Quinn to approve Workshop II Meeting Minutes on February 24, 2015.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

3. TAKE FROM THE TABLE, APPROVAL FOR VICE-MAYOR BARNHORN’S TRAVEL TO THE NATIONAL LEAGUE OF CITIES CONGRESS OF CITIES AND EXPOSITION SCHEDULED FOR NOVEMBER 4 – 7, 2015.

City Manager Edmunds explained during the February 24, 2015 council meeting, council requested that the travel request from Vice-Mayor Barnhorn be tabled until Attorney Elias had the opportunity to review a question raised regarding the budgeting process. Attorney Elias submitted a written response to the issue.

Motion made by Councilor Burke seconded by Councilor Quinn to move the agenda item from the table.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

Motion made by Councilor Quinn seconded by Councilor Edelman to approve Vice-Mayor Barnhorn’s travel to the National League of Cities Congress of Cities and Exposition scheduled for November 4 – 7, 2015.

not to exceed \$25,600.00 from the Capital Improvement Fund for the purchase of seven computers and two servers.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

7. CONSIDER THE APPOINTMENT MR. KEN SWIERENGA TO THE RECREATION ADVISORY BOARD FOR A TWO YEAR TERMS.

City Manager Edmunds explained agenda item 7, 8 and 9 are proposed appointments to the Recreation Advisory Board. These recommendations have been reviewed by the Advisory Board and the Recreation Director.

Motion made by Councilor Burke seconded by Councilor Matthews to approve Ken Swierenga to the Recreation Advisory Board for a two year term.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

8. CONSIDER THE APPOINTMENT MR. GAVIN WATERS TO THE RECREATION ADVISORY BOARD FOR A TWO YEAR TERMS.

Motion made by Councilor Quinn seconded by Councilor Edelman to approve Gavin Waters to the Recreation Advisory Board for a two year term.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

9. CONSIDER THE APPOINTMENT MS. JOHNETTE WILLIAMS TO THE RECREATION ADVISORY BOARD FOR A TWO YEAR TERMS.

Motion made by Councilor Edelman seconded by Councilor Burke to approve Johnette Williams to the Recreation Advisory Board for a two year term.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

10. CONSIDER AUTHORIZATION TO EXECUTE AN AGREEMENT WITH THE PINELLAS COUNTY SUPERVISOR OF ELECTIONS REGARDING THE 2016-2017 POLLING PLACE.

City Manager Edmunds noted this is a standard agreement from the Supervisor of Elections for Precinct No. 347 and other listed in the agreement for the elections scheduled for March 1, 2016, August 30, 2016, November 8, 2016, March 7, 2017 and November 7, 2017.

Motion made by Councilor Burke seconded by Vice-Mayor Barnhorn to authorize the City

Manager to execute the Polling Place Facility Agreement as prepared by the Pinellas County Supervisor of Elections Office.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

11. CONSIDER AUTHORIZATION FOR THE MAYOR TO SIGN A LETTER ON BEHALF OF THE CITY COUNCIL IN SUPPORT OF HB379.

City Manager Edmunds explained Vice-Mayor Barnhorn previously inquired if council would be interested in supporting the continued funding of the Department of Children and Families for Challenge Grants by forwarding a letter to Governor Scott expressing their support.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Burke to authorize Mayor Waters to sign a letter in support of HB379 on behalf of the Seminole City Council.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

12. CITY COUNCIL REPORTS:

Councilor Edelman – no report

Vice-Mayor Barnhorn attended: the Texas Roadhouse Ribbon Cutting and the Seminole Lake Square 25th Anniversary. Vice-Mayor Barnhorn also noted there is a new business in the area – Tampa Bay Coins located at 8535 Seminole Blvd.

Councilor Burke – no report

Councilor Quinn attended: the Texas Roadhouse Ribbon Cutting; the Sheriff Advisory Board Meeting; and visited the Sheriff's Youth Ranch in Safety Harbor.

Councilor Matthews attended: the Tampa Bay Planning County Meeting.

Mayor Waters – submitted her report to the City Clerk. She attended an event at the Lake Seminole Presbyterian Church recognizing the boys and girls scouts; and attended the Girl Scouts' Women of Distinction Luncheon.

13. CITY MANAGER REPORTS:

•Community Policing

Deputy Tom Festa presented activity and events within the city.

•Home Demolition Bids (Ashley Drive)

Bids were received for the demolition on Ashley Drive. The city is currently evaluating the bids.

•Tampa Bay Regional Planning Council

Inserted is a copy of the Florida Statutes describing membership and appointment responsibilities? The city has one representative (Councilor Matthews) and that representative is appointed by the Legislative body for as long as the Legislative body wishes that person to represent the city.

•Florida Law/City Code Ref. Evictions

Included in the council packet is Florida Statutes regarding evictions. The city does not have a local ordinance that applies to the eviction process. Florida Statues 83.62 indicates where the belongings should be placed on the premises when a tenant is evicted. While the eviction process is guided by Florida law, after twenty-fours have lapsed, and no one claims the items, then at that time, it becomes a city code issue.

City Manager Edmunds noted:

- He received a letter from the Kiwanis Club of Seminole regarding a co-sponsorship of "Every Child A Swimmer" program; Council indicated approval.
- Citizen Academy will begin April 1st – and will be held every Wednesday evening during the month April;
- Hurricane Expo – scheduled tentatively for May 16th @ the Recreation Center;
- Distributed the Quarterly Fire Pension Report.

City Manager Edmunds noted when information is available; he will communicate updates regarding the mall redevelopment to council. He will only be able to communicate activity that is of public record. Portions of the mall will begin demolition in early April.

City Manager Edmunds explained he received a letter from City Attorney Elias regarding his retirement. He has served the city for 34 years and his retirement will be effective August 3, 2015.

14. OLD BUSINESS:

City Manager Edmunds response to Councilor Burke's question -- the Seminole mall construction would not begin until the developer submits and city council approves a development agreement.

15. NEW BUSINESS:

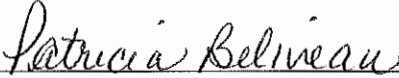
Councilor Quinn – Shoe/Sock Drive is scheduled for June 9th @ Lake Seminole Square.

Mayor Waters – announced St. Pete Beach will have a Medal of Honor Bridge Dedication on March 28th @ 10:00 a.m. She also mentioned a new business in the city named Linda's Caregiver Connections (lindascaregiverconnections.com) – for more information you may contact the mayor.

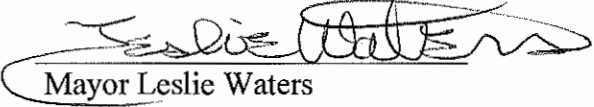
16. CONSIDER A MOTION FOR ADJOURNMENT

Motion made by Councilor Burke seconded by Councilor Quinn to adjourn the meeting at 8:18 p.m.

Date Approved: 3.24.15



Minutes prepared by City Clerk
Patricia Beliveau



Mayor Leslie Waters

City Manager Edmunds explained the memorandum submitted by Attorney Elias explains that the city utilizes the prepaid accounting process. City Manager Edmunds further explained that in the prepaid expense accounting process it is not usual to make such payments in advance of the fiscal year and have those expenses noted in that fiscal year.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

4. CONSIDER RESOLUTION NO. 02-2015 REVISING THE RECREATION DIVISION FEES POLICY.

City Manager Edmunds read Resolution No. 02-2015 by title only.

Motion made by Councilor Matthews seconded by Vice-Mayor Barnhorn to approve Resolution No. 02-2015 revising the Recreation Division Fee Policy to include the community building rental fees.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

5. CONSIDER AUTHORIZING THE CITY MANAGER TO NEGOTIATE A GUARANTEED MAXIMUM PRICE (GMP) FOR THE SEMINOLE FIRE STATION NO. 32 CONSTRUCTION PROJECT.

City Manager Edmunds explained the city received four proposals. A committee consisting of Fire Chief Burford, Public Works Director Hockenbury and the Project Architect reviewed and evaluated the proposals submitted by Biltmore Construction, Walbridge, A D Morgan and Hennessy Construction Services.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Quinn to approve the City Manager to negotiate a Guaranteed Maximum Price (GMP) for Fire Station No. 32 Construction Project with Biltmore Construction.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

6. CONSIDER AUTHORIZATION TO EXPEND CIP FUNDS NOT TO EXCEED \$25,600.00 FOR COMPUTER REPLACEMENTS.

City Manager Edmunds explained Administration is requesting approval to purchase two servers and seven computers. The seven computers will replace the current computers at the library. He noted the older computers will be relocated to the recreation center and the public works department.

Motion made by Councilor Quinn seconded by Councilor Burke to approve the expenditure