

**BUSINESS MINUTES
SEMINOLE CITY COUNCIL
August 13, 2013**

The Business Meeting of Seminole City Council was held on Tuesday, August 13, 2013 at 7:00 p.m., in City Hall, City Council Chambers, 9199 - 113th Street North, Seminole, Florida.

Mayor Waters called the meeting to order at 7:00 p.m. Vice Mayor Barnhorn provided the invocation and Pledge of Allegiance.

ROLL CALL:

Present were: Councilor John Counts; Vice Mayor Thomas Barnhorn; Councilor Christopher Burke; Councilor Patricia Plantamura; Councilor James Quinn; Councilor Bob Matthews; Mayor Leslie Waters; City Attorney John Elias; City Manager Frank Edmunds and City Clerk Rose Benoit.

INTRODUCTIONS AND PRESENTATIONS:

- Certified Municipal Clerk (CMC) Certificate was presented to City Clerk Rose Benoit by Kerri Miller, the Central West Director of the Florida Association of Municipal Clerks.
- Fire Chief Bessler presented recently promoted Lieutenant/ Firemedic, James Meegan.

1. PUBLIC COMMENTS:

Amber Saltzman, 4500 140th Avenue North, #221, Clearwater, FL, extended an invitation to attend the counties "Walk like Madd" event held on October 4, 2013 on 17th Avenue Beach Park at 6pm.

2. APPROVAL OF MINUTES - BUSINESS MEETING MINUTES ON JULY 23, 2013.

Motion made by Vice Mayor Barnhorn seconded by Councilor Quinn to approve business meeting minutes on July 23, 2013.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES - WORKSHOP MINUTES ON JULY 23, 2013.

Motion made by Councilor Matthews seconded by Councilor Quinn to approve workshop meeting minutes on July 23, 2013.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

3. CONDUCT A PUBLIC HEARING. CONSIDER A PRELIMINARILY APPROVAL OF THE PROPOSED DEVELOPMENT AGREEMENT WITH LAKE SHORE DEVELOPMENT LLP AND DOMAIN HOMES INC.

Mayor Waters recognize City Manager Edmunds. City Manager Edmunds explained that this is the first step in the approval process for city council to consider a development proposal on 4.8 acres of property located on the east side of Seminole Blvd. This development agreement would allow for the construction of 15 single family detached homes to be built on the site. Mayor Waters opened the Public Hearing. Receiving no Public Comments, the Public Hearing was closed. Motion made by Councilor Quinn, seconded by Councilor Matthews to preliminarily approve the proposed development agreement with Lake Shore Development LLP and Domain Homes, Inc. and authorize the establishment of a second public hearing.

Roll Call

Councilor Counts	AYE
Vice Mayor Barnhorn	AYE
Councilor Burke	AYE
Councilor Plantamura	AYE
Councilor Quinn	AYE
Councilor Matthews	AYE
Mayor Waters	AYE

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

4. CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE PINELLAS PUBLIC LIBRARY COOPERATIVE FOR COUNTYWIDE LIBRARY SERVICES.

Mayor Waters recognize City Manager Edmunds. City Manager Edmunds explained that this is a continuation of an agreement that has been in existence for twenty years. The current agreement will expire at the end of September. This agreement does not change the existing level of service. It does change the governance of the library co-op. Motion made by Vice Mayor Barnhorn, seconded by Councilor Quinn to authorize the City Manager to execute an interlocal agreement with the Pinellas Public Library Cooperative for county wide library services.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

5. CONSIDER APPROVAL AND AUTHORIZE THE MAYOR TO SIGN THE PLAT FOR RECORDING FOR SINGLE FAMILY HOMES COMPONENT OF THE BAY PINES PROJECT.

Mayor Waters recognize City Manager Edmunds. City Manager Edmunds explained that this is an administrative function to finalize the plat. City Council previously approved the development of this subdivision. Motion made by Councilor Burke, seconded by Vice Mayor Barnhorn to approve the plat for the single family homes component of the Bay Pines project and authorize the Mayor to sign the plat for recording.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

6. CONSIDER AUTHORIZATION TO ADOPT THE PARADE GUIDELINES.

Mayor Waters recognize City Manager Edmunds. City Manager Edmunds explained that earlier this year this item was workshopped with council. At that time, guidelines were identified for participants of the parade to adhere if the city continues to support or co-sponsor future parades. Motion made by Councilor Quinn, seconded by Councilor Burke to adopt the attached Parade Guidelines.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

7. CONSIDER AUTHORIZATION TO EXECUTE AN ENGAGEMENT CONTRACT WITH THE 2013 MUSIC IN THE PARK MUSICAL GROUPS.

Mayor Waters recognize City Manager Edmunds. City Manager Edmunds presented to council the entertainers for the upcoming Music in the Park series. Motion made by Vice Mayor Barnhorn, seconded by Councilor Quinn to authorize the City Manager to execute engagement contracts with the 2013 Music in the Park Series musical groups.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

8. CONSIDER AUTHORIZING THE USE OF THE RECREATION COMPLEX PARKING LOT AND THE SALE OF BEER BY THE ROTARY CLUB OF SEMINOLE LAKE FOR THEIR OKTOBERFEST FUNDRAISING EVENT.

Mayor Waters recognize City Manager Edmunds. City Manager Edmunds explained that the Rotary Club of Seminole Lake submitted this request for a fundraising event called "October Fest" at the Recreation Center Complex on October 5, 2013. Motion made by Councilor Quinn, seconded by Vice Mayor Barnhorn to approve and authorize the sale of beer by Rotary Club of Seminole Lake, a non-profit organization and the use of Recreation Complex Parking Lot for October Fest.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

9. CONSIDER CHANGING THE SEPTEMBER BUSINESS MEETING DATE FROM SEPTEMBER 10, 2013 TO SEPTEMBER 11, 2013.

Mayor Waters recognize City Manager Edmunds. City Manager Edmunds explained that administration requested that instead of holding the business and special budget meeting on two separate days, if council would consider moving the business meeting to Wednesday, September 11. Motion made by Councilor Matthews, seconded by Councilor Quinn to approve the business meeting scheduled for Tuesday, September 10, 2013 be held on Wednesday, September 11, 2013.

10. CONSIDER A CHANGE TO THE DECEMBER MEETING SCHEDULE.

Mayor Waters recognize City Manager Edmunds. City Manager Edmunds explained that the second meeting in December, 2013, is scheduled on December 24 which is Christmas Eve. Motion made by Councilor Burke, seconded by Councilor Quinn to establish the December meeting schedule to be December 10th and December 17th.

11. CONSIDER A MERIT SALARY ADJUSTMENT FOR THE CITY MANAGER.

Mayor Waters explained that during the July 23, 2013 workshop, Council evaluated the annual performance of the City Manager. Council consensus was to offer a 2.5 merit performance pay for the City Manager. Motion made by Councilor Quinn, seconded by Vice Mayor Barnhorn to grant a 2.5% merit performance pay to the City Manager.

12. CITY COUNCIL REPORTS:

Councilor Counts indicated he did not have a report.

Vice Mayor Barnhorn attended the 275th Home Dedication for Habitat for Humanity, the Volusia League of Cities meeting, invited State Representatives, Larry Ahern, Kathleen Peters and Jeff Brandes to the city's budget meeting scheduled for September 11, 2013.

Councilor Burke expressed best wishes to Vice Mayor Barnhorn during his campaign for the 2nd VP position of the Florida League of Cities. He attended the "Hurricane Awareness Expo" at the Home Depot on Park Blvd.

Councilor Plantamura announced that she completed a milestone in her life with the completion of a Master Degree in Political Science at the University of South Florida, Tampa.

Councilor Quinn attended a meet and greet at the Seminole Chamber office, a dedication of a new Habitat for Humanity home in the City of Seminole and an ice cream social and movie.

Councilor Matthews indicated he did not have a report.

Mayor Waters indicated that she submitted her report to City Clerk Benoit.

13. CITY MANAGER REPORTS:

- Listing of activities and events scheduled for the month of August; specifically the Joint Use Library 10th Anniversary Celebration scheduled for August 22nd from 1:00 to 1:30 P.M.
- Roadway Median Landscape activities are taking place on 113th, just north of 102nd. Funding for this renovation comes from the city's Landscape Mitigation Fund which developers contribute to as a result of negotiations with city staff.
- View electronically the community newsletter; Seminole's electronic semi-annual newsletter is posted on the city's website.
- Chief Bessler has announced his retirement. His last day of employment is Friday, August 30th.
- Community policing report provided by Deputy DiFrancesco.

14. OLD BUSINESS:

Mayor Waters said that the records show that an evaluation for City Manager Edmunds has not been submitted by Councilor Plantamura. She asked Councilor Plantamura to please submit her evaluation of City Manager Edmunds to City Clerk Benoit.

Councilor Burke requested a copy of the August 2013 Meetings/Event Schedule. He also inquired if it is permitted to place trees in the median. City Manager Edmunds explained that only certain species of trees are allowed and that a right-of-way permit was approved by Pinellas County government before the city could plant the trees. Councilor Burke asked for a follow up on the construction of the pipe line break on Park Blvd. City Manager Edmunds said that the city has not received a definitive completion date and that the project has grown to be larger than anticipated, but that the repairs are in progress.

15. NEW BUSINESS:

Councilor Burke asked if we can fiscally support the MADD walk in October 2013. City Manager Edmunds requested this item be discussed at the next business meeting.

Mayor Waters' reminders/news:

- "Model Railroad as Art" Exhibit at the Library August 13-15th. Charley Belcher from Fox 13 will be taping a segment on this exhibit.
- Mayor Waters mentioned that Attorney John Elias received a "Board Certification in Civil Trial Law for 30 years" by the Florida Bar Board of Legal Specialization & Education.
- Happy Birthday to Attorney Elias.
- Patriot's Day on September 11 at the City of St. Petersburg Coliseum – "Remember, Honor and Support – Never Forget 9/11" Breakfast.

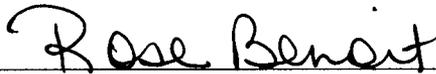
Councilor Matthews requested that the scheduled "Hurricane Preparedness" Workshop be rescheduled in order to celebrate City Clerk Benoit receiving her CMC certification. Council consensus was to postpone till the next business meeting.

16. CONSIDER A MOTION FOR ADJOURNMENT:

Motion made by Vice Mayor Barnhorn, seconded by Councilor Counts to adjourn the meeting at 8:27 p.m.

ALL IN FAVOR. MOTION TO APPROVE CARRIED UNANIMOUSLY.

Date Approved: August 27, 2013



Minutes prepared by Rose Benoit, City Clerk



Leslie Waters, Mayor