

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
February 24, 2015**

The Business Meeting of Seminole City Council was held on Tuesday, February 24, 2015 at 7:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 7:00 p.m. Vice-Mayor Barnhorn provided the invocation and Pledge of Allegiance.

ROLL CALL:

Present were: Councilor Roger Edelman, Vice-Mayor Thomas Barnhorn, Mayor Leslie Waters, Councilor Chris Burke, Councilor Patricia Plantamura, Councilor James Quinn, City Manager Frank Edmunds, City Attorney John Elias and City Clerk Patty Beliveau. Not present Councilor Bob Matthews.

INTRODUCTIONS AND PRESENTATIONS:

~none~

1. PUBLIC COMMENTS:

~none~

2. APPROVAL OF MINUTES – Business MEETING MINUTES OF February 10, 2015.

Motion made by Councilor Quinn seconded by Vice-Mayor Barnhorn to approve Business Meeting Minutes on February 10, 2015.

Mayor Waters asked City Manager Edmunds to elaborate on item number 3 (pay compensation) that was discussed at the February 10, 2015 council meeting.

City Manager Edmunds explained Administration did not retain a professional consulting service to review the 2015 pay classification thus not spending the \$60,000 in the budget. City Manager Edmunds added that in 2010, two years after the recession, he himself reviewed the pay classification and concluded that it was consistent and in-line with similar municipalities pay guidelines. His review eliminated the need to fund a consultant's review of the pay plan. All previous reviews were performed by a consultant.

Councilor Plantamura noted that during the February 10, 2015 council meeting she inquired as to when Councilor Matthews was appointed to the Regional Planning Council and that she was awaiting a response.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY

3. CONDUCT A PUBLIC HEARING. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 01-2015 REGARDING CHAPTER 22 REGARDING NUISANCES.

City Clerk Beliveau read Ordinance No. 01-2015 by title only. Mayor Waters recognized Director Ely to explain. Director Ely noted Administration has been working with the community policing staff along with the Sheriff's department to create list of major nuisances' violations in the city.

Mayor Waters open the Public hearing. Receiving no other Public Comments, Mayor Waters closed the Public Hearing.

Motion made by Councilor Quinn seconded by Councilor Burke to approve Ordinance No. 01-2015 on second and final reading.

Director Ely explained Ordinance No. 01-2015 is different from other city ordinances because Ordinance No. 01-2015 will allow police officers to issue citations.

Roll Call	
Councilor Edelman	AYE
Vice-Mayor Barnhorn	AYE
Councilor Burke	AYE
Councilor Plantamura	AYE
Councilor Quinn	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

4. CONDUCT A PUBLIC HEARING. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 02-2015 REGARDING CHAPTER 54 LAND DEVELOPMENT.

City Clerk Beliveau read Ordinance No. 02-2015 by title only. Mayor Waters recognized Director Ely to explain. Director Ely noted Chapter 54 covers the necessary public facilities and services to maintain an adopted level of services.

Mayor Waters open the Public hearing. Receiving no other Public Comments, Mayor Waters closed the Public Hearing.

Motion made by Councilor Edelman seconded by Vice-Mayor Barnhorn to approve Ordinance No. 02-2015 on second and final reading.

Roll Call	
Councilor Edelman	AYE
Vice-Mayor Barnhorn	AYE
Councilor Burke	AYE
Councilor Plantamura	AYE
Councilor Quinn	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

5. CONDUCT A PUBLIC HEARING. CONSIDER A SECOND AND FINAL READING OF ORDINANCE NO. 03-2015 REGARDING CHAPTER 59 ARCHITECTURAL STANDARDS.

City Clerk Beliveau read Ordinance No. 03-2015 by title only. Mayor Waters recognized Director Ely to explain. Director Ely noted Chapter 59 deals with the commercial corridors architectural standards. The Ordinance will enable Administration to move the main principles of the document to the first few pages of the ordinance for clarity and better understanding of the code.

Mayor Waters open the Public hearing. Receiving no other Public Comments, Mayor Waters closed the Public Hearing.

Motion made by Councilor Burke seconded by Councilor Quinn to approve Ordinance No. 03-2015 on second and final reading.

Councilor Burke asked if this was a template for businesses to follow and that if each item was to be approved individually by council. Mr. Ely concurred and noted if a builder deviates from the guidelines; they would need council's approval.

Roll Call

Councilor Edelman	AYE
Vice-Mayor Barnhorn	AYE
Councilor Burke	AYE
Councilor Plantamura	AYE
Councilor Quinn	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

6. CONSIDER APPROVAL TO EXPEND CIP FUNDS NOT TO EXCEED \$14,048.00 FOR THE SEMINOLE COMMUNITY GARDEN CONSTRUCTION COSTS.

City Manager Edmunds explained Public Works expended funds from the department's operating account for purchases for the community garden. They are requesting a transfer of funds from the CIP account to their operating account.

Motion made by Councilor Burke seconded by Vice-Mayor Barnhorn to authorize the city manager to expend CIP funds in the amount of \$14,048.00 for construction cost of the Seminole Community Garden.

City Manager Edmunds responded to Councilor Burke question regarding the remaining \$11,000.00. City Manager Edmunds noted the funds would be reallocated to other projects.

Councilor Plantamura inquired if the expenditures included the well that was excavated on the property the previous year. City Manager Edmunds explained the cost for the well was \$5,850.00 and funds were used from last year's fund balance.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

7. CONSIDER AUTHORIZING THE CITY MANAGER TO EXPEND CIP FUNDS NOT TO EXCEED \$100,000.00 FOR ROADWAY RESURFACING.

City Manager Edmunds explained, annually the city inspects roadway surfacing to determine if there is a need for repair which included Gem Village and Blossom Lake Village roadways.

Motion made by Councilor Quinn seconded by Councilor Burke to authorize the city manager to expend CIP funding not to exceed \$100,000.00 for roadway resurfacing of 62nd Circle, 62nd Terrace, 63rd Ave, 64th Ave, 65th Ave, 73rd Ave, 101st Way, 104th St, 111th St, 112th St. and Gem Lane.

Councilor Quinn inquired how many road miles are part of the city. City Manager Edmunds indicated we would research and get back to council with the number of miles.

According to City Manager Edmunds a work schedule has not been established, however council will be informed as soon as a date is planned. Residents will also be notified by the contractor of the resurfacing schedule. The contractor will place door hangers at each home notifying residents of the resurfacing and requesting that all vehicles be removed from the streets. Once the resurfacing is completed, the residents will have access to their driveways immediately.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

8. CONSIDER A DONATION REQUEST FROM ORANGE GROVES ELEMENTARY.

City Manager Edmunds explained the Orange Groves Elementary School is undertaking a \$5,500.00 major landscaping project. According to City Manager Edmunds, Administration has \$500.00 available in the contingency account for the request.

Motion made by Councilor Quinn seconded by Councilor Burke to authorize a donation in the amount of \$500.00 to Orange Grove Elementary School for the school's beautification efforts.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

9. CONSIDER AUTHORIZATION TO EXPEND CIP FUNDS NOT TO EXCEED \$56,000.00 FOR THE INSTALLATION OF ARTIFICIAL TURF.

City Manager Edmunds indicated the request is to replace the playground artificial turf which is eleven years old and in need of replacement. Administration went out for bid and two bids were received.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Quinn to authorize the expenditure of CIP funds not to exceed the amount of \$56,000.00 for installation of playground turf resurfacing at the Recreation Center.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

10. CONSIDER APPROVAL TO EXECUTE A LICENSE AGREEMENT WITH SEMINOLE MALL LP FOR THE 2015 POW WOW PARADE.

City Manager Edmunds explained each year the city utilizes Seminole Mall parking lot as a staging area for the city's parades, so it is necessary to enter into a license agreement with the mall. The agreement has been reviewed and approved by City Attorney Elias.

Motion made by Councilor Burke seconded by Councilor Edelman to authorize the city manager to execute the license agreement with Seminole Mall LP for the 2015 Pow Wow Parade.

City Manager Edmunds responded to Councilor Plantamura question regarding the redevelopment of the mall and does the city have a contingency plan for future parades? City Manager Edmunds explained that part of the negotiations with the mall is to transfer 80th and Liberty Lanes to the city. Future parade lineups may occur along that route rather than on mall property.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

11. CONSIDER AUTHORIZATION TO EXECUTE AN AGREEMENT WITH PYROTECNICO FOR FIREWORKS AT THE 2015 POW WOW FESTIVAL

City Manager Edmunds noted the agreement was drafted by City Attorney Elias and meets with his approval. The recreation division went out for proposals and the cost this year is a \$500.00 increase from the previous year.

Motion made by Vice-Mayor Barnhorn seconded by Councilor Quinn to authorize the city manager to execute an agreement with Pyrotecnico to provide fireworks at the 2015 Pow Wow Festival in the amount of \$6,500.00.

City Manager Edmunds noted the funds for this event will be used from the special event fund account and not from the general fund account.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

12. CONSIDER AUTHORIZATION TO EXECUTE A PERFORMER ENGAGEMENT CONTRACTS WITH THE 2015 POW WOW FESTIVAL MUSICAL GROUPS.

City Manager Edmunds explained there are six groups that will provide entertainment throughout the 2015 Pow Wow festival and the selection was reviewed by the Recreation Division and the Pow Wow committee. The contract has been reviewed and approved by City Attorney Elias.

Motion made by Councilor Quinn seconded by Councilor Burke to authorize the city manager to execute performer engagement contracts with the 2015 Pow Wow Festival musical groups.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

13. CONSIDER THE APPOINTMENT OF THE LISTED VOLUNTEERS TO THE 2015 POW WOW FESTIVAL & PARADE COMMITTEE.

City Manager Edmunds noted the list of committee members listed on the memorandum have worked consistently over the past several Pow Wow events. Each year the city appoints the committee releasing them of any liability associated with their involvement.

Motion made by Councilor Burke seconded by Councilor Quinn to appoint the listed volunteers to serve on the 2015 Seminole Pow Wow Festival and Parade Committee.

14. CONSIDER A REQUEST FROM VICE-MAYOR BARNHORN TO ATTEND THE NLC, CONGRESS OF CITIES AND EXPOSITION.

City Manager Edmunds stated according to Ordinance No. 16-2014, Vice-Mayor Barnhorn is requesting council authorization to travel to the NLC Congress of Cities and Exposition scheduled for November 4-7, 2015.

Motion made by Councilor Quinn seconded by Councilor Burke to approve Vice-Mayor Barnhorn's travel to the National League of Cities, Congress of Cities and Exposition scheduled for November 4 – 7, 2015.

Council Plantamura asked City Attorney Elias for a written legal opinion regarding the request of a council member seeking approval for travel that is not within the budget year. She noted the money for the November travel has not been approved by the taxpayers.

City Attorney Elias noted he will research the request and present his opinion.

Councilor Burke moved to table the item so to provide City Attorney Elias time to research the request, seconded by Councilor Plantamura.

ALL IN FAVOR. MOTION TO TABLE CARRIED UNANIMOUSLY.

15. CITY COUNCIL REPORTS:

Councilor Edelman – his report has been filed with the City Clerk.

Vice-Mayor Barnhorn attended: the POW/MIA Memorial at Seminole Gardens Apartments; the SLC Monthly Meeting and the Pinellas County Legislative Delegation.

Councilor Burke – no report

Councilor Plantamura – no report

Councilor Quinn attended – the POW/MIA Memorial at Seminole Gardens Apartments; First Aid Class at Fire Station 29; the Vintage by Design Ribbon Cutting; the Solar Ready Florida Workshop sponsored by the Tampa Bay Regional Planning Council and SLC Monthly Meeting.

Mayor Waters – her report has been filed with the City Clerk

CITY MANAGER REPORTS:

•March Meetings/Events Schedule

The Pow Wow Festival is scheduled for March 13-15, 2015. The parade is scheduled for Saturday, March 14th. Council members who will be participating in the parade should be at the staging area (Seminole Mall parking lot) no later than 9:15 a.m. Private vehicles are permitted. Administration will be providing council members with beads which should not be thrown from the vehicles.

A Yard Sale is scheduled for March 28, 2015 at the recreation center.

The citizen's academy is scheduled for the month of April. The academy will be held each Wednesday during the month of April.

16. OLD BUSINESS:

Vice-Mayor Barnhorn – FLC University Summit Series will be conducting a Best Budget Practice for Municipal Revenue Sources event at Pinellas Park at no cost.

Mayor Waters – received an email from Ms. Perry supporting and congratulating the city's activities; opening of the Community Gardens, the Pow Wow festival, the Food Drive and Christmas lighting.

Mayor Waters expressed her concern regarding the home on 113th Street where all of the owners' belongings were placed on the front lawn by Roe Realty which created a public safety issue. Public Works staff worked diligently in clearing the debris.

Mayor Waters inquired if the city had an ordinance in place to prevent this from recurring. City Manager Edmunds stated he was not aware of such an ordinance; however he will investigate and report back to council.

Mayor Waters inquired if the city could communicate to citizens via a sign (placed on the corner of 113th Street and Park Blvd) displaying a timeline on the mall's progress. City Manager Edmunds noted he would discuss the request with the mall owners.

17. NEW BUSINESS:

Vice-Mayor Barnhorn asked council to consider forwarding a letter of support regarding Representative Kathleen Peters' Bill regarding the homeless. Mayor Waters noted council would need time to review the letter and requested the item be added to the March 10, 2015 council agenda.

Vice-Mayor Barnhorn also thanked the Tampa Bay Planning Council and Councilor Matthews in their efforts on medical tourism.

Mayor Waters noted SPC Strategic Policy Solutions Institute will be hosting a meeting on Friday, March 27th from 8 a.m. to 4:30 p.m.; the topic will be New Ideas Conference – which will be hosted and moderated by Congressman David Jolly. The Historical Society meeting will be held on Wednesday at the Recreation Center, guest speaker will be Donna Kinsey Blackburn.

18. CONSIDER A MOTION FOR ADJOURNMENT

Councilor Burke moved to adjourn and Mayor declared the meeting adjourned 8:14 p.m.

Date Approved: 3.16.15


Minutes prepared by City Clerk
Patricia Beliveau


Mayor Leslie Waters